

Town of Palmyra - Minutes

1991



January 3, 1991

ORGANIZATIONAL MEETING

The Organizational Meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, January 3, 1991 at the Town Office, 201 East Main Street, Palmyra, was called to order at 7:30 P.M. by Town Supervisor Edwin E. Wheeler.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler led those present in the Pledge of Allegiance to the Flag.

MNT OF SILENCE

PLEDGE OF ALLEGIANCE

Upon roll call, the following Town Board members were present:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
Robert Grier

Others present at this Organizational Meeting included:

Wendy Wright - Courier Journal
Cheri Freeland - The Times
Nelson F. Cook - Highway Superintendent
Paul T. Rubery - Town Attorney

The following appointments were then made by Supervisor Wheeler:

SUPERVISOR APPOINTMENTS

Deputy Supervisor	David Lyon
Clerk to the Supervisor	Doris Winston
Secretary to the Supervisor	W. Virginia Wilson
Town Historian	Robert O. Lowe
Fire Wardens	Ronald Madsen
	Harlin Tyler Jr.

Committee Appointments

Public Works Committee - To include Highway, Sewer, Water, Buildings & Personnel

Chairman - David Lyon Committee - Andy Baran

Public Services Committee - To include Fire, Ambulance, Cemeteries, Solid Waste, Public Health, Dog Control, Library, Community Center & Senior Citizens

Chairman - Andy Baran Committee - David Lyon

Assessment, Planning & Zoning Committee -

Chairman - Donald Sinclair Committee - Robert Grier

Administrative & Planning Committee - To include Economic Development, Intergovernmental Relations, Insurances, Fees, Elections, Celebrations, Census and Justices

Chairman - Robert Grier Committee - Donald Sinclair

January 3, 1991 Continued

Town Councilman Donald Sinclair moved to appoint Paul T. Rubery, Esquire, as the attorney for the Town of Palmyra for the fiscal year 1991. Town Councilman Andy Baran seconded this motion and it carried with 5 ayes.

MTN TO APPT
TOWN ATTORNEY

The following appointments and wages for the fiscal year 1991 were moved by Town Councilman Donald Sinclair, seconded by Town Councilman David Lyon and carried with 5 ayes:

MTN TO MAKE
APPOINTMENT
& SET WAGES
for 1991

TITLE	NAME	SALARY
Deputy Supervisor	David Lyon	None
Budget Officer	Edwin B. Wheeler	\$ 575 pr yr
Town Attorney	Paul T. Rubery	\$12200 pr yr
Town Historian	Robert O. Lowe	\$ 150 pr yr
Town Constable	Francis Toole	Fee Rembrsmnt
Zoning Enforcement Ofcr	James Youngman	\$ 12 pr hr
Building Inspector	James Youngman	\$ 12 pr hr
Dog Control Officer	Roger East	Fee Rembrsmnt
Wtr Dist Superintendent	Nelson F. Cook	\$ 1050 pr yr
Wtr District Cashier	Beverly E. Hickman	\$ 800 pr yr
Wtr Billing Clerk	Betty B. Stubbings	\$ 7 pr hr
Dpty Wtr Billing Clrk	W. Virginia Wilson	\$ 7 pr hr
Deputy Town Clerk	Betty B. Stubbings	\$ 7 pr hr
Deputy Town Clerk	W. Virginia Wilson	\$ 7 pr hr
Office Clerk	Doris Winston	\$ 7.50 pr hr
Clerk to the Supervisor	Doris Winston	\$ 7.50 pr hr
Sec to the Supervisor	W. Virginia Wilson	\$ 7 pr hr
Registrar (4yr - 1988)	Beverly E. Hickman	Fee Rembrsmnt
Deputy Registrar (Same)	W. Virginia Wilson	Fee Rembrsmnt
Acct Clk to Assessor	Elaine Herman	\$ 14445 pr yr
Dpty Hiwy Suprntndnt	Fred Lawson	\$ 11.52 pr hr
Dpty Zoning Enfrcmnt		
Offcr & Bldg Inspector	Francis Toole	\$ 10 pr hr
Sec to Zoning Board & Planning Board & Zoning		
Officer and Bldg Inspctr	Sue Ann Regis	\$ 7 pr hr
Health Officer (4 yr - 1990)		
Court Clerk	Tillman Farley MD	Per Statute
Court Clerk	Helga Haak	\$ 3250 pr yr
Voting Mach Custodians	Patricia Baynes	\$ 3250 pr yr
Election Inspectors	County Appointed	\$150 p occasn
Fire Warden	County Appointed	\$ 4.25 pr hr
Fire Warden	Ronald Madsen	none
Hourly rates for Town	Harlan Tyler Jr	none
Highway Crew		
	Dpty Hiwy Supt.	\$ 11.52 pr hr
	Equipmnt Operators	\$ 10.79 pr hr
	Truck Driver	\$ 9.71 pr hr
	Part time	\$ 8.04 pr hr
	Summer help	\$ 6.50 pr hr

Councilman Sinclair moved to set the rate for mileage at \$.26 per mile. Councilman Grier seconded this motion and it carried with 5 ayes.

MTN TO SET
RATE FOR
MILEAGE

The motion to designate the Courier Journal as the official newspaper for the Town of Palmyra was moved by Councilman Andy Baran, seconded by Donald Sinclair and

MTN TO DSGNAT
OFFICIAL
NEWSPAPER

January 3, 1991 Continued

carried with 5 ayes.

Councilman David Lyon moved to designate the meeting nights for this Town Board to be the second Thursday of each month for a workshop meeting and the fourth Thursday of each month for a regular meeting, with the regular meeting in April and October to be held in East Palmyra, the regular meeting in November will be held on Monday, November 25, 1991 (due to the Thanksgiving holiday); with said meetings to begin at 7:30 p.m. Eastern Standard Time and at 8:00 p.m. Eastern Daylight Savings Time. Councilman Donald Sinclair seconded this motion, and following some discussion, it carried with 5 ayes.

MTN TO DSGNAT
MTG NIGHTS &
TIME

Councilman Lyon then moved to add a new header to the agenda for the regular meetings entitled "Public Participation" with a time of 7:35 p.m. for Eastern Standard Time meetings and 8:05 p.m. for Eastern Daylight Savings Time meetings. This motion was seconded by Town Councilman Robert Grier and carried with 5 ayes.

MTN TO ADD
"PUBLIC
PARTICIPATION
TO AGENDA

A motion was then offered by Councilman Baran, seconded by Councilman Grier and carried with 5 ayes to designate the official depositories for the Town of Palmyra as follows:

MTN TO DSGNAT
OFFICIAL
DEPOSITORIES

Marine Midland Bank N/A
Chase Lincoln First Bank N/A
Manufacturer's Hanover N/A
Central Trust Company
Key Bank
Fleet Norstar Bank

Councilman Lyon moved to pay utilities, hospitalization, dental, insurance, postage, disability insurance, retirement, municipal insurance and social security prior to audit. Councilman Baran seconded this motion and it carried with 5 ayes.

MTN TO PAY
PRIOR TO
AUDIT

The motion to set the price of gravel at a price to be bid, based upon specs as per Town Highway Committee, was moved by Councilman Sinclair, seconded by Councilman Grier and carried with 5 ayes.

MTN TO SET
PRICE OF
GRAVEL

January 3, 1991 Continued

MTN TO MAKE
APPOINTMENTS
SALARIES
RETROACTIVE

Councilman Lyon moved to make appointments and salaries retroactive to January 1, 1991. Councilman Grier seconded this motion and it carried with 5 ayes.

MTN TO ADOPT
RULES OF
PROCEDURE

Councilman Sinclair moved to adopt the Rules of Procedure for the fiscal year 1991. The second to this motion came from Councilman Grier and it carried with 5 ayes.

MTN TO APPT
DELEGATE TO
ASSOC. OF
TNS MEETING

Councilman Lyon moved to appoint the Town Attorney, Paul T. Rubery, Esquire, as our delegate to the 1991 Association of Towns Meeting in New York City. Councilman Sinclair seconded this motion and it carried with 5 ayes.

MTN TO AUTH
CHECK SIGNING

Councilman Sinclair moved that the authorization for check signing be as follows:

Edwin E. Wheeler -or- David Lyon

and

Beverly E. Hickman -or- Betty B. Stubbings

Councilman Grier seconded this motion and it carried with 5 ayes.

MTN TO SET
DUE DATE FOR
BINGO INSPECTN
REPORTS

Councilman Lyon moved that the Bingo Inspection reports be due at the first meeting of each month for the previous month. Councilman Baran seconded this motion and it carried with a vote of 5 ayes.

MTN TO ADJRN

The motion to adjourn this Organizational Meeting was offered by Councilman Sinclair, seconded by Councilman Baran and carried with 5 ayes.

Respectfully submitted,

Beverly E. Hickman

Beverly E. Hickman

Town Clerk

January 3, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held at the Town Office, 201 East Main Street, Palmyra, on Thursday, January 3, 1991, was called to order by Town Supervisor Edwin E. Wheeler at 8:22 P.M., immediately following the Organizational Meeting.

CALL TO ORDER

The Town Board members in attendance at this meeting included:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
Robert Grier

Others in attendance at this regular meeting included:

Wendy Wright - Courier Journal
Cheri Freeland - The Times
Nelson F. Cook - Highway Superintendent
Paul T. Rubery - Town Attorney
Roland Tiffany - Sole Assessor

COMMUNICATIONS

None

Robert Grier then moved to approve the minutes of the December 13, 1990 Town Board meeting as submitted. Andy Baran seconded this motion and it carried with 5 ayes.

MIN TO APV
MINUTES OF
12/13/90

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Report on bid opening

David Lyon reported that, due to the fact that this is specialized snow plow equipment, there was only one bid submitted. It was from Jerry's Lubes & Highway Supplies in Avon in the amount of \$10,440.

BID OPENING

2. Awarding of bid on snow plow equipment

At this time David Lyon moved to award the bid on the snow plow equipment to Jerry's Lubes & Highway Supplies, Avon, NY, at a cost not to exceed \$10,440. Andy Baran seconded this motion and it carried with 5 ayes.

MIN TO AWARD
BID ON SNOW
PLOW EQUIP.

January 3, 1991 Continued

3. Bi-weekly Payroll

MIN TO APV
BI-WEEKLY PAY
FOR ELECTED
OR FULL TIME
EMPLOYEES

David Lyon moved that any elected official or full time employee, paid in excess of \$10,000 annually, shall be eligible to be paid bi-weekly if they so request in writing. Robert Grier seconded this motion. During the discussion that followed, David Lyon explained to the Board that he had had a request for this from two employees. This motion carried with 5 ayes.

4. Water Districts

WATER DIST.

Paul T. Rubery, Town Attorney, and Roland Tiffany, Sole Assessor, are still working on the water districts, but hope it will be ready for the next meeting.

MIN TO
TO AGEN.

David Lyon moved to add to this agenda item #5 - Consolidation of checking accounts. Donald Sinclair seconded this motion and it carried with 5 ayes.

5. Consolidation of checking accounts

MIN TO CONSOLIDATE
ALL CKNG ACCTS

David Lyon moved to consolidate all checking accounts except the reserve accounts. This motion was seconded by Andy Baran and carried with 5 ayes.

Public Services Committee - Andy Baran, Chairman

No reports at this time.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Zoning Officer/Building Inspector Update

MIN TO
& FILE
INSPEC.
REPORT

Donald Sinclair moved to accept and file the Zoning Enforcement Officer/Building Inspector's yearly report. Robert Grier seconded this motion and it carried with 5 ayes.

2. Mobile Home Park Inspection date

Donald Sinclair mentioned to the Board that Jim Youngman, Zoning Enforcement Officer, is making arrangements with Dr. Tillman F. Farley, Health Officer, to do a mobile home park inspection on February 2, 1991 or February 9, 1991. He asked the

January 3, 1991 Continued

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Board to keep those dates open if possible until he has a definite date available.

Administrative & Planning Committee -
Robert Grier, Chairman

No reports at this time.

OTHER BUSINESS

1. Next meeting date - January 24, 1991

Following a review of the vouchers submitted, Robert Grier moved to approve payment of the vouchers submitted on Abstract #1 with totals as follows:

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	1-6	\$ 1647.54
Part Town Fund	1-4	\$ 482.36
Highway I	1	\$ 93.60
Highway IV	1-2	\$ 269.31
North Water District	1-2	\$ 23.53
South Water District	1	\$ 7.02
East Water District	1	\$ 1.87

David Lyon seconded this motion and it carried with 5 ayes.

The motion to adjourn this meeting of the Town Board was offered by Robert Grier, seconded by Andy Baran and carried with 5 ayes.

Donald Sinclair moved to reconvene this 1/3/91 meeting of the Town Board with the Town Supervisor and all Town Councilmen still present. Robert Grier seconded this motion and it carried with 5 ayes.

Donald Sinclair moved to extend for 90 days, the moratorium on multiple lot subdivisions that presently expires on January 15, 1991, with new expiration of April 15, 1991. This motion was seconded by Robert Grier and carried with 5 ayes.

Donald Sinclair then moved to adjourn this meeting of the Town Board, with Robert Grier seconding and said motion carrying with 5 ayes.

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

MTN TO APV
PAYMENT OF
VOUCHERS

MTN TO ADJRN

MTN TO RECOVN

MTN TO EXTEND
MORATORIUM
ON MULTIPLE
LOT SUBDIVISN

MTN TO ADJRN

February 14, 1991

WORKSHOP MEETING

The first workshop meeting of the Town Board of the Town of Palmyra was held on February 14, 1991 at the Town Office, 201 East Main Street, Palmyra at 7:30 P.M.

CALL TO ORDER

The Town Board members present at this meeting included:

Town Supervisor - Edwin Wheeler
Town Councilmen - Andy Baran
David Lyon
Robert Grier

(Donald Sinclair was on vacation)

Others present at this workshop meeting included:
Gary Wildey, Chairman, Zoning Board of Appeals
Frank Koeberle, Chairman, Planning Board
Lyman Kaller, Planning Board
Linda Edinger, Planning Board
George Tilburg, Planning Board
Paul Rubery, Town Attorney
Nelson F. Cook, Highway Superintendent
Sue Regis, Secretary, Plng & Zoning Boards
Ron VanHout William Clark
Roy Sullivan Dennis Blankenburg

The topic for discussion at this first workshop meeting was the proposed construction specs. The entire group felt that they accomplished a great deal of work and were pleased with this workshop meeting.

Following the above discussion, Robert Grier moved to hire MRB Group to do the engineering and/or re-evaluation of the lots on Maple Avenue in the Dave Allyn/Henley subdivision. Andy Baran seconded this motion and it carried with 4 ayes.

This meeting adjourned at 9:30 P.M.

MTG ADJOURNED

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

February 28, 1991

Regular Meetings

The public hearing scheduled for Thursday, February 28, 1991, to consider the application of Robert Ranney to have a telephone answering service in his home was cancelled due to the fact that Mr. Ranney withdrew his application.

PUB HEARING
CANCELLED

The regular meeting of the Town Board of the Town of Palmyra, scheduled to be held on Thursday, February 28, 1991 at the Town Office, 201 E. Main Street, Palmyra, was called to order at 7:30 P.M. by Deputy Town Supervisor David Lyon.

CALL TO ORDER

Following a moment of silence, Deputy Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

MNT OF SINC

PLEDGE OF
ALLEGIANCE

The following Town Board members were present upon roll call:

ROLL CALL

Deputy Town Supervisor - David Lyon
Town Councilmen - Andy Baran
Donald Sinclair
Robert Grier
(Supervisor Wheeler was on vacation)

Others present at this meeting included:

Paul DiLorenzo
Cynthia Kuvka, Attorney for Ed Triou
Evie Smith
Larry Smith
Wendy Wright, Courier Journal
M. P. Jankowski, The Times
Nelson F. Cook, Highway Superintendent
Paul T. Rubery, Town Attorney

COMMUNICATIONS

None to be read.

PUBLIC PARTICIPATION

1. Cynthia Kuvka, Esq./Ed Triou
RE: Lots 14 & 15 Archie Parrott Lane

C. KUKUKA
RE: ARCHIE
PARROTT LANE

Ms. Kuvka would like clarification as to whether or not they can get building permits for said lots and also for Mr. Perretta's lot.

2. Paul DiLorenzo RE: Wants to purchase land on North Creek Road for a commercial radio tower

P. DILORENZO
RE: RADIO
TOWER

Mr. DiLorenzo stated that he had talked to the Sheriff's Department and the local Police Chief and

February 28, 1991 Continued

there is a need for such a tower in Wayne County. He said he also has towers in Canadice and in Bristol. Mr. DiLorenzo wanted an immediate answer from this Board and they could not give him one. Councilman Sinclair suggested that the Board make some preliminary investigations and get back to him at a later meeting.

1. Cynthia Kukulka, Esq./Ed Triou

Referred to Assessment, Planning & Zoning Committee.

2. Paul DiLorenzo / Radio Tower.

Referred to Paul Rubery, Town Attorney

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Report on Association of Towns' Mtg -
Nelson Cook, Highway Superintendent

RPT ON ASSOC
OF TNS MTG

The classes Mr. Cook attended while at this meeting included Computer Use, Salt Storage Structure, Review and Guidelines of CHIPS Program, Public and Private Roads, Relationships with Town Boards, Salt De-icing, New Products and Practical Ways to Innovate Recycling.

He thought the attendance was lighter this year and said he enjoyed traveling by bus with the other towns.

2. Approval to bid a new mower

Donald Sinclair moved to approve the bidding of a new mower for the Highway Department with the bids to be due and publicly opened at the Town Office on Tuesday, March 26, 1991 at 10:00 A.M. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO ADV
BIDDING A
NEW MOWER

3. Water contract with Village of Palmyra

David Lyon reported that this contract has not yet been received but he will try to have it available at the next regular meeting.

4. Deferred Compensation Plan

Andy Baran moved to advertise for proposals for

MTN TO ADVIS
FOR PROPOSAL
DEFERD COMP

deferred compensation plans. Donald Sinclair seconded this motion and it carried with 4 ayes.

5. Water District Extensions

The following resolution was moved by Donald Sinclair, seconded by Robert Grier and carried with 4 ayes:

The Town Board of the Town of Palmyra, Wayne County, New York received a petition, map and plan for the creation of Extension No. 1 to the North Water District of Town of Palmyra.

WHEREAS, on November 10, 1988 an Order was adopted by this Board reciting a description of the boundaries of the district extension, the proposed improvements and the method of payment of the cost of the District and specifying Thursday, January 12, 1989 at 7:30 o'clock P.M. at the Town Office, East Main Street, Palmyra, New York and the time and the place where the Town Board would meet in a public hearing to hear all persons interested in the creation of the district extension and for any other action on the part of the Town Board concerning the proposed district as might be required by law, and

WHEREAS, the order was published and posted in the manner prescribed by the Town Law and proof of the publication and posting has been presented to the Town Board, and

WHEREAS, the public hearing was held at the time and place set forth in the order and all persons desiring to be heard were heard, and

WHEREAS, following the public hearing and based on the evidence presented at the hearing, the Town Board, on January 12, 1989 adopted a resolution making all the determination required by law and approving the establishment of the district as follows:

IT IS HEREBY ORDERED AS FOLLOWS:

1. Extension No. 1 to North Water District of the Town of Palmyra, Wayne County, New York is hereby established substantially in accord with the map, plan and report and the district extension shall be bounded and described as follows:

ALL THAT TRACT OR PARCEL OF LAND COMMENCING at a point in the centerline of Division Street at a point 1898' north of the intersection of the centerline of Division Street with the centerline of the New York Central Railroad as measured along the centerline of Division Street which is the existing north line of the North Water District, previously the Division Street Water District.

Thence 1) westerly 725+1' along line of the Division Street Water District to the east line of the North Water District, previously the

MTN TO CORCT
BOUNDARIES
EXT. #1 OF
NORTH WTR DS

February 28, 1991 Continued

Maple Avenue Water District.

Thence 2) northerly along the east line of the North Water District 493+ to a point.

Thence 3) easterly in a direct line 745+ to a point in the easterly right of way line of Division Street at its intersection with the northwest course, conveyed to Bruce and Susan J. MacWhorter by deed recorded in the Wayne County Clerk's Office in Liber of Deeds at page .

Thence 4) 82° 53' E along the north line of MacWhorter 190+ to the centerline of Red Creek as it existed in 1989.

Thence 5) southerly and southwesterly along the centerline of Red Creek to its intersection with the north line of the North Water District.

Thence 6) westerly along the north line of the North Water District to the centerline of Division Street the point and place of beginning.

2. The construction of the proposed improvements for this district extension consisting of water main, hydrants, distribution pipes, stop and including a plan of purchase of water from the North Water District is hereby authorized at a maximum cost of \$4300.00.

3. The Town Clerk is hereby authorized and directed to cause a certified copy of this order to be recorded and filed in accord with the Town Law.

4. This order shall take effect immediately, and

WHEREAS, it was discovered that the North Line existing North water District was incorrectly located on the plan, and

WHEREAS, the Town Board of the Town of Palmyra wishes to amend the order creating extension No. 1 to the North Water District, in particular to more accurately reflect the North Line boundary.

6. Local Law #1 of 1991 entitled "A Local Law Providing for the Defense and Indemnification of Officers and Employees of the Town of Palmyra"

Donald Sinclair moved to set and advertise a public hearing to consider Local Law #1 of 1991 entitled "A Local Law Providing for the Defense and Indemnification of Officers and Employees of the Town of Palmyra" on Thursday, March 28, 1991 at 7:30 P.M. Robert Grier seconded this motion and it carried with 4 ayes.

Public Services Committee - Andy Baran, Chairman

1. Dog Control Update

MTN TO SET
PUB HEAR
FOR LOCAL
LAW #1 OF
1991



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
FEBRUARY 28, 1991

Reviewed exemption application forms for Aged,
Veteran and Agricultural exemptions.

Due to the staff reductions at the State offices,
we may not receive the valuation figures that we
requested last month. The update will still
be done.

On February 19, 1991, I met with Eric Stevens of
Conifer Management regarding the assessment of
Towpath Manor II Apartments. They are submitting
an application for assessment review this year.
A rough estimate of value shows them to be under
assessed by about \$50,000.

Since the new State system doesn't require the
large file folders, we have begun converting the
files to legal size folders. The zoning office
will be getting some of our large file cabinets.

Respectfully submitted,

Roland B. Tiffany

Roland B. Tiffany, IAO
Sole Assessor
Town of Palmyra

February 28, 1991 Continued

Andy Baran reported to the Board that he is still consulting with the Village of Palmyra on this matter.

2. Recycling Update

Mr. Baran said that the new recycling, thru the County, started Tuesday, February 26, 1991 on what is referred to as the "A" route for Palmyra. The "B" route will be picked up next Tuesday and then the routes will alternate every week.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Reminder of mobile home park inspection

Donald Sinclair reminded the Board members that the annual mobile home park inspection will be on Saturday, March 2, 1991 at 10:00 A.M. Everyone will meet at the Town Office and leave from there.

2. Bldg Inspector/Zoning Officer Update

See attached report.

3. Assessor Update

See attached report.

4. Re-appointment of William Baker to Planning Board 5/91 - 5/96

Andy Baran moved to re-appoint William Baker to the Palmyra Planning Board for a term to begin 5/91 and to expire 5/96. Robert Grier seconded this motion and it carried with 4 ayes.

MTN TO APV
REAPPOINTMENT
WM BAKER TO
PLANNING B

Administrative & Planning Committee -
Robert Grier, Chairman

1. Request to purchase second computer printer for the Justice office

Robert Grier moved to purchase a second computer printer for the Justice office at a cost not to exceed \$300.00. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO APV
PURCHASE C
SECOND COM
PRINTER F
JUSTICE OF

OTHER BUSINESS

1. Workshop meeting of 2/14

David Lyon reported that at the first workshop meeting, held on February 14, 1991, the topics

WORKSHOP

February 28, 1991 Continued

discussed included construction specifications and multi-lot subdivisions. In addition to the Town Board members, the Planning Board members and the Zoning Board, there were four interested citizens in attendance.

2. Year end reports from the Supervisor, Town Clerk, both Justices and the Town Historian

Following a review of the year end reports from the Supervisor, Town Clerk, both Justices and the Town Historian, Andy Baran moved to accept and file said reports. This motion was seconded by Robert Grier and carried with 4 ayes.

3. Audit of the Town Clerk's books and both Justice's books

The Town Board decided to audit the books of the Town Clerk and both Town Justices at the next regular Town Board meeting scheduled to be held on March 28, 1991.

Andy Baran moved to approve, as submitted, the minutes of the January 3, 1991 Town Board meeting and the January 24, 1991 Town Board meeting. Robert Grier seconded this motion and it carried with 4 ayes.

Following a review of the vouchers submitted, Robert Grier moved to approve payment of the vouchers as shown on Abstract #2 with totals as follows:

Account	Voucher #	Amount
General Fund	36 - 83	\$18,446.75
Part Town Fund	9 - 17	\$ 564.48
Highway I	3 - 4	\$ 2,728.00
Highway III	13 - 39	\$23,698.38
Highway IV	8 - 13	\$25,641.73
North Water Dist.	4 - 8	\$ 4,827.37
South Water Dist.	4 - 7	\$ 138.90
East Water Dist.	3 - 7	\$ 183.60

This motion was seconded by Andy Baran and carried with 4 ayes.

The motion to adjourn this meeting of the Town Board was offered by Robert Grier, seconded by Andy Baran and carried with 4 ayes.

Respectfully submitted,

Beverly E. Hickman
Town Clerk

MTN TO CP
& FILE YR
END RPTS FR
SUPERVISORS
TN CLKs BOT
JUSTICES &
HISTORIAN

AUDITING OF
BOOKS

MTN TO APV
MINUTE DE
1/3/91
1/24/91 TN
RD MTGS

MTN TO APV
PAYMENT OF
VOUCHERS

MTN TO ADJRN

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn,
deposes and says that he is the foreman of
the Timesaver Advertising Inc., publisher of
the COURIER-JOURNAL, a public newspaper
published weekly at Palmyra, N.Y., in the
County of Wayne, and that the notice of
which the annexed is a true copy, clipped
from said newspaper, was regularly published
in said Courier-Journal on the following
dates:

March 13, 1991

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me

this 1st day of April 1991

Susan E. Jackson
Notary Public

Fee: \$ 43.25

TOWN OF PALMYRA SUPERVISOR'S REPORT AS OF DECEMBER 31, 1991					
	Balance 12/1/90	Receipts	Payments	Balance 12/31/90	Balance 12/31/91
FUNDS					
GENERAL					
TOWN WIDE	\$350875	\$362026	\$333186	\$379703	\$379703
PART-TOWN	451199	161764	105893	527070	527070
HIGHWAY					
ITEM I					
REPAIRS & IMPROVE	148911	212654	257744	103821	103821
HIGHWAY					
ITEM II, III, IV	56928	331792	276792	111828	111828
(Bridges, Machinery & Snow & Mts.)					
CAPITAL FUNDS					
Refusal disposal	3856	295		4151	
Machinery Reserve	124587	9550	96000	84237	
Revaluation & Equip	19896	1556		21452	
Industrial Development	876			876	110716
FIRE PROTECTION					
PALMYRA	NONE	29000	29000	NONE	NONE
EAST PALMYRA	NONE	12500	12500	NONE	NONE
PORT GIBSON	NONE	1300	1300	NONE	NONE
WATER DISTRICTS					
NORTH DISTRICT	27315	36012	62910	517	517
SOUTH DISTRICT	31603	18085	11785	37803	37803
EAST DISTRICT	12834	14238	14209	12864	12864
GRAND TOTAL	\$1228880	\$1210772	\$1155230	\$1284422	\$1284422
			Edwin E. Williams	Submitted	Supervisor
(2180)					

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn,
deposes and says that he is the foreman of
the Timesaver Advertising Inc., publisher of
the COURIER-JOURNAL, a public newspaper
published weekly at Palmyra, N.Y., in the
County of Wayne, and that the notice of
which the annexed is a true copy, clipped
from said newspaper, was regularly published
in said Courier-Journal on the following
dates:

March 20, 1991

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me

this 1st day of April 1991

Susan E. Jackson
Notary Public

Fee: \$ 18.48

SUSAN E. JACKSON
Notary Public, State of New York
Qualified in Monroe County
My commission expires
April 6, 1993

...before the Town Board of the Town of Palmyra, in the County of Wayne and State of New York on the day of 1991, a proposed local law entitled "Defense and Information of Officers and Employees of the Town of Palmyra" and proposed local law to provide protection for the individuals who serve as officers and employees of the Town of Palmyra while on duty or while performing their official duties. A copy of the proposed local law was deposited in the Town Clerk's Office, 201 E. Main Street, Palmyra, at any time during regular business hours. PLEASE TAKE FURTHER NOTICE THAT PURSUANT TO SECTION 24(2) of the Municipal Home Rule Law, a Public Hearing will be held on the aforesaid proposed local law before the Town Board of the Town of Palmyra at the Town Office, 201 E. Main Street, Palmyra, at 7:30 p.m. on Thursday, March 22, 1991, at which time all interested persons will be heard. Dated: March 17, 1991. Beverly E. Hickman, Town Clerk.

March 28, 1991

PUBLIC HEARING

LOCAL LAW #1 OF 1991

entitled

"Defense and Indemnification of Officers and Employees of the Town of Palmyra"

CALL TO ORDER

The public hearing scheduled to be held on Thursday, March 28, 1991 at the Town Office, 201 East Main Street, Palmyra, to consider Local Law #1 of 1991 entitled "Defense and Indemnification of Officers and Employees of the Town of Palmyra" was called to order at 7:30 P.M. by Town Supervisor Edwin E. Wheeler.

Present at this public hearing, in addition to the Town Board members, were:

Cynthia Kukulka, Esq.	Ed Triou
M. P. Jankowski, Times	Dan Pedtke
Wendy Wright, Courier Journal	
Mr. & Mrs. Jeffrey T. East	

The legal notice was read by the Town Clerk.

Supervisor Wheeler asked those present for comments, either for or against this proposed local law. There were none.

Supervisor Wheeler again asked for comments either for or against this proposed local law. There still were none.

Supervisor Wheeler declared this public hearing closed at 7:33 P.M.

PUB HEARING
CLOSED

REGULAR TOWN BOARD MEETING

MARCH 28, 1991

The regular meeting of the Town Board of the Town of Palmyra, scheduled to be held on Thursday, March 28, 1991 at the Town Office, 201 East Main Street, Palmyra, was called to order by Town Supervisor Edwin E. Wheeler at 7:33 P.M., immediately following the public hearing.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler

March 28, 1991 Continued

PLEDGE OF ALLEGIANCE

asked Town Councilman Donald Sinclair to lead those present in the Pledge of Allegiance to the Flag.

ROLL CALL

The following Town Board members were present upon roll call:

Town Supervisor - Edwin E. Wheeler
Town Councilmen - David Lyon
Donald Sinclair
Robert Grier
(Andy Baran was on vacation)

COMMUNICATIONS

COMMUNICATIONS

1. Letter from Cynthia Kukulka, Esq. RE: Archie Parrott Lane
2. Letter from VFW Post #5778 RE: Firefighters Drill and Breakfast

PUBLIC PARTICIPATION

1. Cynthia Kukulka, Esq., /Ed Triou RE: Archie Parrott Lane

C. KUKULKA,
ESQ. RE: E.
TRIOU
ADDRESSED
THE BOARD

Ms. Kukulka stated that it had been one month since she and Mr. Triou had been in front of the Town Board and they had not yet heard anything about whether or not Mr. Triou can build on his two approved lots on Archie Parrott Lane.

Donald Sinclair told Ms. Kukulka that his committee, James Youngman (Building Inspector and Zoning Enforcement Officer) and Paul Rubery (Town Attorney) had met and a number of possibilities were discussed. He said they agreed that one of the basic needs of the people that live on Archie Parrott Lane is a road to get to their lots. The drive presently in use does not meet the standards of a private driveway right now according to Mr. Sinclair. He said he feels it is the responsibility of the Town Board to look out for the welfare of the people who want to build in the Town of Palmyra and therefore, as chairman of this committee, he cannot recommend that this matter come out of committee as things stand. Cynthia Kukulka reminded the board that Mr. Triou bought approved lots; approved by the Town of Palmyra. Ed Triou told the board that he came to the Town Office and checked on these lots to be sure they were approved lots before he purchased them. Donald Sinclair said that the board is trying to protect the

March 28, 1991 Continued

prospective buyers in the Town of Palmyra and the Town also, because they don't want to have to go down there and put in a road in a few years. Mr. Triou said that he is a property owner in the Town of Palmyra and is trying to make a living here. He asked when the board is going to protect him and his investment. Mr. Sinclair said that he could let this matter come out of committee and let the Town Board deal with it if that was what Ms. Kuvuka and Mr. Triou wanted. Ms. Kuvuka said they would appreciate that.

2. Dan Pedtke RE: Towers and tower zoning

Mr. Pedtke introduced himself to the board and told the board he is a electrical engineer and a amateur radio operator (ham operator). His concern is commercial towers that might possibly be going up in the Town of Palmyra in the near future. He volunteered his services and expertise to the Town Board if the Town should draw up any zoning regulations regarding commercial towers. He also recommended that the town adopt some kind of ordinance dealing with same. Supervisor Wheeler thanked Mr. Pedtke for his information and for his offer of help. He was asked to leave his phone number with the clerk and told that he would probably be hearing from the board when they discussed commercial towers at a workshop meeting.

DAN PEDTKE
ADDRESSED TH
BOARD

At this time Donald Sinclair moved to approve the minutes of the February 14, 1991 and the February 28, 1991 Town Board meetings as submitted. Robert Grier seconded this motion and it carried with 4 ayes.

MIN TO APV
MINUTES OF
2/14/91 &
2/28/91

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

RPT ON FLAIL
MOWER BIDS

1. Report on and awarding of bids on flail mower

David Lyon reported that the following two bids came in on the flail mower:

Jennings Ford Tractor Inc. bid - \$8,285.00
7216 Palmyra Road, Fairport, NY 14450

March 28, 1991 continued

S. V. Moffett Co., Inc.
Turf Equipment and Supplies
Thruway Park Drive
W. Henrietta, NY 14586

Bid - \$8,670.00

Mr. Lyon said that the Jennings Ford Tractor, Inc. bid does not meet the spec requirements. Therefore, Mr. Lyon moved to approve the purchase of a flail mower from S. V. Moffett Co., Inc. at a cost not to exceed \$8,670.00. Donald Sinclair seconded this motion and it carried with 4 ayes.

MTN TO APV
PURCHASE OF
FLAIL
MOWER

2. Approval to purchase, by state bid, patrol vehicle for Highway Superintendent at a cost of \$11,980

David Lyon moved to approve the purchase of a patrol vehicle, by state bid, for the Highway Superintendent at a cost not to exceed \$11,980.00. Robert Grier seconded this motion and, following a short discussion, it carried with 4 ayes.

MTN TO APV
PURCHASE OF
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3. Water Works Conference for Hwy Supr & Dpty

David Lyon moved to approve the Highway Superintendent and his Deputy attend the Water Works Conference at Waterloo on April 4, 1991 in Waterloo at a cost of \$18.00. This motion was seconded by Donald Sinclair and carried with 4 ayes.

MTN TO APV
ATTENDANCE AT
WATER WORKS
CONFERENCE

4. Approval for Supervisor Wheeler to sign Wayne County Plowing Contract

A motion was offered by David Lyon, seconded by Donald Sinclair and carried with 4 ayes, to authorize Town Supervisor Wheeler to sign the Wayne County Plowing Contract for the year 1993.

MTN TO AUTH
TN SUPERVISR
TO SIGN CTY
PLOWING
CONTRACT

5. Abandoned railroad property

Brief discussion and then returned to committee.

6. Water contract with the Village of Palmyra
Mr. Lyon told the board that this is basically the same contract that the Town usually has with the Village with the following exceptions:

- a) The Town will pay the Village \$1,000 per year for five (5) years and then the Town will ^{own} ~~own~~ the water meters in the North Water District.

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn, deposes and says that he is the foreman of the Timesaver Advertising Inc., publisher of the COURIER-JOURNAL, a public newspaper published weekly at Palmyra, N.Y., in the County of Wayne, and that the notice of which the annexed is a true copy, clipped from said newspaper, was regularly published in said Courier-Journal on the following dates:

March 27, 1991

LEGAL NOTICE
NOTICE OF PROPOSAL
TEXT OF NOTICE
The TOWN OF PALMYRA is soliciting proposals from administrative service agencies and financial institutions for services in connection with a Deferred Compensation Plan that will meet the requirements of Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law, including all rules and regulations issued pursuant thereto.
A copy of the proposal

A copy of the proposed questionnaire may be obtained from:

MR. DAVE LYON
 TOWN OF PALMYRA
 TOWN BOARD
 201 EAST MAIN STREET
 PALMYRA, NEW YORK
 14522

All proposals must be submitted not later than 30 days from date of publication in the New York State Register.

(M-27)

Rosalie J. Munton
Foreman of the Publisher

Subscribed and sworn to before me

this 5th day of April 1971

Susan E. Jackson
Notary Public

Fee: \$ 11.94

907-1111-1000
My phone number is 93

b) This is a twenty (20) year contract rather than a three (3) year contract and will expire in 2011.

David Lyon then moved to approve the twenty year water contract between the Town of Palmyra and the Village of Palmyra with the expiration year to be 2011. Robert Grier seconded this motion and, following a short discussion, it carried with 4 ayes.

MTN TO APV
20 YR WATER
CONTRACT W/
VILL OF PAL

7. Deferred Compensation Plan

Mr. Lyon reported to the board that the bids for the Deferred Compensation Plan have been advertised properly.

DEFERRED
COMP. PLAN

8. Extension #2 North Water District

In order to clarify boundaries and to include some overlooked parcels of property David Lyon moved to approve the following amended order establishing Extension #2 to North Water District:

MTN TO APV
AMENDED ORDER
ESTABLISHING
EXT. #2 to
NORTH WTR
DISTRICT

The Town Board of the Town of Palmyra, Wayne County, New York received a petition, map and plan for the creation of Extension No. 2 to the North Water District of the Town of Palmyra.

WHEREAS, on November 10, 1988 an Order was adopted by this Board reciting a description of the boundaries of the district extension, the proposed improvements and the method of payment of the cost of the District and specifying January 12, 1989 at 8:00 P.M. at the Town Office, 201 East Main Street, Palmyra, New York as the time and the place where the Town Board would meet in a public hearing to hear all persons interested in the creation of the district extension and for any other action on the part of the Town Board concerning the proposed district as might be required by law, and

WHEREAS, The Order was published and posted in the manner prescribed by the Town Law and proof of the publication and posting has been presented to the Town Board, and

WHEREAS, the public hearing was held at the time and place set forth in the Order and all persons desiring to be heard were heard, and

WHEREAS, following the public hearing and based on the evidence presented at the hearing, the Town Board, on January 12, 1989 adopted a resolution making all the determination required by law and approving the establishment of the district as follows

IT IS HEREBY ORDERED AS FOLLOWS:

1. Extension No. 2 to North Water District of the Town of Palmyra, Wayne County, New York is hereby established substantially in accord with the map, plan and report and the district extension shall be bounded and described as follows:

March 28, 1991 Continued

ALL THAT TRACT OR PARCEL OF LAND COMMENCING at a point in the north line of the North Water District Extension No. 1 at its intersection with the centerline of Division Street 2391.22+ north of the intersection of the centerline of Division Street with the centerline of the New York Central Railroad. Thence 1) westerly 24.75' to west right of way line of Division Street, Thence 2) northerly along the west right of way line of Division Street 2065+ to the south east corner of premises owned by Kenneth H. Hershey and Lee Hill being tax account no. 32112-15-544325. Thence 3) westerly 338+ to an angle in the south line of Hershey and Hill property. Thence 4) southerly 99.52' to a point in the south line of Hershey and Hill. Thence 5) south westerly along the south line of said Hershey and Hill and continuing on the same course for a total distance of 318+ to the east line of the North Water District. Thence 6) northerly along the east line of the north water district to a point which is opposite a point 3022+ north of the North Water District Extension No. 1 as measured along the west line of the Division Street right of way, Thence 7) easterly 500+ and parallel to the north line of Extension No. 1 of the North Water District west right of way line of Division Street, Thence 8) continuing 49.5' easterly on the same course to the east right of way line of Division Street. Thence 9) southerly along the east right of way line of Division Street 2841.42+ to the north line of Extension No. 1 of the North Water District. Thence 10) westerly along the north line of the North Water District Extension No. 1 - 24.75+ to the point and place of beginning.

That also attached hereto is a preliminary map marked Exhibit "A" and made a part of this petition showing the boundaries of the proposed district extension. That said preliminary map of the district boundaries has been prepared by MRB Group, P.C., P.E., Civil Engineers and Land Surveyors.

The boundaries are intended to be within the present boundaries of the Town of Palmyra, Wayne County, New York.

WHEREAS, it was discovered that the North Line of the existing North Water District was incorrectly located on the plan, and

WHEREAS, The Town Board of the Town of Palmyra wishes to amend the Order creating Extension No. 2 to the North Water District, in particular, to more accurately reflect the boundaries.

DATED: March 28, 1991
Palmyra, New York

The above resolution was seconded by Donald Sinclair and carried with 4 ayes.

Public Services Committee - Andy Baran, Chairman

MIN TO AGREE
TO FIGURES
FOR 1991
FIRE CONTRACT
WITH VILL
OF PALMYRA

1. Fire Contract with the Village of Palmyra
Robert Grier moved to agree in principal and to confirm the 1991 figures of the fire contract with the Village of Palmyra, but will have to hold a public hearing in August

March 28, 1991 Continued

of 1991 to confirm the figures for 1992 and 1993. David Lyon seconded this motion and it carried with 4 ayes.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Archie Parrott Lane

Donald Sinclair declared that he was taking this issue out of committee and turning it over to the supervisor. The following resolution was then moved by Donald Sinclair, seconded by Robert Grier and carried with 4 ayes:

WHEREAS, there have been complaints that certain residents on the Parrott property do not have proper access to the public highway, and

WHEREAS, in order for us to resolve the problems, I hereby move that the Town Highway Superintendent be authorized to investigate the cost and availability of bringing the existing dirt lane up to town highway standards, and

BE IT FURTHER RESOLVED, that if the Town Highway Superintendent requires the professional assistance of an engineer he shall be authorized to meet with a professional engineer. The amount to be expended shall not exceed \$1,000.

2. Approval of septic sludge removal permit
for Jeff East

David Lyon moved to approve the septic sludge removal permit for Jeff East, 3333 Marion Road, Palmyra for a term of one year, to expire April 15, 1992. Donald Sinclair seconded this motion and it carried with 4 ayes.

3. Mobile Home Park Permits

Mr. Sinclair reported that there were some minor violations and the park owners were given 30 days to correct these problems. This matter should be ready for approval at the next meeting.

4. Assessor Update

See attached report.

5. Bldg. Inspector/Zoning Officer Update

See attached report.

6. Moratorium on multi-lot subdivisions

Donald Sinclair moved to extend the moratorium on multi-lot subdivisions for ninety days, thru July 15, 1991.

Robert Grier seconded this motion and it carried with 4

MIN TO HAVE
TOWN SUPER.
INVESTIGATE
ROAD SPECS
ARCHIE
PARROTT LANE

MIN TO APV
SEPTIC WASTE
PERMIT FOR
JEFF EAST

MIN TO EXTND
MORATORIUM
ON MULTI-LOT
SUBDIVISIONS
NINETY DAYS

March 28, 1991 Continued

ayes.

Administrative & Planning Committee -
Robert Grier, Chairman

1. Fair Parade sign-up

FAIR PARADE
SIGN-UP

Robert Grier reported to the Board that the card he had received from the Fair Parade Committee has been filled out and returned to them.

OTHER BUSINESS

1. Transfer of funds

MIN TO TRANSFER
FUNDS

The following transfer of funds was moved by David Lyon, seconded by Donald Sinclair and carried with 4 ayes:

<u>FROM</u>	<u>TO</u>
Town Board Contractual Account A1220.4 \$383.63	Supervisor Contractual Account A1010.4 \$383.6

2. Workshop meeting of 4/11/91 and regular meeting of 4/25/91 in East Palmyra

WRKSHOP
MTG 4/11/91

David Lyon said that at the workshop meeting of 4/11/91 the construction sub-division specs and letter of credit would be discussed. If there is time, he said they will start on the land sub-division regulations.

3. Late charges

MIN TO SEND
LETTERS TO
EXPLAIN TN
POLICY RE:
LATE CHGS

David Lyon moved to send letters to explain the Town of Palmyra policy of not paying late charges with taxpayers dollars and if a company does not choose to go along with our policy we will do business elsewhere. Donald Sinclair seconded this motion and it carried with 4 ayes.

4. Ice Storm Update

ICE STORM
UPDATE

Supervisor Wheeler extended his appreciation to our highway department for getting thing back to normal so quickly and to the girls in the office for the extra work and phone calls in trying to get Federal aid for the Town.

5. Auditing of the Town Clerk's books and both of the Justice's books

MIN TO APV
AUDITS OF
JUSTICE'S
& TN CLK'S
BOOKS

Following a review of the books made available to this Board, David Lyon moved to approve the audit of Justice William Abbott's books, Justice Donald Smyers' books and Town Clerk Beverly E. Hickman's books up to and including



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
MARCH 28, 1991

Exemptions and parcel splits are completed for the 1991 assessment roll. Building permits will be completed within a few days.

Files for Town parcels have been converted to legal size folders. Village parcels will be converted in the near future. Two of the larger file cabinets have been moved to the Zoning Office.

To date, I have no response from E & A regarding our request for valuation figures.

Respectfully submitted,

Roland Tiffany
Roland B. Tiffany, IAO
Sole Assessor
Town of Palmyra

RET/ech

March 28, 1991 Continued

December 31, 1990.

Following a review of the vouchers presented for payment, Robert Grier moved to approve payment of the vouchers as shown on Abstract #3 with totals as follows: This motion was seconded by Donald Sinclair and carried with 4 ayes.

MIN TO APV
PAYMENT OF
VOUCHERS

The motion to adjourn this meeting of the Town Board was offered by David Lyon, seconded by Donald Sinclair and carried with 4 ayes.

MIN TO ADJRN

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

Directly below
pages

and are
different
than the
ones above

March 28, 1991

PUBLIC HEARING

LOCAL LAW #1 OF 1991

entitled

"Defense and Indemnification of Officers and Employees of the Town of Palmyra"

CALL TO ORDER

The public hearing scheduled to be held on Thursday, March 28, 1991 at the Town Office, 201 East Main Street, Palmyra, to consider Local Law #1 of 1991 entitled "Defense and Indemnification of Officers and Employees of the Town of Palmyra" was called to order at 7:30 P.M. by Town Supervisor Edwin E. Wheeler.

Present at this public hearing, in addition to the Town Board members, were:

Cynthia Kukulka, Esq.	Ed Triou
M. P. Jankowski, Times	Dan Pedtke
Wendy Wright, Courier Journal	
Mr. & Mrs. Jeffrey T. East	

The legal notice was read by the Town Clerk.

Supervisor Wheeler asked those present for comments, either for or against this proposed local law. There were none.

Supervisor Wheeler again asked for comments either for or against this proposed local law. There still were none.

Supervisor Wheeler declared this public hearing closed at 7:33 P.M.

PUB HEARING
CLOSED

REGULAR TOWN BOARD MEETING

MARCH 28, 1991

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CALL TO ORDER

Following a moment of silence, Supervisor Wheeler

March 28, 1991 Continued.

PLEDGE OF
ALLEGIANCE

asked Town Councilman Donald Sinclair to lead those present in the Pledge of Allegiance to the Flag.

ROLL CALL

The following Town Board members were present upon roll call:

Town Supervisor - Edwin E. Wheeler
Town Councilmen - David Lyon
Donald Sinclair
Robert Grier
(Andy Baran was on vacation)

COMMUNICATIONSCOMMUNICATIONS

1. Letter from Cynthia Kukulka, Esq. RE: Archie Parrott Lane
2. Letter from VFW Post #6778 RE: Firefighters Drill and Breakfast

PUBLIC PARTICIPATION

1. Cynthia Kukulka, Esq.,/Ed Triou RE: Archie Parrott Lane

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ESQ. RE: E.
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Ms. Kukulka stated that it had been one month since she and Mr. Triou had been in front of the Town Board and they had not yet heard anything about whether or not Mr. Triou can build on his two approved lots on Archie Parrott Lane.

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March 28, 1991 Continued

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2/14/91 &
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March 28, 1991 continued

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March 28, 1991 Continued

b) This is a twenty (20) year contract rather than a three (3) year contract and will expire in 2011.

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MTN TO APV
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VILL OF PAL

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DEFERRED
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AMENDED ORD
ESTABLISHING
EXT. #2 to
NORTH WTR
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WHEREAS, on November 10, 1988 an Order was adopted by this Board reciting a description of the boundaries of the district extension, the proposed improvements and the method of payment of the cost of the District and specifying January 12, 1989 at 8:00 P.M. at the Town Office, 201 East Main Street, Palmyra, New York as the time and the place where the Town Board would meet in a public hearing to hear all persons interested in the creation of the district extension and for any other action on the part of the Town Board concerning the proposed district as might be required by law, and

WHEREAS, The Order was published and posted in the manner prescribed by the Town Law and proof of the publication and posting has been presented to the Town Board, and

WHEREAS, the public hearing was held at the time and place set forth in the Order and all persons desiring to be heard were heard, and

WHEREAS, following the public hearing and based on the evidence presented at the hearing, the Town Board, on January 12, 1989 adopted a resolution making all the determination required by law and approving the establishment of the district as follows

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1. Extension No. 2 to North Water District of the Town of Palmyra, Wayne County, New York is hereby established substantially in accord with the map, plan and report and the district extension shall be bounded and described as follows:

March 28, 1991 Continued

ALL THAT TRACT OR PARCEL OF LAND COMMENCING at a point in the north line of the North Water District Extension No. 1 at its intersection with the centerline of Division Street 2391.22+ north of the intersection of the centerline of Division Street with the centerline of the New York Central Railroad. Thence 1) westerly 24.75' to west right of way line of Division Street, thence 2) northerly along the west right of way line of Division Street 2065+ to the south east corner of premises owned by Kenneth H. Hershey and Lee Hill being tax account no. 32112-15-544325. Thence 3) westerly 338+ to an angle in the south line of Hershey and Hill property. Thence 4) southerly 99.52' to a point in the south line of Hershey and Hill. Thence 5) south westerly along the south line of said Hershey and Hill and continuing on the same course for a total distance of 318+ to the east line of the North Water District. thence 6) northerly along the east line of the North Water District to a point which is opposite a point 3022+ north of the North Water District Extension No. 1 as measured along the west line of the Division Street right of way, thence 7) easterly 500+ and parallel to the north line of Extension No. 1 of the North Water District west right of way line of Division Street. thence 8) continuing 49.5' easterly on the same course to the east right of way line of Division Street. Thence 9) southerly along the east right of way line of Division Street 2841.42+ to the north line of Extension No. 1 of the North Water District. Thence 10) westerly along the north line of the North Water District Extension No. 1 - 24.75+ to the point and place of beginning.

That also attached hereto is a preliminary map marked Exhibit "A" and made a part of this petition showing the boundaries of the proposed district extension. That said preliminary map of the district boundaries has been prepared by MRB Group, P.C., P.E., Civil Engineers and Land Surveyors.

The boundaries are intended to be within the present boundaries of the Town of Palmyra, Wayne County, New York.

WHEREAS, it was discovered that the North Line of the existing North Water District was incorrectly located on the plan, and

WHEREAS, The Town Board of the Town of Palmyra wishes to amend the Order creating Extension No. 2 to the North Water District, in particular, to more accurately reflect the boundaries.

DATED: March 28, 1991
Palmyra, New York

The above resolution was seconded by Donald Sinclair and carried with 4 ayes.

Public Services Committee - Andy Baran, Chairman

1. Fire Contract with the Village of Palmyra

MIN TO AGREE
TO FIGURES
FOR 1991
FIRE CONTRACT
WITH VILL
OF PALMYRA

Robert Grier moved to agree in principal and to confirm the 1991 figures of the fire contract with the Village of Palmyra, but will have to hold a public hearing in August

March 28, 1991 Continued

of 1991 to confirm the figures for 1992 and 1993. David Lyon seconded this motion and it carried with 4 ayes.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Archie Parrott Lane

Donald Sinclair declared that he was taking this issue out of committee and turning it over to the supervisor. The following resolution was then moved by Donald Sinclair, seconded by Robert Grier and carried with 4 ayes:

WHEREAS, there have been complaints that certain residents on the Parrott property do not have proper access to the public highway, and

WHEREAS, in order for us to resolve the problems, I hereby move that the Town Highway Superintendent be authorized to investigate the cost and availability of bringing the existing dirt lane up to town highway standards, and

BE IT FURTHER RESOLVED, that if the Town Highway Superintendent requires the professional assistance of an engineer he shall be authorized to meet with a professional engineer. The amount to be expended shall not exceed \$1,000.

MTN TO HAVE
HIWY SUPER.
INVESTIGATE
ROAD SPECS
ARCHIE
PARROTT LANE

2. Approval of septic sludge removal permit for Jeff East

David Lyon moved to approve the septic sludge removal permit for Jeff East, 3333 Marion Road, Palmyra for a term of one year, to expire April 15, 1992. Donald Sinclair seconded this motion and it carried with 4 ayes.

MTN TO APV
SEPTIC WASTE
PERMIT FOR
JEFF EAST

3. Mobile Home Park Permits

Mr. Sinclair reported that there were some minor violations and the park owners were given 30 days to correct these problems. This matter should be ready for approval at the next meeting.

4. Assessor Update

See attached report.

5. Bldg. Inspector/Zoning Officer Update

See attached report.

6. Moratorium on multi-lot subdivisions

Donald Sinclair moved to extend the moratorium on multi-lot subdivisions for ninety days, thru July 15, 1991. Robert Grier seconded this motion and it carried with 4

MTN TO EXTND
MORATORIUM
ON MULTI-LOT
SUBDIVISIONS
NINETY DAYS

March 28, 1991 Continued

ayes.

**Administrative & Planning Committee -
Robert Grier, Chairman**

1. Fair Parade sign-up

FAIR PARADE
SIGN-UP

Robert Grier reported to the Board that the card he had received from the Fair Parade Committee has been filled out and returned to them.

OTHER BUSINESS

1. Transfer of funds

MIN TO TRANSFER
FUNDS

The following transfer of funds was moved by David Lyon, seconded by Donald Sinclair and carried with 4 ayes:

FROM

TO

Town Board Contractual	Supervisor Contractual
Account A1220.4 \$383.63	Account A1010.4 \$383.6

2. Workshop meeting of 4/11/91 and regular meeting of 4/25/91 in East Palmyra

WRKSHOP
MTG 4/11/91

David Lyon said that at the workshop meeting of 4/11/91 the construction sub-division specs and letter of credit would be discussed. If there is time, he said they will start on the land sub-division regulations.

3. Late charges

MIN TO SEND
LETTERS TO
EXPLAIN TN
POLICY RE:
LATE CHGS

David Lyon moved to send letters to explain the Town of Palmyra policy of not paying late charges with taxpayers dollars and if a company does not choose to go along with our policy we will do business elsewhere. Donald sinclair seconded this motion and it carried with 4 ayes.

4. Ice Storm Update

ICE STORM
UPDATE

Supervisor Wheeler extended his appreciation to our highway department for getting thing back to normal so quickly and to the girls in the office for the extra work and phone calls in trying to get Federal aid for the Town.

5. Auditing of the Town Clerk's books and both of the Justice's books

MIN TO APV
AUDITS OF
JUSTICE'S
& TN CLK'S
BOOKS

Following a review of the books made available to this Board, David Lyon moved to approve the audit of Justice William Abbott's books, Justice Donald Smyers' books and Town Clerk Beverly E. Hickman's books up to and including

March 28, 1991 Continued

December 31, 1990.

Following a review of the vouchers presented for payment, Robert Grier moved to approve payment of the vouchers as shown on Abstract #3 with totals as follows:

MIN TO APV
PAYMENT OF
VOUCHERS

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	84 - 103	\$10754.24
Part Town Fund	18 - 25	\$ 4149.21
Highway I	5	\$ 460.75
Highway III	40 - 65	\$25679.05
Highway IV	14 - 18	\$ 5836.26
North Water Dist.	9 - 10	\$ 55.42
South Water Dist.	8 - 11	\$ 2378.14
East Water Dist.	8 - 10	\$ 2060.90
Trust & Agency Fund	2 - 6	\$45022.65

This motion was seconded by Donald Sinclair and carried with 4 ayes.

The motion to adjourn this meeting of the Town Board was offered by David Lyon, seconded by Donald Sinclair and carried with 4 ayes.

MIN TO ADJRN

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

April 11, 1991

WORKSHOP MEETING

Supervisor Wheeler called this workshop meeting to order at 8:00 P.M.

CALL TO ORDER

The following Town Board members were present upon roll call:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
(Robert Grier was absent)

Regular Business that Needed Attention

1. Crop Walk for the Hungry

Andy Baran moved to approve the route for the Crop Walk for the Hungry as laid out by their Route Committee and submitted to us by letter dated April 1, 1991. David Lyon seconded this motion and it carried with 4 ayes.

MTN TO APV
ROUTE FOR
CROP WALK

2. Resolution - "Dollars for Scholars" phone-a-thon

The following resolution was offered by David Lyon, seconded by Andy Baran and carried with 4 ayes:

WHEREAS, the Palmyra-Macedon Chapter of the Citizens of Scholarship Foundation of America, known as "Dollars for Scholars" is planning a phone-a-thon during the week of April 15, 1991, and

WHEREAS, the phone-a-thon is to be conducted by Palmyra-Macedon High School Volunteers with the assistance of the "Dollars for Scholars" committee, and

WHEREAS, the Town Board of the Town of Palmyra supports this worthwhile educational project to raise money for scholarship aid for Palmyra-Macedon Students.

NOW, THEREFORE BE IT RESOLVED, that the week of April 15, 1991 is declared to be "Dollars for Scholars" week in the Town of Palmyra, and the residents are urged to financially support the "Dollars for Scholars" phone-a-thon.

MTN DECLRING
"DOLLARS FOR
SCHOLARS WK"

3. Request for two (2) unused cabinets

This matter will be held over for the regular meeting to be held April 25, 1991.

UNUSED
CABINETS

The regular workshop session was then held.

WORKSHOP
SESSION

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

PAUL T. RUBERY
ATTORNEY AT LAW
322 EAST MAIN STREET
P.O. BOX 401
PALMYRA, NEW YORK 14522
(516) 597-4471

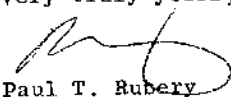
April 18, 1991

Town Board
Town of Palmyra
201 East Main Street
Palmyra, New York 14522

Gentlemen:

I learned the other night you may be reviewing a plan presented by one San Filipo and Thomas Morrison. For the record, I have done legal work for Thomas Morrison since he has been in business. In addition, Thomas Morrison has plowed my driveway for years. I was not involved in his participation in the acquisition of the land or in the development of the concept. I have no vested interest or expectancy in the project.

Very truly yours,


Paul T. Rubery

ln

April 25, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra, scheduled to be held on Thursday, April 25, 1991 at the East Palmyra Fire Hall, East Palmyra, was called to order at 8:00 P.M. by Town Supervisor Edwin Wheeler.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler asked Town Councilman David Lyon to lead those present in the Pledge of Allegiance to the Flag.

MNT OF SILENCEPLEDGE OF ALLEGIANCE

Upon roll call the following Town Board members were present:

Town Supervisor - Edwin E. Wheeler
 Town Councilmen - Andy Baran
 David Lyon
 Donald Sinclair
 (Robert Grier was absent)

ROLL CALL

Others present at this meeting included:

Cynthia Kukuva, Esq.	Edward J. Triou
Roy C. Wilck	Kendra Crane
Greg Bourgois	Fred Crane
Harry Wilkins	James A. Milliman
Charlene D. Lyon	Connie Lawson
Wendy Wright - Courier Journal	
Sue Regis - Sec. Planning & Zoning Boards	
Jim Youngman - Building Inspector/Zoning Enforcement	
Nelson F. Cook - Highway Superintendent	
Paul T. Rubery - Town Attorney	

COMMUNICATIONS

1. Letter of thanks from the Wayne County Emergency Management Office (During the ice storm)
2. Letter from Paul T. Rubery, Town Attorney (Does not want a misunderstanding about conflict of interest)

LETTER OF THANKS-WCEMOLETTER P.T. RUBERY

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Insurance inspection

INSURANCE INSPECTION

David Lyon reported to the Board that the Hartford Insurance Co. had done a inspection of the Town Office Building and the Highway Department on March 19, 1991. He has received a list of recommendations from them on how to make some things a little safer and is presently working with Nelson Cook, Highway Superintendent on a few things.

2. Abandoned railroad property

Mr. Lyon reported that the County is going to keep the title to the Newark/Marion line but that we can keep what

ABANDONED RAILROAD PROP.

April 25, 1991 Continued

portion we need.

FIREFIGHTERS
DRILL

3. Firefighters drill

David Lyon reminded everyone present that there is a eight company firefighters drill this Sunday, April 28th, sponsored by the Palmyra Chapter of the Veteran's of Foreign Wars. It will take place at the box factory warehouse on Division Street with the VFW serving breakfast to the firemen and the invited officials afterward.

LIST OF
SURPLUS

4. List of surplus equipment for the auction

David Lyon moved to declare as surplus the following items and for said items to be sold at the auction to be held at the Town Highway Barns on May 18, 1991:

1978 one ton Chevy truck
1986 Jeep
Perfect flail mower
3 1-way snow plows
bench type drill press
miscellaneous International truck parts
Milwaukee power pull broom

Donald Sinclair seconded this motion and it carried with 4 ayes.

5. Letter from Tenco Equipment Co.

LET. FROM
TENCO EQUIP

Nelson Cook read a letter of confirmation of approval on the installation of the plow and equipment purchased from Tenco Equipment Co. and a pat on the back for the men that did the installation job. (This was a part of the original specs.)

6. Approval for the Highway Superintendent to attend the 1991 Highway School in Ithaca

APPROV. HG.
SUPT TO
ATTEND
SCHOOL

David Lyon moved to approve the Highway Superintendent attend the 1991 Highway School in Ithaca from June 3 - 5 at a cost not to exceed \$400.00 and for the Highway Superintendent to be given a advance in said amount. Andy Baran seconded this motion and it carried with 4 ayes.

ROAD PROJ.
1991

7. Road Projects for 1991

Nelson Cook, Highway Superintendent, reported that his road projects this summer include South Townline Road, Schilling Road, East Palmyra-Port Gibson Road and

April 25, 1991 Continued

Division Street. Time and weather permitting he would like to get to Lusk Road and Jeffery Road and also do some light work on Hazen Lane.

8. Part-time summer help for the Highway Dept.

PART TIME
SUMMER HELP

David Lyon reported that there have been three men hired as part-time and/or summer help for the highway department. Steven Gardner and Gary Haigh will be part-time help and William L. Doell will be summer help.

9. Archie Parrott Lane

PARROTT LANE

Mr. Lyon explained to the East Palmyra people about the problems with Archie Parrott Lane. A video tape, taken by Jim Youngman, Building and Zoning Enforcement Officer, and Nelson Cook, Highway Superintendent, was then shown on our VCR to show everyone the condition of this lane. A letter from David Matthews, MRB Group, was then read explaining how many thousands of dollars it would cost to bring this lane up to Town of Palmyra road standards. David Lyon said he does not feel it is practical to ask the residents of Archie Parrott Lane to build a road that meets the Town specs. He said he would like to see a private agreement of the homeowners on the lane to improve this lane and to cover the upkeep of same. It was decided that Paul Rubery, Town Attorney, should draw up such a agreement and have it ready for the next Town Board meeting. A considerable amount of discussion followed.

Public Services Committee - Andy Baran, Chairman

1. Appointment of Animal Control Officer

APPT. K.
DIEFENDORF
ANIMAL CONT.
OFFICER

Andy Baran moved to appoint Kimberly Diefendorf of Palmyra as the Animal Control Officer for the Town of Palmyra at a rate of \$2000.00 per year plus fees and mileage with her husband Donald as her Deputy with no pay. David Lyon seconded this motion and it carried with 4 ayes.

2. Area Agency on Aging meeting on 5/8/91

AREA AGENCY
ON AGING

1:00 P.M. at the Newark Community Center. Info only.

April 25, 1991 Continued

SPRING CLEANUP

3. Spring Cleanup

Andy Baran reported that he has made arrangements for the spring cleanup to be held June 3 - 10 at the Town Barns. Since the Village has not budgeted any monies for a cleanup the Town will be the sole proprietors. Therefore, this cleanup will be for Town residents only - Village residents will not be included and it will be paid for with part town funds which is strictly town residents tax monies.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

RENEWAL
SEPTIC WASTE
E. EAST

1. Renewal of Septic Waste Permit for E. East

Donald Sinclair moved to approve the Septic Waste Permit for Eugene East for one year contingent upon him obtaining a notarized statement of permission to dump on the former Hutter property. Andy Baran seconded this motion and it carried with 4 ayes.

MOBILE HOME
PARK PERMIT
RENEWALS

2. Mobile Home Park Permit renewals

Donald Sinclair moved to approve the mobile home park permits for all six parks located in the Town of Palmyra for a period of one year. This motion was seconded by Andy Baran and carried with 4 ayes.

ASSESSOR
UPDATE

3. Assessor Update

See attached.

4. Building Inspector/Zoning Officer Update

See attached.

OTHER BUSINESS

1. Workshop meeting May 9, 1991

WORKSHOP MTG.
TOPICS

David Lyon informed the board that the topics for the next workshop meeting will be: a) Finalize construction specs for sub-divisions and b) Review land sub-division regulations.

SYMPATHY
TO D. LYON
FAMILY

2. Supervisor Wheeler extended sympathy to David

Lyon and his family from the Town Board and the people of the Town of Palmyra on the loss of his father, Roy Lyon.



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
APRIL 25, 1991

The tentative assessment roll is completed and the legal notice will be published May 1. Most assessment changes were due to new construction.

Assessment change notices will be mailed the first week of May.

The Division of Equalization and Assessment has notified me that Version 3 of the RPS software will be released in 1992. To run this program it will be necessary to add 1 MB extended memory to our computer. Also our DOS operation system will need to be upgraded to 4.01.

Respectfully submitted,

Roland Tiffany
Roland Tiffany, IAO
Sole Assessor
Town of Palmyra

②
April 25, 1991 Continued

3. Supervisor Wheeler extended sympathy to the family of Stu Carlson on their loss and to the Town of Macedon on the loss of their Town Supervisor.

SYMPATHY TO
FAMILY OF
STU CARLSON
TN OF MACEDON

Following a review of the vouchers submitted, Andy Baran moved to approve payment of the vouchers submitted on Abstract #4 with totals as follows:

MTN TO APV
PAYMENT OF
VOUCHERS

Account	Voucher #	Amount
General Fund	105 - 130	\$10485.21
Part Town Fund	26 - 34	\$ 5633.86
Highway I	6 - 12	\$ 3402.11
Highway III	66 - 82	\$ 5143.01
Highway IV	11 - 19	\$ 1330.41
North Water Dist.	11 - 14	\$ 45.39
South Water Dist.	12 - 14	\$ 26.75
East Water Dist.	11 - 15	\$ 213.71

David Lyon seconded this motion and it carried with 4 ayes.

Andy Baran moved to approve the minutes of the Town Board meeting held March 28, 1991 as submitted. This motion was seconded by David Lyon and carried with 4 ayes.

MTN TO APV
MINUTES OF
3/28/91

Supervisor Wheeler thanked the East Palmyra Fire Department for allowing us to hold this meeting at their firehall and in advance for the coffee and donuts about to be served.

THANK YOU TO
E. PALMYRA
FIRE DEPT.

The motion to adjourn this meeting of the Town Board was offered by Donald Sinclair, seconded by Andy Baran and carried with 4 ayes.

MTN TO ADJRN

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

May 23, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, May 23, 1991 at the Town Office, 201 East Main Street, Palmyra, was called to order at 8:00 P.M. by Town Supervisor Edwin E. Wheeler.

CALL TO ORDER

Following a moment of silence Supervisor Wheeler asked Town Councilman Robert Grier to lead those present in the Pledge of Allegiance to the Flag.

MNT OF SLNCEPLEDGE OF ALLEGIANCE

The following Board members were present upon roll call:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
 Town Councilmen - Andy Baran
 David Lyon
 Donald Sinclair
 Robert Grier

Others present at this meeting included:
 Nydia Nichols Don Naetzker
 Tom Morrison Joseph Sanfillippo
 Wendy Wright, Courier Journal
 Michael Jankowski, The Times
 Paul T. Rubery, Town Attorney

COMMUNICATIONS

1. Invitation to 100 year celebration at Paul T. Freund Corp. on Tuesday, June 18, 1991

GUEST SPEAKER - Ben Saracino - Pepsco Deferred Compensation

DEFERRED COMP
PRESENTATION
PEPSCO

Ben Saracino, representing Pepsco, spoke to the Board regarding deferred compensation and how it would benefit the Town of Palmyra employees if the Board chose to participate in the plan. The Board thanked him for his presentation and told him they had to meet with one more company and would then get in touch with him regarding their decision.

PUBLIC PARTICIPATION - Nydia Nichols - Small creek behind her house
 Ms. Nichols asked if anyone besides Jim Youngman, Zoning Enforcement Officer had checked out the small creek behind her house. She learned that Nelson Cook, Highway Superintendent had also been out there. She still felt uncertain about this creek being plugged up someplace. Town Councilman Robert Grier, who lives

N. NICHOLS
COMPLAINT RE:
SM CREEK IN
BACK OF HER
HOUSE

May 23, 1991 Continued

around the corner and down the road from Ms. Nichols, told her that he would go up and look the situation over. Ms. Nichols seemed to feel better about this and thanked the Board for listening to her problem.

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

ARCHIE PARROTT LANE AGREEMENT

1. Archie Parrott Lane Agreement

The Archie Parrott Lane Agreement drawn up by Paul Rubery, Town Attorney, to aid in the improvement of the condition of Archie Parrott Lane and to be signed strictly by Archie Parrott Lane residents and Ed Triou, was approved in by this Town Board. David Lyon told Mr. Triou that he will have to take care of this from now on. Mr. Triou agreed to do so.

2. Approval for Highway Superintendent & Deputy to attend Finger Lakes Water Conference at the Farm on June 6, 1991

David Lyon moved to approve the Highway Superintendent and his Deputy attend the Finger Lakes Water Conference at the Farm Restaurant on June 6, 1991 at a cost not to exceed \$18.00. Donald Sinclair seconded this motion and it carried with 5 ayes.

WIN TO APV
HIWY SUPER
TO ATTEND
SEMINAR
6/6/91

3. Auction report

AUCTION REPORT

Councilman Lyon reported that the sale of just Town of Palmyra items at the auction totaled \$9,931.50. The total taken in at the auction was \$309,800. Mr. Lyon said that he has been questioned as to whether or the auction is really worth having or if it ends up costing the Town of Palmyra money in the longrun. He said that he feels it is a worthwhile project. The Town receives one percent of the total sales, ninety percent of the sale of our own items, the opportunity to sell the items we do not use regularly or that need to be replaced and the opportunity to purchase items from another municipality that we may be looking for, and very often, at a better price.

May 23, 1991 Continued

4. Set Public Hearing date for North Water District Extension #3

David Lyon moved to set Thursday, June 27, 1991 at 8:00 P.M. to hold a public hearing to discuss the possibility of establishing the North Water District Extension #3 at the Town Office, 201 East Main Street, Palmyra. Andy Baran seconded this motion and it carried with 5 ayes.

MIN TO SET
PUB HEAR DAT
EXT. #3 NORTH
WATER DIST.

5. Resolution adopting the Wayne County employment standards of a drug free environment

The following resolution was moved by David Lyon, seconded by Robert Grier and carried with 5 ayes:

MIN TO ADOPT
W. CTY. DRUG
FREE ENVIRNMT

Be it resolved that the Town Board of the Town of Palmyra does hereby re-affirm it's adoption, for the Town of Palmyra, of the Wayne County Drug Free environment.

6. Local Law #1 of 1991 entitled "Defense and Indemnification of Officers & Employees of the Town of Palmyra"

David Lyon moved to approve local law #1 of 1991 entitled "Defense and Indemnification of Officers & Employees of the Town of Palmyra." This motion was seconded by Robert Grier and carried with 5 ayes.

MIN TO APV
L L # 1 OF
1991
"DEFENSE &
INDMNIFICATION
..."

7. Workshop meeting

Mr. Lyon informed the Board that the next workshop meeting would be to finish working on the sub-division regulations and also to finish the construction requirements. He extended his thanks to everyone that helped on these regulations and said that their help was very much appreciated.

WORKSHOP
MTG INFO

Public Services Committee - Andy Baran, Chairman

1. Swift's Cemetery

Andy Baran reported that the Palmyra Lions Club had cleaned up Swift's Cemetery for us and that they had done a very good job - it looks good. A note of thanks will be sent to them.

SWIFT'S CEME
CLEANUP

2. The closing of highways in Wayne County

Mr. Baran explained to the Board that he has had several

CLOSING OF
HIWYS IN
WAYNE COUNTY

May 23, 1991 Continued

complaints regarding the weight limits imposed on so many of the County highways. This is really a hardship on the small businessman. It is both time-consuming and a financial burden for them. Supervisor Wheeler said he would take the complaint to the County but did not know if that would change anything or not.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

PETITION TO
REZONE CORNR
OF MAPLE AVE
& DIVISION
TO LIGHT
INDUSTRIAL

1. Petition to rezone the southeast corner of Division Street and Maple Avenue to light industrial

A in-depth presentation was given to the Board regarding the tentative plans for the corner of Division Street and Maple Avenue. The Town Board asked many question of Thomas Morrison and Joseph SanFilippo following this presentation. Town Councilman Donald Sinclair then moved to grant referral status, based on the documentation presented by Thomas Morrison and Joseph SanFilippo, for the light industrial area proposed for the southeast corner of Division Street and Maple Avenue in the Town of Palmyra and excluding the area proposed to be residential. Town Councilman David Lyon seconded this motion and it carried unanimously with 5 ayes.

2. Assessor Update

See attached.

3. Building Inspector/Zoning Enforcement
Officer Update

See attached.

Administrative & Planning Committee -
Robert Grier, Chairman

1. Cornell Cooperative Extension Meeting;
Regional & Local Economic Outlook - Newark
June 18 - \$25.00 per person

MIN TO APV
2 PERSONS
ATTEND MITG
BY CORNELL
COOP. EXT.

Robert Grier moved to approve two (2) persons attend the Cornell Cooperative Extension Meeting in Newark on June 18, 1991. Andy Baran seconded this motion and it carried with 5 ayes.

Canaltown Days committee meeting

Minutes from the last meet. of the Canaltown Days

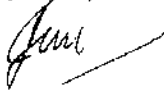
REPORT OF ACTIVITY TO TOWN BOARD
As Reported by Jim Youngman, Zoning and Planning
May 23, 1991

- 4-25 Roughing Check - K. Wright - Garnsey Rd.
- 4-29 Jean Taylor - 2690 Lyon Rd. - Final Inspection
- 4-30 Septic Complaint - 3973 Pal. Nwk Rd.
- 4-30 Footing Inspection - Pulcini - Rt. 21
- 5-1 Footing Inspection - Fox - Walker Rd.
- 5-1 Roughing Inspection - Triou - Jeffrey Rd.
- 5-6 Roughing Inspection - Moose Club - pavilion
- 5-7 Nichols - Crestwood Dr. - drainage problem - checked also by N. Cook - no cause for action.
- 5-7 Bish - Cambier Rd. - Final C of O.
- 5-9 Plumbing Inspection - Triou - Jeffrey Rd.
- 5-10 Footing Inspection - Ballesty - Rt. 21 North
- 5-10 New Septic Inspection - Mrs. Tremfer - 4351 Rt. 31
- 5-12 Septic inspection - 2406 Maple Ave., Lot 4
- 5-14 Hotel - Groat - Neighborhood dispute - dogs, lot line, fence, septic
- 5-14 Cellar wall check - Pulcini - Rt. 21N
- 5-14 Cellar check - Ballesty - Rt. 21 N - ok to backfill
- 5-16 Footing Inspection - Blazey - Vienna rd.
- 5-18 Insulation Inspection - Lot 4 - Maple Ave. - Triou
- 5-21 Wall Inspection - Blazey - Vienna Rd.
- 5-21 Roughing Check - Ballesty - Rt. 21N
- 5-22 House Stakeout - Washburn - Maple Avenue

PERMITS ISSUED

- #91-15 4-25- Williams - Walker Rd. - Deck
- #91-17 5-4 - Belter - Rt. 21N - Pole Barn
- #91-18 Blazey - Vienna Rd. - Single Family
- #91-19 5-10 Country Side Builders - Rt. 21N - Single Family
- #91-20 5-14 Mayer - 4832 Tellier Rd. - Breezeway
- #91-21 Krebbeks - 5-14 - 3288 Jeffrey Rd. - Pole Barn
- #91-22 5-16 O'Meale - 912 Vienna Rd. - Deck

Respectfully Submitted,





Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor

MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
MAY 23, 1991

Grievance Day was relatively slow this year. Twelve complaints were filed, with six of them being from New York Telephone. Salzbrug Village and Conifer Wayncs also requested large reductions. The Board of Review has requested further information from New York Telephone and Salzbrug Village.

Charge back taxes were determined for properties that had exemptions at the time of sale. These were mainly properties that had Aged or Veterans exemptions. The following amounts will be added to 1992 tax bills.

County	-	\$1,527.74
Town	-	640.18
Pal-Mac School	-	1,575.74
Newark School	-	20.79
		\$3,764.45

Assessment files were edited to determine certain inventory errors in preparation for the 1992 update. Also, I met with State people to discuss a tentative schedule for the update.

Respectfully submitted,

Roland Tiffany
Roland Tiffany

Committee have been received and passed on to the Board members.

3. Memorial Day Parade - May 27th

The annual Memorial Day Parade will be held on Monday, May 27, 1991 with lineup at the Palmyra Elementary School at 8:30 A.M. and a starting time of 9:00 A.M. It was decided that one car would be sufficient and Mr. Grier would take care of obtaining one.

MEMORIAL
DAY PARADE

Andy Baran moved to approve the minutes of the April 11, 1991 workshop meeting and the April 25, 1991 regular Town Board Meeting as submitted. Robert Grier seconded this motion and it carried with 5 ayes.

MTN TO APV
MINUTES OF
4/11/91 &
4/25/91

OTHER BUSINESS

1. Transfer of funds

David Lyon moved to transfer \$445.33 from the Town Board Contractual Expense Account (A1010.4) to the Supervisor's Contractual Expense Account (A1220.4). Robert Grier seconded this motion and it carried with 5 ayes.

MTN TO APV
TRANSFER OF
FUNDS

Andy Baran moved to transfer \$1333.36 from Control of Dogs Contractual Expense Account (A3510.4) to Control of Dogs Personal Services Account (A3510.1). Robert Grier seconded this motion and it carried with 5 ayes.

MTN TO APV
TRANSFER OF
FUNDS

David Lyon moved to transfer \$17,000.00 from Capital Funds Equipment Reserve Account (H9901.9) to Machinery Equipment Account (DA5031). This motion was seconded by Robert Grier and carried with 5 ayes.

MTN TO APV
TRANSFER OF
FUNDS

2. Ice Storm Update

Supervisor Wheeler reported to the Board that on May 16th he had been informed that the Town of Palmyra and the Town of Lyons would be receiving the FEMA funds for the ice storm repair very shortly. The other towns and villages in the County have to wait until fall to receive their funds. Palmyra and Lyons are receiving their money so quickly because of the speed with which these towns returned their information and documentation. Supervisor Wheeler thanked Nelson Cook, Highway Superintendent, and

ICE STORM
UPDATE

May 23, 1991 Continued

Doris Winston, Clerk to the Supervisor, for their hard work on this project.

MTN TO APV
PAYMENT OF
VOUCHERS

Following a review of the vouchers submitted for payment, Andy Baran moved to pay the vouchers as shown on Abstract #5 with totals as follows:

Account	Voucher #	Amount
General Fund	131 - 157	\$ 6928.55
Part Town Fund	35 - 41	\$ 491.87
Highway I	13 - 20	\$ 8017.39
Highway III	83 - 99	\$20034.04
Highway IV	20	\$ 42.00
North Water District	15 - 17	\$ 6994.62
South Water District	15 - 17	\$ 1974.14
East Water District	16 - 18	\$ 3050.46
Capital Funds	1	\$17000.00

Robert Grier seconded this motion and it carried with 5 ayes.

M N TO
TOURN

The motion to adjourn this meeting of the Town Board was offered by Robert Grier, seconded by Andy Baran and carried with 5 ayes.

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn, deposes and says that he is the foreman of the Timesaver Advertising Inc., publisher of the COURIER-JOURNAL, a public newspaper published weekly at Palmyra, N.Y., in the County of Wayne, and that the notice of which the annexed is a true copy, clipped from said newspaper, was regularly published in said Courier-Journal on the following dates:

June 19, 1991

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me

this 27th day of June 19 91

Maureen Freida
Notary Public

Fee: \$ 59.68

MAUREEN FREIDA
Notary Public, State of New York
WAYNE COUNTY
Registration # 4580596
Commission Expires 4/22/93

NOTICE OF PUBLIC HEARING ON THE ESTABLISHMENT OF AN IMPROVEMENT DISTRICT (TOWN LAW, 190-C AND 113)

At a meeting of the Town Board of the Town of Palmyra, Wayne County, New York, held at the Town Hall in the said Town of Palmyra, County of Wayne, State of New York, on the 22nd day of May, 1991:

PRESENT:

EDWIN WHEELER

Supervisor

DAVID L. O'NEAL

Councilman

ROBERT O'NEAL

Councilman

ANDY BARAN

Councilman

DONALD SINCLAIR

Councilman

In the Matter of the Petition for the Establishment of an Extension to the Water District in the Town of Palmyra:

WHEREAS, a written petition, dated May 21, 1991, in due form and containing the required signatures, has been presented to and filed with the Town Board of the Town of Palmyra, Wayne County, New York, for the establishment of a water district in said Town, to be bounded and described as follows:

COMMENCING at a point in the west right of way line of Division Street at its intersection with the north line of Extension No. 1 of the North Water District; thence 1) westerly along the north line of the North Water District Extension No. 1 (818') to the east line of North Water District; thence 2) northerly along the east line of the North Water District to its intersection with the south line of the North Water District Extension No. 2; thence 3) east, northerly and easterly along the south line of the North Water District Extension No. 1 to the west right of way line of Division Street to the west line of Extension No. 2 in the North Water District; thence 4) easterly along the west line of Extension No. 2 to the east line of Extension No. 2.

No. 2 in the North Water District; thence 5) to the point and place beginning.

ALSO commencing at a point in the east right of way line of Division Street at its intersection with the north line of Extension No. 1 of the North Water District; thence 1) northerly along the east line of Extension No. 2 of the North Water District a distance of 2841.42' to the north east corner of Extension No. 2 of the North Water District; thence 2) easterly 25' to the west line of the Penn Central Railroad (now Conrail); thence 3) southeasterly, west southeasterly along the west line of the Penn Central Railroad to its intersection with the centerline of Red Creek; thence 4) southerly along the centerline of Red Creek to its intersection with the north line of Extension No. 1 to the North Water District; thence 5) westerly along the north line of Extension No. 1 of the North Water District to its intersection with the east line of Extension No. 2.

Notary Public

MAUREEN FREIDA
Notary Public, State of New York
WAYNE COUNTY
Registration # 4980596
Commission Expires 4/22/9

419

June 27, 1991

PUBLIC HEARING

Petition for the Establishment of
Extension #3 to the North Water Dist.

The Public Hearing scheduled to be held on Thursday,
June 27, 1991 at the Town Office, 201 East Main Street,
Palmyra, to consider the petition for the establishment
of Extension #3 to the North Water District was called to
order at 8:00 P.M. by Town Supervisor Edwin Wheeler.

PUB HEARING
CALLED TO
ORDER

Those in attendance at this public hearing, other
than the Town Board members, included:

David A. Husk	Elmer J. VerPlank
Joe Henley	David Johnson
Nelson F. Cook, Highway Superintendent	
James Youngman, Bldg. Inspector/Zoning Officer	
Roland Tiffany, Assessor	
Paul T. Rubery, Town Attorney	

The reading of the proof of publication was waived
due to the length of the document.

Mr. Rubery, Town Attorney, explained that the
property owners would not be required to hook up to the
water district if they did not desire to do so.

David Johnson, property owner, asked about property
values. David Lyon explained that the property values
will go up if they are connected to this water district.

Mr. Johnson looked over the petition that had been
turned over to the Town Board.

Supervisor Wheeler asked if there were any more
questions regarding this petition. There were none.
This public hearing was declared closed at 8:10 P.M. by
Supervisor Wheeler.

PUB HEARING
CLOSED

REGULAR MEETING OF THE TOWN BOARD

June 27, 1991

The regular meeting of the Town Board of the Town of
Palmyra scheduled to be held on Thursday, June 27, 1991

CALL TO ORDER

June 27, 1991 Continued

at the Town Office, 201 E. Main Street, Palmyra, was called to order by Town Supervisor Edwin Wheeler immediately following the above public hearing.

MNT OF SINCE

Following a moment of silence, Supervisor Wheeler

PLEDGE OF ALLEGIANCE

led those present in the Pledge of Allegiance to the Flag.

ROLL CALL

Upon roll call the following Town Board members were present:

Town Supervisor - Edwin Wheeler
Town Councilmen - Andy Baran
David Lyon
Robert Grier
(Donald Sinclair was absent)

COMMUNICATIONS

1. Letter of resignation from Larry O'Meal from the Zoning Board of Appeals

GUEST SPEAKERS - Patrick McNulty, David Peterson & Ken Young of Mutual of America - Deferred Compensation

PRESENTATION
RE: DEFERRED
COMPENSATION

The representatives of Mutual of America gave a presentation to the Town Board regarding their Deferred Compensation plan. They told the Board that they would be glad to do another presentation at a employee meeting if the Board would like them to. David Lyon thanked them for attending this meeting and for giving the presentation. He said they would be notified after the Board make a decision.

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Petition for the establishment of Ext. #3 to the North Water District - Subject of the public hearing

MTN TO APV
EXT. #3 TO
NORTH WTR
DISTRICT

David Lyon moved to approve the establishment of Extension #3 to the North Water District. Andy Baran seconded this motion and it carried with 4 ayes.

2. Town Policy regarding jury duty

MTN TO ADD
JURY DUTY
POLICY TO
OTHER TOWN
POLICIES

David Lyon moved to amend the original Town of Palmyra Employee Policies, Rules & Regulations as approved September 12, 1985 by adding the following resolution to same; with this resolution to be retroactive to January 1, 1991:

June 27, 1991 Continued (3)

WHEREAS, the Town of Palmyra has no procedure for employees who are called to serve on jury duty and
 WHEREAS, serving on jury duty is a public obligation;

NOW THEREFORE BE IT RESOLVED that the Town does hereby establish the following procedure for all full-time employees who are summoned for jury duty.

1) Full-time employees summoned for jury duty will be paid their regular 40 hour salary in the following condition:

- a) They will report for duty at their work station for the Town of Palmyra at any time they are not performing their jury duty.
- b) The employee shall exhibit to his/her supervisor the proceeds of all sums received for jury duty. The employee shall pay to the Town of Palmyra, by check, all sums received for jury duty as reimbursement for the time the employee was paid for jury duty and also received pay from the Town. The employee's supervisor shall compare the sum received for jury duty with the hours the employee was absent from work. If there is a difference, the employee shall be charged for those hours as vacation time, and the unused vacation time will be reduced. At the option of the employee's supervisor, if there is no vacation time left, the supervisor may authorize extra hours without pay to make up the time. If there is no vacation time remaining and possibility of makeup by working extra hours, the employee must repay the sums to the Town within 30 days.

Robert Grier seconded this resolution and it carried with 4 ayes.

3. Transfer of funds

Mr. Lyon moved to transfer \$10,000

FROM	TO
Capital Funds Equip. Reserve	Machinery Account
H9901.9	H5031

MTN TO TRNSF
FUNDS

Andy Baran seconded this motion and it carried with 4 ayes.

Mr. Lyon moved to transfer \$250.00

FROM	TO
Town Board Contractual Exp.	Supervisor's Cont.
A1010.4	Exp. A1220.4

MOTION TO
TRANSFER
FUNDS

Andy Baran seconded this motion also and it carried with 4 ayes.

4. Excessive water usage - North Water Dist.

David Lyon explained that because of the present dry spell there is a water advisory out for certain areas and that includes the North Water District. He stated that this is being done to avoid a water emergency. The valve

EXCESSIVE
WATER USAGE
N WTR DIST.

June 27, 1991 Continued (u)

could be opened hooking the North Water District back into Village of Palmyra water if a problem should arise. He added that he did not anticipate this happening, however.

5. Approval for Supervisor to sign contract with Wright's Disposal

MTN TO APV
SIGNING
CONTRACT
W/ WRIGHT
DISPOSAL

David Lyon moved to approve the signing of the contract, by Supervisor Wheeler, with Wright's Disposal, for pick-up of the refuse at the Town Office. This motion was seconded by Andy Baran and carried with 4 ayes.

6. Month-to month agreement with REW

AGREEMENT
TO DISCONTIN
REW SERVICES

It was agreed by this Board that they would cease doing business with REW Business Services as of June 30, 1991 now that these services could be done in-house on our own computers.

Public Services Committee - Andy Baran, Chairman

1. Wayne County Humane Society Contract

MTN TO APV
CONTRACT
W/ WAYNE CTY
HUMANE SOC.

Andy Baran moved to approve the contract with the Wayne County Humane Society for a term of one (1) year. David Lyon seconded this motion and it carried with 4 ayes.

2. Wayne County Recycling Report

RECYCLING
REPORT

Mr. Baran reported that the County reports show a increase in the recycling participation. He feels that the pickup crews are more cooperative with the residents than they seemed to be at the beginning of the program also.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Approval for Assessor to attend Assessor's Seminar at Cornell 7/21 -26

MTN TO APV
ASSESSOR
ATTEND A
SEMINAR

Robert Grier moved to approve the Assessor, Roland Tiffany, attend the Assessor's Seminar at Cornell from July 21 - July 26 at a cost not to exceed \$910.00. Andy Baran seconded this motion and it carried with 4 ayes.

2. Set public hearing date for Canal Town Park

David Lyon moved to set July 25, 1991 at 8:15 P.M. at the Palmyra Fire Hall, Palmyra, as the public hearing date

REPORT OF ACTIVITY TO TOWN BOARD
As Reported by Jim Youngman, Zoning and Planning
June 27, 1991

- 5-28 Wall Inspection - Blazey - Vienna Rd.
- 5-28 Septic Inspection - E. Triou - Jeffrey Rd.
- 5-29 Insulation Inspection - D. Triou - Maple Ave.
- 5-29 Insulation Inspection - K. Wright - Garnsey Rd.
- 5-31 Wall Inspection - Fox - Walker Rd.
- 6-3 Met with Peter Freund
- 6-3 Footer Inspection - Belter - Rt. 21N
- 6-3 Roughing Inspection - Ballesty - Rt. 21N
- 6-5 Perk Test - E.P.C.C.
- 6-5 House Inspection - P. Payne - 4412 Rt. 31
- 6-5 Site Inspection - Vandermolen Sales
- 6-6 Butts - Rt. 21N - Holes for Deck
- 6-8 2352 Hazen Lane - Mills - Fire Inspection
- 6-9 Septic Inspection - Taylor - 2690 Lyon Rd.
- 6-11 Planning Board Meeting
- 6-12 Insulation Inspection - Countryside Builders - Rt. 21N
- 6-13 Workshop Meeting
- 6-13 Footing Inspection - Triou - N. Creek Rd.
- 6-15 T. East - 2870 Harris Rd. - House Inspection
- 6-17 E. T. N. Creek Rd. - ok to backfill
- 6-19 Final C of O D. Triou - 2406 Maple Ave.
- 6-20 Final C of O - D. Seier - 2364 Maple Ave.
- 6-20 Septic Inspection - Blazey - Vienna Rd.
- 6-22 Final C of O E. Triou - 3160 Jeffrey Rd.
- 6-23 Insulation Inspection - Blazey - Vienna Rd.
- 6-23 Footing Inspection - McQuarrie - Rt. 31

PERMITS

- 91-22 5-14 - Larry O'Meal - 8 x 15 deck
- 91-23 Roger Murphy - 5-23 - Above ground pool
- 91-24 David Wipf - 5-28 - Replace roof rafters
- 91-25 Lyle Coward - 6-8 - 20 x 24 addition
- 91-26 Robert Ranney - House replacement
- 91-27 Larry McQuarrie - House replacement
- 91-28 Fay Verkey - pool

Jim Youngman
6/27/91

June 27, 1991 Continued

to consider the petition to rezone the corner of Maple Avenue and Division Street to light industrial in order to build Canal Town Park, with the contingency that the Town Clerk receives the Environmental Impact Statement that has reportedly been done on this area, in time to advertise this public hearing properly. Robert Grier seconded this motion and it carried with 4 ayes.

MIN TO SET
PUB HEARING
DATE FOR
CANAL TOWN
PARK PRJCT

3. James Johnson - Building Lots #6 & #7 -
Henley Subdivision

Mr. Johnson was not present - Joe Henley came to address the Board himself. Following much discussion, the following resolution was moved by Robert Grier, seconded by Andy Baran and carried with 4 ayes:

MIN REGARDING
LOT #6 & #7
HENLEY (ALL)
SUBDIVISION

WHEREAS, Joseph Henley has applied for a building permit on Lot #6 of the Henley (Allyn) Subdivision, and

WHEREAS, because of the problems on Lot #7 of the Henley (Allyn) Subdivision, the Town Board has halted all building permits; and,

WHEREAS, Lot #6 has been reperculated to see if the soil is suitable and it appears to the Town of Palmyra's consulting engineers, the soil percolation tests are acceptable, and

WHEREAS, there has been a substantial delay in correcting the problem on Lot #7,

NOW THEREFORE BE IT RESOLVED:

1) That upon the following conditions and terms, the Building Inspector of the Town of Palmyra, may issue a building permit for Lot #6.

a) That Henley's surveyor/engineers shall produce a plan for solving the drainage and septic problem on Lot #7 acceptable to MRB Group P.C., the Town's consulting engineers, before the issuance of a building permit on Lot #6. It is noted that neither Henley nor his engineers have responded to MRB Group P.C. letters since May 17, 1991.

b) That Henley's surveyor/engineer shall produce a plan for solving the drainage and septic problems for Lot #7 which in their professional opinion will solve the problems which has been submitted to the Town of Palmyra consulting engineers and which has been acceptable for filing with the State of New York Department of Health and paid any filing fees or filed other papers which are necessary to obtain the Department of Health approval of the plan prior to the issuance of a building permit on Lot #6.

c) Henley will deposit with the Town Clerk the sum of \$4,500.00 in good funds which the Town Clerk will deposit in Town's Trust and Agency Account. The sum will be held until the repairs to Lot #7 are complete and approved by Town's Consulting Engineers. In the event the repairs are not completed in accord with state plans within 30 days of state approval of the plans, this \$4,500.00 deposit and any interest earned will be forfeited.

June 27, 1991 Continued

In the event the repair in accord with State approval is not completed before October 1, 1991, the \$4,500.00 will be forfeited. In the event that there is no approval so the repairs can be completed by October 1, 1991, the \$4,500.00 will be forfeited. The forfeiture of the \$4,500.00 will not release the other lots in the Henley subdivision for development until the proper repair of Lot #7 has been completed and paid for by Henley. The Town may use the \$4,500.00 and any interest if any, if the \$4,500.00 is forfeited to apply on the repairs to Lot #7.

d) Before granting a Certificate of Occupancy on Lot #6, the Builder must furnish a survey showing location of improvements which is in accord with the filed subdivision plan.

4. Moratorium on multi-lot subdivisions

Robert Grier moved to extend the moratorium on multi-lot subdivisions another ninety (90) days, October 15, 1991, at which time our specs should be in place and ready to go. Andy Baran seconded this motion and it carried with 4 ayes.

5. Bldg. Inspector/Zoning Enforcement Officer

Mr. Youngman requested to hire MRB Group P.C. to investigate a drainage problem for him on the corner of Maple Avenue and Quaker Road. Robert Grier moved to approve hiring MRB Group P.C. to investigate the drainage problem at a cost not to exceed \$200.00. This motion was seconded by David Lyon and carried with 4 ayes.

VanderMolen Sales was then discussed. Robert Grier moved to authorize Mr. Youngman to do whatever he had to do to follow up on this problem with failure to cooperate on the part of the present owner. David Lyon seconded this motion and it carried with 4 ayes.

Also see attached.

6. Assessor Update

See attached.

Robert Grier then moved to add to this agenda item #7 - Resignation of Larry O'Meal. Andy Baran seconded this motion and it carried with 4 ayes.

7. Resignation of Larry O'Meal

Mr. Grier moved to accept, with much regret, the resignation of Larry O'Meal from the Palmyra Zoning Board

IN TO EXTND
MORATORIUM
ON MULTILOT
SUBDIVISIONS
90 DAYS

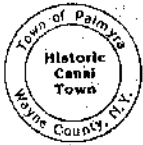
IN TO HIRE
MRB GROUP P.C.
TO INVESTIGATE
DRAINAGE
PROBLEM

IN TO AUTH
FOLLOW-UP ON
VANDERMOLEN
SALES

ASSESSOR
UPDATE

IN TO ADD
ITEM #7 TO
AGENDA

IN TO ACCEPT
RESIGNATION
OF O'MEAL
FROM ZBA



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
JUNE 27, 1991

The final assessment roll is complete and the increase in taxable value is \$1,165,781.

On June 10, I met with State people regarding the 1992 update. The State provided us with more system edits and neighborhood analysis. We were also given information regarding the land valuation program.

At this time, everything is on schedule. A copy of the update schedule is attached.

Respectfully submitted,

Roland Tiffany

Roland B. Tiffany, IAO
Sole Assessor
Town of Palmyra

-A1-

APPENDIX A

Towns of Ontario, Palmyra, Wolcott

REASSESSMENT SCHEDULE

PHASE I - Project Implementation

	<u>Time Frame</u>
Town Resolution	02/01/91
Preliminary Data Analysis	05/20/91

PHASE II - Data Verification

Analysis Error Correction	05/24/91 - 06/07/91
File Re-edited	06/07/91
Data Mailer Transmittal	06/14/91
Commercial Income/Expense Transmittal	08/01/91
Mailer Return Maintenance	07/01/91 - 08/02/91
Sales File Analysis	07/01/91 - 08/02/91

PHASE III - Pre-Valuation Analysis

Land/Neighborhood Analysis	08/05/91 - 08/16/91
Depreciation Analysis	08/19/91 - 08/30/91
Final File Maintenance	Ongoing 08/30/91

(Freeze all Inventory Files)

-A2-

PHASE IV - Valuation Production

	<u>Time Frame</u>
Land Valuation	09/02/91 - 09/13/91
Cost Valuation	09/09/91 - 09/20/91
Residential Modeling	09/02/91 - 10/18/91
Residential Valuation	10/21/91 - 11/01/91
Commercial Valuation	11/04/91 - 11/29/91

PHASE V - Post Valuation

Field Review	11/04/91 - 01/31/92
Value Override Maintenance	12/02/91 - 01/31/92
Full Disclosure Analysis	02/10/92 - 02/21/92
Full Disclosure Transmittal	02/24/92
Informal Meetings	03/02/92 - 04/03/92
Final Value Maintenance	03/30/92 - 04/24/92
Value Change Notice	05/01/92
File Tentative Roll	05/01/92

-A3-

DETAILED SCHEDULE

PHASE I - PROJECT IMPLEMENTATION

Town Resolution

2/01/91

The Town Boards have passed resolutions as requested earlier in this letter. The resolutions were enacted by the above date and copies were sent to Mr. Robert Gawrelski, Local Assessment Services, 217 South Salina Street, Syracuse, New York 13202.

Preliminary Data Analysis

5/20/91

Following receipt of the resolution, Division staff will perform a comprehensive edit of your inventory data. The results will be reviewed with your Assessor so that data in error can be corrected by the assessor before it is used in valuation.

PHASE II - DATA VERIFICATION

Analysis Error Correction

5/24/91 - 6/07/91

Town personnel will review the data analysis performed by LAS staff and will correct all errors. A combination of field and office work may be required.

File Re-Edited

6/07/91

LAS Staff will perform the same edits as previously run and will notify the Assessor of any problems still needing resolution. It is the responsibility of the Assessor to make the needed corrections.

Data Mailer Transmittal

6/14/91

The Town or County will use the updated inventory data file to produce inventory mailers to be sent to owners of residential, farm or vacant land. Town personnel will fold, stuff and mail the notices.

Commercial Income/Expense Transmittal

8/01/91

Town and LAS staff will design a questionnaire to be sent to the owner of each commercial parcel. The intent of this questionnaire is to elicit income and expense information which will be used during the commercial valuation phase of this project. The Town is responsible for printing, stuffing and mailing.

-A4-

Mailer Return Maintenance

07/01/91 - 8/02/91

Town personnel will be required to evaluate mailer responses and to make field visits, if needed. Also, Town personnel will make the necessary corrections to the data base.

Sales File Analysis

07/01/91 - 8/02/91

Town staff should have previously researched and verified which parcels were valid sales and which could be used for valuation purposes. This file should be edited by the Assessor and all errors maintained.

PHASE III - PRE-VALUATION ANALYSIS

Land/Neighborhood Analysis

08/05/91 - 8/16/91

The Assessor, with LAS assistance, will delineate neighborhoods using available tax maps in order to determine district valuation areas. Neighborhood coding must then be applied to each parcel on the data file. Also, the Assessor will determine unit land prices for each land type within each neighborhood.

Depreciation Analysis

08/19/91 - 8/30/91

The Assessor, with assistance from LAS staff, will review the cost indices to be used in developing replacement cost value estimates. These indices must be adjusted to reflect local cost levels. This may require the review of several runs of the cost valuation programs for selected parcels.

Final File Maintenance

Ongoing - 8/30/91

Town personnel will be responsible for maintaining the inventory data file and the sales file. These files will be "frozen" as of this date and will be used as the inventory data input into the valuation cycle.

PHASE IV - VALUATION PRODUCTION

Land Valuation

9/02/91 - 9/13/91

LAS staff and the Assessor will review the recommended unit land prices, run tests, make final adjustments and develop computer assisted land values.

-A5-

Cost Valuation

9/09/91 - 9/20/91

LAS staff and the Assessor will review the recommended cost adjustments, testing where necessary, and develop computer assisted replacement cost values for all non-commercial, improved parcels.

Residential Modeling

9/02/91 - 10/18/91

LAS staff and the Assessor will create and test computer value "models" for market value estimates and will apply statistical techniques to test the accuracy of the results. Selected parcels will be reviewed in the field by both the Assessor and LAS to determine how well the values have been predicted. This will be repeated until optimum results have been produced.

Residential Valuation

10/21/91 - 11/01/91

LAS staff will apply the models developed in the modeling phase and develop computer assisted market value estimates for residential sites.

Commercial Valuation

11/04/91 - 11/29/91

LAS staff and the Assessor will use the information received from the I/E questionnaires and from the cost indices to develop income and replacement cost value estimates.

As a result of the work conducted in Phase IV, LAS staff will produce value estimate documents which will be used during the field review effort by the assessors. Some of the information which will be produced are:

- a) Land value sheets from the land extension for vacant parcels;
- b) Cost sheets and comparable sales sheets for residential/farm parcels;
- c) Cost and Income sheets for commercial parcels;
- d) One-line per parcel reports upon which the field review value change can be made;
- e) Sales arrays to be used in determining comparable parcel value; and
- f) Assessment roll cross-reference to assist in parcel identification.

-A6-

PHASE V - POST VALUATION

Field Review

11/04/91 - 01/31/92

The Assessor will visit all parcels and determine if the preliminary computer-assisted value is correct. It is the Assessor's responsibility to place the correct value on each parcel. Value overrides and data changes must be recorded on the field review documents.

Value Override Maintenance

12/02/91 - 01/31/92

The Assessor will put the corrected values, from field review, on the inventory data file. Previously, the values generated by the computer would have been placed on this file. The Assessor will be responsible for making sure that each parcel has the correct value on it.

Full Disclosure Analysis

2/10/92 - 02/21/92

LAS staff, with assistance from the Assessor, will process the full disclosure notices and prepare a written summary of the potential tax shift. This information will be presented to interested town officials prior to the mailing, by the Town, of the notices.

Full Disclosure Transmittal

02/24/92

Town staff will be responsible for the stuffing and mailing of the full disclosure notices.

Informal Meetings

03/02/92 - 04/03/92

Town staff will be required to schedule meetings with taxpayers who wish to discuss their preliminary value. The Assessor should meet with each appointment to discuss the preliminary value and to determine if a correction is needed.

Final Value Maintenance

3/30/92 - 04/24/92

This effort should have been an ongoing process from the field review. This allows the Assessor to make any data correction to the data file resulting from field review. In addition, corrections resulting from the informal meeting process can be made by the Assessor.

-A7-

Value Change Notice

5/01/92

Once the RPS file has been updated, the County or Town will produce a value change notice for any parcel that had a value change as a result of the informal meetings. The Town is responsible for the mailing of the notice.

File Tentative Roll

5/01/92

The County RPTS office, in conjunction with the data processing department, will produce a tentative roll and turn this over for filing.

-B1-

APPENDIX B

UPDATE PROJECT CHARGEBACK RATES

Computer time will be provided at the following processing rates:

Data Management

Data management batch processing will be provided at a charge of \$.60 per parcel beginning N/A through N/A.

Valuation Update

Municipalities which are updating values, subsequent to an initial NYSRPIS valuation, are being charged at the current rate of \$.60 per site for valuation processing. Billing for these services will occur in April, 1992.

Data Entry

We may be able to provide assistance, upon request, for low volume transactions where quick turnaround is necessary. Chargeback would be at a rate of \$.0025 per stroke.

Micro-Fiche

Micro-Fiche containing 207 indexed computer pages are available at a rate of \$2.75 per original, and \$.35 per copy.

June 27, 1991 Continued ①

of Appeals. David Lyon seconded this motion and it carried with 4 ayes.

Administrative & Planning Committee -
Robert Grier, Chairman

1. Approval for Judge Smyers to attend training seminar 7/21-26 at St. Lawrence University - Cost of \$228.60

Robert Grier moved to approve Judge Smyers attend a training seminar July 21 - 26 at St. Lawrence University at a cost not to exceed \$230.00. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO APV
JUDGE SMYER
ATTND A CNFI

2. Canal Town Days Parade form

Canal Town Days Parade will be September 14th. Mr. Grier will take care of the vehicles when the time comes.

OTHER BUSINESS

1. Ice Storm funds received

Supervisor Wheeler wanted the Board to know that the ice storm funds have been received in the office and have been properly distributed.

ICE STORM
FNDS RECD

2. Hoffman Foundation Award presented to Bob Lowe

The Board's congratulations to Bob for receiving this prestigious award.

HOFFMAN AWD
PRESENTED TO
R. LOWE

3. 1st meeting in July and August

David Lyon moved to cancel the first Town Board meeting in July and in August. This motion was seconded by Andy Baran and carried with 4 ayes.

MTN TO CANCEL
1ST MTG IN
JULY & AUG

David Lyon moved to approve the minutes of the May 23, 1991 Town Board meeting as submitted. Robert Grier seconded this motion and it carried with 4 ayes.

MTN TO APV
MINUTES OF
5/23/91

Following a review of the vouchers submitted, Robert Grier moved to approve payment of the vouchers as shown on Abstract #6 with totals as follows:

MTN TO APV
PAYMENT OF
VOUCHERS

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	158 - 187	\$ 10994.57
Part Town Fund	53 - 57	9598.30
Highway I	1 - 31	10468.70
Highway III	118 - 130	30709.62
Highway IV	21	1000.00
North Water	18 - 20	37.44
South Water	18 - 19	26.00
East Water	19 - 21	37.90

June 27, 1991 Continued (9)

This motion was seconded by Andy Baran and carried with 4 ayes.

MIN TO GO
INTO EXEC
SESSION

The motion to go into executive session, to discuss matters of possible litigation, was offered by David Lyon, seconded by Robert Grier and carried with 4 ayes.

MIN TO COME
OUT OF EXEC
SESSION

The motion to come out of executive session was offered by Andy Baran, seconded by David Lyon and carried with 4 ayes.

MIN TO HOLD
RECYCLING
DAYS IN AUG.
4 TN & VILL

Andy Baran then moved for the Town of Palmyra to sponsor Town and Village Recycling Days to be held on Saturday, August 3, 1991 and Saturday, August 10, 1991 only. There will be a free drop-off site for scrap metal (appliances, hot water heaters, etc.) and a drop-off site for tires for a fee of \$2.00 per tire. David Lyon seconded this motion and it carried with 4 ayes.

MIN TO ADJRN

The motion to adjourn this meeting of the Town Board was offered by David Lyon, seconded by Robert Grier and carried with 4 ayes.

Respectfully submitted,

Beverly E. Hickman

Beverly E. Hickman

Town Clerk

July 25, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, July 25, 1991 at the Palmyra Fire Hall, East Main Street, Palmyra, was called to order at 8:00 PM by Town Supervisor Edwin E. Wheeler.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler led those present in the Pledge of Allegiance to the Flag.

MNT OF SLICEPLEDGE OF ALLEGIANCE

The following Town Board members were present upon roll call:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
Robert Grier (arrived at 8:20 PM)

Others present at this meeting included the following:

Paul Russell Jr.	Joseph SanFilippo
Tom Morrison	Don Naetzker
David Husk	Christopher Picolla
Valerie Morrison	Anita Herman
Owen & Jackie McIntee	Richard Ocque
Stephen & Carol Managan	Ed Plesa
Tom DeRue	Michael Breen
Denise Breen	Marcia E. Brown
Dave Matthews	Bonnie Doell
William Walton	Barb DeVinny
Terrence E. Footer	Gerald Tusch Jr.
Elma Smith	Cherly Stratton
Wendy Wright - Courier Journal	
Mike Jankowski - The Times	
Nelson F. Cook - Highway Superintendent	
James Youngman - Bldg. Inspctr/Zoning Officer	
Paul T. Rubery - Town Attorney	

COMMUNICATIONS

There were none.

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Blue Cross/Blue Shield

BLUE CROSS/
BLUE SHIELD

David Lyon reported that he would have alternative Blue Cross/Blue Shield plans to present to the Board at the next meeting.

2. Deferred Compensation

Town Councilman David Lyon moved to approve Pepsco

July 25, 1991 Continued

MIN TO APV
DEFERRED
COMP PLAN

of New York as the Deferred Compensation Plan for the employees of the Town of Palmyra. Town Councilman Donald Sinclair seconded this motion. During the discussion that followed, Mr. Lyon mentioned that this plan was less costly as far as getting funds in and out and also it appeared to pay a greater return. This motion carried with 4 ayes.

3. Transfer of funds

MIN TO
TRANSFER
BONDS

David Lyon moved to transfer \$344.00 from Town Board Contractual Expense A1010.4 to Supervisor's Contractual Expense A1220.4. Andy Baran seconded this motion and it carried with 4 ayes.

4. Approval for the Highway Supt. to attend the Highway Supt. Conference

MIN TO AUTH
HIWY SUPT TO
ATTEND CONF

Mr. Lyon moved to authorize Nelson Cook, Highway Superintendent to attend the Highway Superintendent's Conference from September 24-27 at a cost not to exceed \$500.00. Donald Sinclair seconded this motion and it carried with 4 ayes.

Public Services Committee - Andy Baran, Chairman
Andy Baran, having no business on his agenda, moved to add Item #1 - Wayne County Humane Society. David Lyon seconded this motion and it carried with 4 ayes.

MIN TO ADD
ITEM #1 TO
AGENDA

1. Wayne County Humane Society

Andy Baran moved to authorize the Wayne County Humane Society to adopt Town of Palmyra animals after the prescribed holding period. This motion was seconded by David Lyon and carried with 4 ayes.

MIN TO AUTH
W CTY HUMANE
SOC TO ADOPT
AMINALS

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Omitted until after the Public

Hearing

2. Assessor Upda

See attached.



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
JULY 12, 1990

The notice of completion of the Final Assessment Roll was published in the Courier-Journal July 3. Property owners have thirty days from that date to file for small claims review of their assessment. To date there have been no applications filed for small claims review.

At present the Final Assessment Roll shows a net taxable assessment of \$100,132,396 for Town purposes.

School rolls have been delivered to the school districts.

Respectfully submitted,

Roland B. Tiffany
Roland B. Tiffany, IAO



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
JULY 25, 1991

The notice of completion of the final assessment roll was published July 3. Property owners who filed grievances have 30 days after that date to file for small claims or certiorari review.

The school rolls were delivered to the Districts on July 10.

Work on the 1992 update has consisted mainly of correcting discrepancies in the property records. This will be the main priority until August 30.

Respectfully submitted,

Roland Tiffany

Roland Tiffany, IAO
Town of Palmyra
Sole Assessor

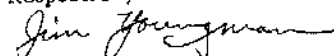
REPORT OF ACTIVITY TO TOWN BOARD
Reported by Jim Youngman, Zoning and Planning
July 12, 1990

- 6-14 Trooper Slavery and myself to Jim Wheeler's - Working on car
 - 6-15 Check pool stakeout - Washburn - 2709 Rt. 21
 - 6-16 Site Measurement - DeSmith - Division Street
 - 6-16 Paul Dlugosh - 1884 Maple Ave. - Pool Stakeout
 - 6-19 Deep hole test - John Edinger - Cole Rd.
 - 6-24 C of O Inspection - Lehman - Stafford St.
 - 6-26 Inspected Pig pen problem - neighborhood dispute - Floodman Rd.
 - 6-26 Ronald VanHall - Hogback Hill Rd. - Wall Inspection
 - 6-27 Mike Jones - 1445 E. Pal. Pt. Gibson Rd. - Inspected garage
 - 6-27 Checked R. Bump - West St. E. Palmyra - No Infraction
 - 6-30 David Wind - 2918 Lyon Rd. - 3 mo. Temp. C of O.
 - 7-2 Checked Shaw - E. Pal. Pt. Gibson Rd. - 17 vehicles
 - 7-3 Checked Roughing - Van Hall - Hogback Hill Rd.
 - 7-6 Perk test - Heritage Baptist Church
 - 7-6 Perk test - Greenlee Subdivision - Rt. 21
 - 7-7 Checked wall - J. Koeberle - Garnsey Rd.
 - 7-10 Planning Board Meeting (see attached)
- July 9 - July 12, 1990 - Code Enforcement Schooling in Montour Falls

PERMITS

- 90-33 Allen DeRycke - 16 x 24 Garage - Schilling Rd.
- 90-34 Dudley Garrison - E. Pal. Pt. Gibson Rd. - 24' x 36 Garage
- 90-35 Ken Vanderwall - Newark - Palmyra Rd. - Garage
- 90-36 John Recchia - Harris Rd. - Pole Barn
- 90-37 Brenda Carroll - Macedon Center Rd. - Deck
- 90-38 Paul Dlugosh - Maple Ave. - Pool, Deck
- 90-39 Vandermolten Sales - Rt. 21 - Sign
- 90-40 Duane Hobbs - Lyon Rd. - Porch
- 90-41 Neil Washburn - Pal. Marion Rd. - Pool, Deck
- 90-42 Thomas Carroll - Division St. - 24 x 26 Garage
- 90-43 Rochester N.Y. Pal. Stake - (Mormon Church) - Pole light - Canandaigua Rd.
- 90-44 Donald Martin - Floodman Rd. - Pole Barn Addition
- 90-45 Charles Minnamon - Pal. Marion Rd. - 24 x 24 Barn
- 90-46 Sam Adams - Cornwall Rd. - 24 x 28 Garage
- 90-47 Marion Rose - Single Family Residence - Hammon Rd.

Respectfully Submitted,


Jim Youngman

TOWN OF PALMYRA

PLANNING BOARD

AGENDA FOR PLANNING BOARD MEETING JULY 10, 1990

Final Approval Public Hearings:

1. Albano - Schilling Road - *approved*
2. Ballesty - Route 21 North - *approved*
3. Henkel - Cambier Road *approved*
4. Rose - Hammond Road - *approved*
- 5.

Preliminary Approval Hearings:

1. Zielinski - Walker Road - *condition on Final Site Distance*
2. Greenlee - Route 21 *pending proper 2 3 4 Lots*
3. *Kitchcock*  *approved w/ condition*
- 4.
- 5.

Recommendations to the Town Board:

- 1.
- 2.
- 3.

Recommendations to the Zoning Board of Appeals:

- 1.
- 2.
- 3.

General Discussion:

1. Heritage Baptist Church - Addition - *Condition 1 Approved*
2. Sign Stein Mylar
- 3.
- 4.
- 5.

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn,
deposes and says that he is the foreman of
the Timesaver Advertising Inc., publisher of
the COURIER-JOURNAL, a public newspaper
published weekly at Palmyra, N.Y., in the
County of Wayne, and that the notice of
which the annexed is a true copy, clipped
from said newspaper, was regularly published
in said Courier-Journal on the following
dates:

July 17, 1991

LEGAL NOTICE
TOWN OF PALMYRA
NOTICE IS HEREBY
GIVEN, that the Town Board
of the Town of Palmyra will
hold a Public Hearing on
Thursday, July 26, 1991 at
8:15 P.M. at the Palmyra
Fire Hall, East Main Street,
Palmyra, to consider the
petition of Tom Morriac
and Joe SanFilippo of Mill
Road, Walworth, to rezone
the corner of Maple Avenue
and Division Street to light
industrial to construct a
proposed project to be
called "Canal Town Park."
The premises are presently
situated in a residential
zone.

The Town Board will, at
said time and place, hear all
persons in support of the
above petition or any objec-
tions thereto. Persons may
appear in person or by at-
torney or agent.
Dated: July 15, 1991
By Order of the
Town Board
Beverly E. Hickman,
Town Clerk
(2288) (J17)

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me

this 31st day of July 1991

Maureen Freida
Notary Public

Fee: \$ 12.71

MAUREEN FREIDA
Notary Public, State of New York
WAYNE COUNTY
Registration # 4980566
Commission Expires 4/22/93

July 25, 1991 Continued

3. Building Inspector/Zoning Enforcement
Officer Update

Mr. Youngman reported to the Board that he has had a request for a Special Use Permit for Mrs. Rodman on Rt. 31. He has a letter from Dr. Vincent Smith stating that Mrs. Rodman requires a 24 hour care-giver. He explained that there is no room in her home for a extra person to sleep, but there is a camper trailer on her premises. Mrs. Rodman is asking permission for a care-giver to be able to sleep in this camper trailer where she can have a intercom system hooked up to be in contact with her at all times. Donald Sinclair moved to grant a temporary special use permit to Mrs. Rodman for whatever length of time she may have need of it, subject to her meeting the conditions as set down by this Town Board. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO APV
SPEC USE PMT
MRS. RODMAN

At this time the Town Board meeting was adjourned to go into the Public Hearing scheduled to be held at this time.

MTG ADJURND
TO GO INTO
PUB HEARING

PUBLIC HEARING

Proposed Canal Town Park

The public hearing scheduled to be held on Thursday, July 25, 1991 at the Palmyra Fire Hall, East Main Street, Palmyra, to consider the petition of Tom Morrison and Joe SanFilippo of Mill Road, Walworth, to rezone the corner of Maple Avenue and Division Street to light industrial, to construct a proposed project to be called "Canal Town Park" was called to order by Town Supervisor Wheeler at 8:15 PM.

PUB HEARING
CALLED TO
ORDER

The proof of publication was read by the Town Clerk.

July 25, 1991 Continued

At this time Tom Morrison introduced himself, Joe SanFilippo, Paul Russell Jr. and Don Naetzker to those present. Don Naetzker gave a thorough presentation explaining the plans for the proposed Canal Town Park project, none of which can become a reality, however, if the zoning is not changed to light industrial.

Supervisor Wheeler opened this public hearing to comments, asking everyone that wished to speak, to identify themselves and give their address.

The first to speak was Ed Plesa, 2045 Meadow Drive, who read the following suggestions to everyone present:

To: Town of Palmyra
From: Edward G. Plesa
2045 Meadow Drive
Palmyra, New York 14522

Subject: Canal Town Park

Below is a list of concerns for the proposed light industrial site:

1. A \$5 fee be assessed for each load of gravel removed.
2. A 1 to 3 grade be maintained at the end of each week until all construction is final starting the week of approval.
3. All land must be reclaimed to a 1 to 3 grade and no dirt piles and no standing water if inactive for 30 days.
4. Minimum fire hydrant pressure be maintained from two hydrants for one hour (pressure to be determined by Palmyra Fire Department.)
5. No light industrial or residential building is to be built in the flight path of the Palmyra AirPark which is less than 300 vertical feet from finished ground surface, this does not mean what is on file with the FAA, but what is actually used on a daily basis. I recommend a study be conducted on this matter before any permits be issued.

Sincerely Yours,
Edward G. Plesa

Denise Breen - 2060 Maple Avenue - She does not want this industrial business in her back yard. She already has trouble getting out of her driveway

July 25, 1991 Continued

because traffic is such a problem, and she feels any house closer to the railroad will have more trouble. Now she can see deer galore from her patio and that will stop if this goes through. Mike Breen (same address) said the trees will grow and planes will hit them for sure.

Marcia Brown - 2054 Maple Avenue - She said she would have bought a house by Garlock if she wanted to be by a industry. Also, feels they do not need the increased traffic this would bring into a residential area.

Elma Smith - 2029 Meadow Drive - She said she moved here from Marion because of a traffic problem. She does not want a industrial park.

Joe SanFilippo - project partner - He said they have tried to address problems with the residents first. In fact, they have gone overboard to make sure the residents are protected. This is only to be light manufacturing with 30 to 40 employees per building. He said this is not going to be just a common warehouse. They have done everything they could to keep the character of the neighborhood.

Terry Footer - Maple Avenue - who decides who goes into these buildings, you as the owner? Joe SanFilippo - yes. Town Councilman Donald Sinclair said not necessarily true. There would have to be permission from this Town Board. Terry Footer asked if you could include some of the neighbors as a sub-committee to make decisions about who goes in there. Joe SanFilippo said that would not be necessary, they would not do anything that was detrimental to the community. Terry Footer - a tenant may be kicking pollutants into the air or soil and you might not realize it. Donald Sinclair informed those present that the Planning Board and

July 25, 1991 Continued

the Town Board can put any conditions on that they want. He added that the owners are not going to leave town, they only live in the next town over. He said this Board has to decide the best thing for the entire Town of Palmyra and this project seems to have many pluses going for it.

Nelson Cook - 1998 Maple Avenue - You said the residential part of your plan is the last thing on your agenda, why not appease the neighbors and put the new people in there first. Joe SanFilippo - no particular reason, except to have other work done so people will know exactly what they will be living next to. It just seemed like the way to go about it.

Mike Breen - How long will it take to take the dirt out for phase 1? Tom Morrison - Hopefully 3 years but maybe 5 years.

Terry Footer - Where are you going to drop the dirt? Joe SanFilippo - Construction sites as needed.

Marcia Brown - This is not a heavy-duty grade road. You will be breaking up that road for up to 15 years if that is how long this project takes.

Chris Picolla - Meadow Drive - He said he is for the development; his only concern is the increased traffic because of the kids.

Terry Footer - He said he lives on Maple Avenue north and he doesn't like the idea of the increased traffic either. He asked where the storm water is going to go according to the plan. SanFilippo said it will flow towards Division Street which is very level. Mr. Footer said he lives on the border of a wetlands area and so do the Hanagans.

Tom DeRue - Meadow Drive - He commended Don Naetzker on a presentation that was very well done.

July 25, 1991 Continued

Mr. DeRue's first words to the Board were "once burned, you should learn." He said the resource available on-site is gravel, which is only 20 minutes away from Rochester where it is desperately needed. He feels that moving this gravel to Rochester is not a direct benefit to Palmyra residents. He added that the traffic has increased drastically since he moved to the Meadow Drive area and of course it will increase more with this. He said this is, in essence, a very innovative plan. He believes a marketing plan should be done and that we are due for a master plan. He said this could be called spot zoning.

Gerald Tusch Jr. - Maple Avenue - Mr. Tusch asked who owns the property and was told that Mr. Morrison and Mr. SanFilippo do. He said that he has children and his family likes to walk, run and jog on this property. Also, there are a lot of people that park on that corner to watch the trains go by. He would like to see the area maintained so that the residents could continue to do these things.

Stephen Hanagan - 2248 Maple Avenue - Mr. Hanagan said he is opposed to the increased traffic and the storm water run-off onto Division Street. He added that the bridge across the creek on Maple Avenue is too small to handle the weight of the trucks and would be soon ruined.

At this time the Town Clerk read the following recommendation from the Wayne County Planning Board:

James Youngman, ZEO
Town of Palmyra
201 East Main Street
Palmyra, New York 15522

RE: Canal Town Park
Division Street/Maple Avenue
Site Plan - residential/light industrial
Amendment to Map-Rezone to Lt Industrial

July 25, 1991 Continued

Dear Mr. Youngman:

WAYNE CTY
PLNG BOARD
RECOMMENDATN

At its regular meeting on May 29, 1991, the Wayne County Planning Board reviewed the above referenced referral.

The Board reviewed the conceptual site plan proposal to rezone a portion of this parcel from residential to light industrial. Based on the presentation provided by Bristol Design & Planning, the Board feels favorable toward this project. The unique character of the site lends itself to the proposal as presented.

The Board unanimously recommends approval of the zoning of a portion of this parcel, as shown on the presentation plans, from residential to light industrial with the condition that the industrial zoning be equivalent to the adjacent parcel in the village.

If you have any questions regarding this determination, please don't hesitate to contact me.

Sincerely,
Richard D. Vandelinde
Sr. Planner

A section of the Town of Palmyra Planning Board minutes from May 14, 1991 was then into this public hearing by the Town Clerk:

PALMYRA PLNG
BOARD
RECOMMENDATN

At this time Thomas Morrison and Joseph SanFilippo presented the Canal Town Park formally to the board. They wish to have the area in question re-zoned from residential to light industrial, and was asking for a recommendation to the Town Board. Mr. Koeberle asked Mr. Morrison if they would consider making this project a Planned Unit Development versus re-zoning the area. Mr. SanFilippo and Mr. Morrison both acknowledged that they would rather take this route and apply for a re-zoning of the parcel.

They once again presented their plans and answered several questions from the board. They stated that there should be no variances needed regarding the entire project, and they have already contacted the Federal Aviation Administration to see what is needed on their behalf to comply with any regulations. Mr. Morrison agreed with the board that extensive grading will need to be done, and Mr. Koeberle explored the possibility that a Mining Permit may be needed for this project.

Mr. Kaller make a motion to recommend approval for the re-zoning to the Town Board, and it was seconded by George Tilburg. All were in favor. They agreed that this project would expand the tax base in the town, would provide many jobs for Palmyra residents, would dramatically improve the aesthetics of the area, and would be beneficial to the town in that it would finish the water loop on



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:
Assessor
Zoning Enforcement
Officer
Building Inspector



MONTHLY ACTIVITIES

AS REPORTED BY JAMES YOUNGMAN, ZONING OFFICER
JULY 25, 1991

- 6-26 - Plumbing inspection - Moose Club Rec Building
- 7-1 - Met with Dave Mathews - Quaker Road water problem
- 7-6 - R. Fox - Walker Road - Roughing inspection
- 7-8 - Septic problem - Rte 31 E.- notified owner- will repair
- 7-8 - Insulation inspection - E. Triou- N. Creek Road
- 7-9 - Footing inspection - Lot #2 - Maple Ave - D. Triou
- 7-10 - C of O Inspection - Country Side Builders Rte 21 North
- 7-8 - Septic system - Bieter - Rte 21
- 7-10 - Wall inspection for backfill Lot #2 - Maple Ave
- 7-10 - Stop work order J. Henley - Maple Ave
- 7-11 - Footing inspection - L. Caward - 2176 Harris Rd
- 7-12 - Majewicz - LeRoy Rd - rough inspection
- 7-15 - Footer inspection - M. Lasher - 2690 Lyon Rd
- 7-15 - Septic inspection - Bieter - Rte 21 N
- 7-18 - Footing inspection - Ranney - 2289 Harris Rd
- 7-19 - Meeting with Whitney & Gary Johnston - Vandermolen Sales
- 7-22 - Footing inspection - Henley - Maple Ave
- 7-23 - Footing inspection - Gardner - 3224 E. Foster St
- 7-6 - Septic inspection - Country Side Builders - Rte 21 N

Permits

- 91-29. - Michail Lusk - 1040 Johnson Rd. - shed.
- 91-30. - D. Triou - Lot 2 - Maple Ave. - single family.
- 91-31 - Chris Lyon - Jagger Rd. - Deck.
- 91-32 - James Handner - E Foster St. - Bedroom Bath Addition
- 91-33 - Mandy Lasher - Lyon Rd. - Garage & Shed.
- 91-34. - Joe Henley - maple Ave. Lot 6 - single family.

July 25, 1991 Continued

Division Street. The meeting was adjourned at 8:45 P.M.

Sue Regis, Secretary
Planning Board

Supervisor Wheeler declared this public hearing closed at 9:40 P.M.

PUB HEARING
CLOSED

RETURN TO REGULAR TOWN BOARD MEETING

David Lyon moved to adjourn for ten minutes. Andy Baran seconded this motion and it carried with 5 ayes.

MTN FOR 10
MIN. ADJRNMT

Town Supervisor Edwin Wheeler called this meeting back to order at 9:50 P.M.

TN BD MTG
RECALLED TO
ORDER

PUBLIC PARTICIPATION

1. Owen McIntee - Property owner on Maple Ave with septic problem - Would like to address the Board

Mr. McIntee told the Board that his house was built by Henley. His septic still leaks out onto the ground and Henley has make no effort to fix it. He said he was told that Henley could not build in the Town of Palmyra until his septic was corrected and he would like to know why Henley got a building permit for the lot next to his. Supervisor Wheeler told Mr. McIntee that the Board appreciates his problem and that the Town has the money from Henley on deposit to correct the problem as soon as there is approval from the State on the septic system that he needs to have put in. During the discussion that followed, it was discovered that MRB Group, P.C. did not receive a corrected septic plan that they approved. This was one of the conditions upon which the issuance of a building permit was dependent. Due to the discovery of this information, the following resolution was moved by Donald Sinclair, seconded by David Lyon and carried

July 25, 1991 Continued

with 5 ayes.

MIN TO AUTH
STOP WORK
ORDER ON
HENLEY PROP

WHEREAS, the Town has learned that MRB Group, P.C. has not approved a draft of the corrected plans for the McIntee lot as required by the Town's resolution dated June 27, 1991, and

WHEREAS, the requirements of the above resolution are incomplete,

NOW THEREFORE BE IT RESOLVED that a stop work order shall be issued by the Building Inspector and it shall not be withdrawn until such time as MRB Group, P.C. indicates that they are satisfied with the proposed correction for the McIntee lot, and

BE IT FURTHER RESOLVED that the Building Inspector, on verifying that all of the conditions have been met, will lift the stop work order.

2. Harold Greenlee - Would like the Board's opinion of mini warehouses on his property on Rt. 21 N

DISCUSSION W/
H. GREENLEE

The Board could not give Mr. Greenlee a opinion. He was told he would have to go through the proper channels just like everyone else.

Return to Item #1 of Assessment, Planning & Zoning Committee.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Change of zoning - subject of public hearing

REZONING OF
PROP. - NO
ACTION TAKN

Town Councilman Donald Sinclair reported that no action would be taken by his committee at this time.

Administrative & Planning Committee -
Robert Grier, Chairman

No report at this time.

MIN TO APV
MINUTES OF
6/27/91

David Lyon moved to approve the minutes of the June 27, 1991 Town Board meeting as submitted. Andy Baran seconded this motion and it carried with 5 ayes.

OTHER BUSINESS

1. Supervisor Wheeler represented the Town of Palmyra at the opening of the Taranwould Golf Course on July 3, 1991.

2. Supervisor and Mrs. Wheeler represented the Town of Palmyra at the Countywide Senior

July 25, 1991 Continued

Citizen Picnic held on July 25, 1991.

Following a review of the vouchers submitted,
David Lyon moved to approve payment of the vouchers
as submitted on Abstract #7 with the totals as
follows:

MTN TO APV
PAYMENT OF
VOUCHERS

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
GENERAL FUND	188 - 207	\$ 10716.65
TRUST & AGENCY	7 - 8	1309.86
PART TOWN FUND	58 - 63	434.51
HIGHWAY I	32 - 45	13773.82
Highway II,III,IV	131 - 146	
	22	5952.87
North Water	21 - 24	338.58
South Water	20 - 22	106.61
East Water	22 - 23	27.60
CAPITAL FUND	2	10000.00

This motion was seconded by Andy Baran and carried
with 5 ayes.

The motion to adjourn this meeting of the Town
Board was offered by Andy Baran, seconded by Robert
Grier and carried with 5 ayes.

MTN TO ADJRN

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

August 22, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra, scheduled to be held on Thursday, August 22, 1991, at the Town Office, 201 East Main Street, Palmyra, was called to order at 8:00 P.M. by Town Supervisor Edwin Wheeler.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler led those present in the Pledge of Allegiance to the Flag.

MNT OF SLNCE

PLEDGE OF ALLEGIANCE

The following Town Board members were present upon roll call:

ROLL CALL

Town Supervisor - Edwin Wheeler
Town Councilmen - Andy Baran
David Lyon
Robert Grier
(Donald Sinclair was absent)

Others present at this meeting of the Town Board included the following:

Wendy Wright - Courier Journal
Nelson F. Cook - Highway Superintendent
Roland Tiffany - Assessor
James Youngman - Bldg. Inspector/Zoning Officer

COMMUNICATIONS

COMMUNICATIONS

1. Letter of thanks from the Palmyra Canaltown Committee for the Town's contribution toward the 25th Anniversary Celebration this year

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Appointment of temporary secretary to Bldg. Inspector/Zoning Officer

David Lyon explained to the Board that Sue Regis had been involved in a accident and would be unable to work for approximately 4 months. He further explained that Mr. Youngman has found a girl that would be interested in working the Thursday evening and Saturday hours for him on a temporary basis. David Lyon then moved to appoint Robin VanderWall as temporary secretary to the Building Inspector/Zoning Enforcement Officer at a rate of \$6.50 per hour until such time as the regular secretary is able to return to work. Robert Grier seconded this motion and it

MIN TO APPT
Robin
VanderWall
TEMP SEC. TO
BLDG INSPTR

carried with 4 ayes.

2. Approval for Highway Superintendent and Deputy to attend Waterworks Conference

MTN TO APV
WATERWORKS
CONFERENCE

Mr. Lyon moved to approve the Highway Superintendent and the Deputy Superintendent attend the Waterworks Conference at Montour Falls on September 5, 1991 at a cost not to exceed \$9.00 each. This motion was seconded by Andy Baran and carried with 4 ayes.

MTN TO ADD
ITEM #3
CLEANUP RPT

David Lyon moved to add Item #3 Cleanup Report to this agenda. Andy Baran seconded this motion and it carried with 4 ayes.

3. Cleanup Report

CLEANUP
REPORT

Nelson Cook, Highway Superintendent, reported that \$2566.52 was the labor cost for the cleanup. He said that we took in \$958.36 from tires and selling scrap metal, thus leaving a net cost to the Town of \$1608.16 for this cleanup. The Board agreed that this was a decent amount, without being extravagant, for the service we were able to provide.

Public Services Committee - Andy Baran, Chairman

1. Dog Control

MTN TO APV
PURCHASE OF
MAGNETIC
SIGN FOR
DOC

Andy Baran moved to approve the purchase of one magnetic sign for the vehicle of the Animal Control Officer, with the Village of Palmyra also purchasing one, and for this purchase not to exceed \$100.00. David Lyon seconded this motion and it carried with 4 ayes.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Resolution naming the Town Board the
Lead Agency for the Canal Town Park
Project

The following resolution was moved by Robert Grier,
seconded by Andy Baran and carried with 4 ayes:

RESO. NAMING
TN BD LEAD
AGENCY FOR
CANAL TN PK

WHEREAS, the Town of Palmyra has received an application to rezone property adjacent to an existing light industrial zone, and

WHEREAS, the proposed light industrial zone is bordered on the east and north by a highway



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:
Assessor
Zoning Enforcement
Officer
Building Inspector



MONTHLY ACTIVITIES

AS REPORTED BY JAMES YOUNGMAN, ZONING OFFICER
AUGUST 22, 1991

- 7-25 - Wall Inspection - Henley - Maple Ave.
- 7-26 - 7:30 AM Stop work order - Henley - Maple Ave.
- 7-26 - Insulation inspection - Ed Majewicz - LeRoy Road
- 7-26 - Two trips Henley - Maple Ave.
- 7-26 - Permit check - P. Mincer - 1789 Maple Ave.
- 7-29 - Checked Henley - Maple Ave. - No work being done
- 7-30 - Modular setting - Pulcini - 2465 Route 21
- 7-30 - Footing inspection - Carkner - Maple Ave.
- 7-31 - Septic inspection - Robert Raney - Harris Road
- 8-1 - Wall inspection - Gardner - East Foster Street
- 8-3 - Septic inspection - L. McQuarrie - Route 31
- 8-3 - Meeting with Johnston - Vandermolen Sales
(D. Jeffrey, Mr. & Mrs. Ver Plank)
- 8-5 - Final C of O - Blazey Vienna Road
- 8-6 - Septic inspection - Triou - North Creek Road
- 8-8 - Septic inspection - 1312 Hammond Road
- 8-8 - E. Triou - North Creek Road - Final C of O
- 8-9 - D. Triou - Lot 2 Maple Ave. - Insulation inspection
- 8-12 - Stove inspection - Sergeant - Goldsmith Road
- 8-14 - Condemned building - 3903 Route 31
- 8-15 - Footing inspection - DeMarco - Cambier Road
- 8-16 - Roughing inspection - John Carkner - Maple Ave.
- 8-16 - Drywall inspection - D. Triou - Maple Ave.
- 8-16 - Roughing inspection - Fox - Walker Road
- 8-17 - C of O inspection - D. Pulcini - 2465 Route 21

Page 2

PERMITS

- 91-35 - John Carkner - Maple Ave. Lot #14- Single Family
- 91-36 - Pauline Mincer 1798 Maple Ave. - Roof over patio
- 91-37 - Distant Riders Club - P.O. Box 224 - Restroom
- 91-38 - Stephen Walton - 1664 Daansen Road - Shed
- 91-39 - William Urtz - 2050 Walker Road - Pole Barn
- 91-40 - Sheldon De Marco- 3083 Cambier Road - Single Family
- 91-41 - Robert Lemmon - 4263 Hogback Hill Road - Pool

Jefferson
8/23/91



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:
Assessor
Zoning Enforcement
Officer
Building Inspector

July 26, 1991

C. J. Henley
2421 Marion Road
Walworth, NY 14568

Dear Mr. Henley:

As Code Enforcement Officer for the Town of Palmyra, I am putting a Cease and Desist work order on Lot #6, Maple Ave., Palmyra, New York, effective July 25, 1991. This is by vote of the Town Board on July 25, 1991.

On the Motion and Agreement by resolution passed by the Town Board on June 27, 1991, Section A. which states "That Henley's surveyor/engineers shall produce a plan for solving the drainage and septic problem on Lot #7 acceptable to MRB Group P.C., Town's consulting engineers, before the issuance of a building permit on Lot #6. It is noted that neither Henley nor his engineers have responded to MRB Group P.C. letters since May 17, 1991."; you have not met this requirement.

At this time D. Kent, your engineer, has refused to give Dave Mathews - MRB Group P.C., the plan for Lot #7 septic system because of problems between you and Mr. Kent.

Any further questions on this will be directed to the Town Board, Town of Palmyra.

Sincerely,


James A. Youngman
Code Enforcement Officer

cc: Paul Rubery
Town Board Members



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:
Assessor
Zoning Enforcement
Officer
Building Inspector



August 16, 1991

Whitney & Schild
Attorneys and Counselors at Law
12 Pleasant Street
Fairport, New York 14450

Dear Mr. Whitney:

Enclosed you will find an application for a
Variance and expansion of the original Special Use
Permit. A plot plan of the whole area where you
are seeking relief will have to be furnished.

This application will have to go to the Palmyra
Town Planning Board for their recommendation, the
County Planning Board, the Town Board for a hearing
and approval and the Town Zoning Board of Appeals
hearing before a final approval is granted.

Also before considerations are set up for these
hearings and recommendations, we would request
the tentative solving of the other problems that
were discussed.

Sincerely,


James A. Youngman
Town of Palmyra
Code Enforcement Officer

August 22, 1991 Continued (2)

and railroad, on the south by a light industrial area and on the south and west by a residential area, and

WHEREAS, the parcel of land is situated under the landing pattern of the Palmyra Airport and

WHEREAS, the applicant has submitted an Environmental Assessment Form with part one completed by the applicant and a proposed findings for part 2 and 3 for completion by the Town,

NOT, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Palmyra does hereby declare itself the lead agency, and

BE IT FURTHER RESOLVED, that the Environmental Assessment Form is referred to the Town Building and Assessment Committee and Building Department for a review and proposed answer for parts 2 and 3 of the Environmental Assessment Form.

2. Schedule a public hearing date for H. Greenlee RE: Mini Storage Warehouse

Robert Grier moved to set Thursday, September 26, 1991 as the public hearing date for Harold Greenlee at 8:00 P.M. at the Town Office, to consider his application for mini storage warehouses. Andy Baran seconded this motion and it carried with 4 ayes.

MNT TO SET
PUB HEAR DATE
H. GREENLEE

3. Approval for the Assessor to attend the Assessor's Conference in Sept.

Robert Grier moved to approve the attendance of Roland Tiffany at the Assessor's Conference in Ellenville September 29 thru October 2, 1991 at a cost not to exceed \$387.00 and for this amount to be paid to him in advance of the conference. This motion was seconded by Andy Baran and carried with 4 ayes.

MNT TO APV
ASSESSOR
CONFERENCE

A motion was then offered by Robert Grier, seconded by Andy Baran, and carried with 4 ayes, to add Item #4 - Stop Work Order to this agenda.

MNT TO ADD
ITEM #4
TO AGENDA

4. Stop Work Order

James Johnson, 52 North Main Street, Fairport, architect on the Henley project, Maple Avenue, presented the Board with a revised septic drawing. After considerable discussion Mr. Grier stated that what it seemed to boil down to is that the State does

DISCUSSION OF
STOP WORK
ORDER ON
HENLEY PROP

August 22, 1991 Continued

Page 75

not have a revised plan at this time and MRB Group has not approved this plan. The Board then reviewed the resolution from the minutes of the July 25, 1991 Town Board meeting regarding this matter. It was decided that Mr. Johnson still needed to obtain the approval of MRB Group and get this revised plan filed with the State for their approval. When these things have been done, Mr. Youngman, Building Inspector, can lift the stop work order. All of the above is included in the resolution duly moved and carried in the July 25, 1991 Town Board meeting.

Mr. Grier moved to add to this agenda Item #5 - Assessor Update and Item #6 - Building Inspector/Zoning Enforcement Officer Update. David Lyon seconded this motion and it carried with 4 ayes.

MTN TO ADD
ITEM #5 & 6
TO AGENDA

ASSESSOR
UPDATE

5. Assessor Update
See attached.

BLDG INSPCTR/
ZEO UPDATE

6. Bldg. Inspector/Zoning Officer Update
See attached.

Administrative & Planning Committee -
Robert Grier, Chairman

CANALTOWN
DAYS PARADE

1. Canaltown Days Parade
Since Mr. Wheeler will be the only one riding in the Canaltown Days Parade as a Town Official, Mr. Grier will have one vehicle and driver ready for him.

MTN TO ADD
OTHER BUS.
ITEM #1 TO
AGENDA

David Lyon moved to add Other Business - Item #1- Transfer of funds to this agenda. Andy Baran seconded this motion and it carried with 4 ayes.

OTHER BUSINESS

MTN TO APV
TRANSFER
OF FUNDS

1. Transfer of funds
David Lyon moved to transfer \$126.00 from Town Board - Contractual Expense - A1010.4 to Supervisor's Contractual Expense - A1220.4. Robert Grier seconded this motion and it carried with 4 ayes.

MTN TO APV
MINUTES OF
WORKSHOP MTG
OF 6/13/91

Andy Baran moved to approve the minutes of the workshop Meeting held June 13, 1991 as submitted.



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
AUGUST 22, 1991

Special Franchise and Ceiling Railroad values were received from the State. The new values result in a decrease of \$391,844. The increase in taxable assessed value for 1991 is \$1,005,996.

I attended the Cornell Seminar for Assessors July 21-26.

New York Telephone has filed a certiorari against the Town. This is done each year. There was one Small Claims Review filed this year.

The 1992 update is progressing on schedule. Our files will be frozen as of August 30. This is the information to be used in the valuation process.

Respectfully submitted,

Roland Tiffany

Roland Tiffany, IAO
Sole Assessor
Town of Palmyra

RBT/ech

Amherst Profile



RESIDENCE: Amherst.

VITAL STATISTICS: Nice neighborhood,
good lifestyle, status address.

TELLS FRIENDS: House is worth \$100,000.

TELLS ASSESSOR: House is worth \$43,500.

TURN-ONS: The idea that somebody
else may be paying his way.

TURN-OFFS: Full value assessment.
Thinking the issue through.

HOBBIES: Phoning death threats to
local assessment personnel.

QUOTE: ☆@!!@ #@☆*!#☆ @*!/*
#*☆! !☆@@@*! ☆!!☆@!!

TOLES

WITH THE BUFFALO NEWS

VERY
IMPRESSIVE

Tom Toles

LEGIBILITY ON ORIGINAL DOCUMENT IS POOR

tion is a thankless job, but someone's gotta do it

owned, or owned by senior citizens, or others who qualify for exemptions.

The town's original assessment was in 1975 when an outside company was hired to assess every house. Because of protests, the assessment was rechecked and verified in 1978. A new assessment was conducted in 1984 and in 1990, when assessments increased 50 percent. Although assessments usually rise after a revaluation, that does not necessarily mean an increase in taxes, because all assessments are increased, deflating the overall value.

Conceivably, in a depressed market, assessments could be lowered, although that usually doesn't happen. In 1984, when assessments increased 50 percent, although assessments usually rise after a revaluation, that does not necessarily mean an increase in taxes, because all assessments are increased, deflating the overall value.

Macdon's Donna Shebbins is the town's newest assessor, having been named to the job Jan. 1 to fill the remaining two years of Phil D'Ardunio's term after his retirement. But she's not inexperienced.

She had served as deputy assessor and clerk since 1975.

The town has 3,071 parcels with a total assessed valuation of more than \$325 million and a taxable assessment of \$87,000.

The town's last revaluation was in 1989. Shebbins said she "wouldn't hazard a guess" at the general increase in assessments. Macdon tries to conduct a revaluation every three years, but when D'Ardunio proposed that the Town Board begin planning a 1992 revaluation, it decided not to. Shebbins said the town always uses an outside contractor to conduct the revaluation.

Williamson's assessor G. Robert Leavitt keeps tabs on 2,840 parcels with a total assessed valuation of \$289.5 million, \$238.5 million of which is taxable. An average house is assessed at \$33,758.

Leavitt was appointed in 1989 to his second six-year term. He receives just under \$25,000 per year for a 50-hour week and more when he puts in extra hours.

assessments rolls are updated that gives agents with against that timing

want them

during a revaluation.

Williamson conducted revaluations in 1984 and 1990. Leavitt said the next one will be conducted when tax rolls become inequitable on a town-wide basis.

The town is at full value as of Jan. 1, 1990. "It is important that you know what date values were established, because property values increase or decrease over time."

Leavitt was appointed in 1989 to his second six-year term. He receives just under \$25,000 per year for a 50-hour week and more when he puts in extra hours.

Williamson's assessor G. Robert Leavitt keeps tabs on 2,840 parcels with a total assessed valuation of \$289.5 million, \$238.5 million of which is taxable. An average house is assessed at \$33,758.

Leavitt was appointed in 1989 to his second six-year term. He receives just under \$25,000 per year for a 50-hour week and more when he puts in extra hours.

Leavitt said the town is working on a revaluation to be completed in 1992. He's doing most of the work himself with the help of the state computer.

Currently assessed its property at 85 percent of full value. The last assessment was done in 1987 and officials hope to update the tax rolls next year.

The town has about 3,100 parcels with a total assessed value of more than \$353 million and a total taxable base of close to \$510 million. The average home is assessed at \$100,000.

Walworth assesses its property at full value. The last assessment was done in 1987 and officials are watching the current market value to decide on planning an update for the tax rolls.

The town has a taxable assessment of about \$240 million. The average home is assessed at \$390,000.

DEAR MR. TIFFANY

And you think my house is worth 3,000 over average? you've got to be kidding. Why don't you buy my house for 150,000? and you can live in parmesan.

Paul A. Brown

Robert Grier seconded this motion and it carried with 4 ayes.

The motion to approve the minutes of the regular Town Board Meeting held on July 25, 1991, as submitted, was offered by Robert Grier, seconded by Andy Baran and carried with 4 ayes.

MIN TO APV
MINUTES OF
JULY 25, 91
TN BD MTG

Following a review of the vouchers submitted, Robert Grier moved to approve payment of the vouchers as submitted on Abstract #8 with totals as follows:

MIN TO APV
PAYMENT OF
VOUCHERS

Account	Voucher #	Amount
General Fund	208 - 234	\$8242.98
Part Town Fund	64 - 76	\$4834.95
Highway I	46 - 57	\$35457.09
Highway II, III, IV	193 - 153	
	23	\$3108.02
North Water District	25 - 28	\$1443.22
South Water District	23 - 24	\$ 40.50
East Water District	24 - 26	\$ 44.47

David Lyon seconded this motion and it carried with 4 ayes.

Mr. Lyon then moved to cancel the September 12, 1991 Workshop Meeting. This motion was seconded by Robert Grier and carried with 4 ayes.

MIN TO CNCL
WORKSHOP MTG
OF 9/12/91

The motion to adjourn this meeting of the Town Board was offered by Andy Baran, seconded by Robert Grier and carried with 4 ayes.

MIN TO ADJRN

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

September 26, 1991

PUBLIC HEARING

The Public Hearing scheduled to be held on Thursday, CALL TO ORD
September 26, 1991 at the Town Office, 201 E. Main Street,
Palmyra, to consider the application of R. Harold Greenlee,
82 Sawmill Drive, Penfield, N.Y. 14526, to build and operate a
mini-storage warehouse facility on property he owns at 2993
North Creek Road, Palmyra, N.Y. was called to order at 8:05 P.M.
by Town Supervisor, Edwin Wheeler.

Those in attendance at this public hearing, in addition to the
Town Board, included the following:

R. Harold Greenlee	Newton Gowdy (Engineer)
Ray Lonneville	Rose Hackett
Lucy Johnson	Joe Henley
Mr. & Mrs. Isaac Depoint Jr.	
Owen McIntee	
Wendy Wright (Courier Journal)	
Paul T. Rubery (Town Attorney)	

The proof of publication was read by the Town Clerk.

Supervisor Wheeler asked for any comments either for or
against this application.

Ray Lonneville asked where these storage units were going
to be built. David Lyon showed him the placement of same on
the map that had been provided by Mr. Gowdy. Robert Grier asked
if the access would be from North Creek Road. Mr. Gowdy told him
"yes", it would be the same driveway as the apartment house. Per
suggestion from Supervisor Wheeler, Mr. Gowdy then gave a brief
explanation of the map and project. Donald Sinclair asked Mr. Greenlee
if he planned on fencing in this project. Mr. Greenlee said he
had not planned on it. He said that less than 50% of this type
of facility are fenced in.

Madeline DePoint asked about driveways around the individual
buildings. Mr. Gowdy said the driveways would go completely
around each building and would be either gravel or crushed stone.

David Lyon asked how far away the nearest mobile home would
be and Mr. Gowdy told him it would be 60 feet.

Lucy Johnson asked if this is all the buildings there would
be or would he be adding on in another year. Donald Sinclair
told her he could not add on because he does not have enough
property left on this site plan. He said that as far as additional
property goes, he had no way of knowing about that.

Paul Rubery, Town Attorney, informed the Board that when Mr. Greenlee applied for and was granted special authorization for his apartment house, part of this land was included in that site plan. He said that portion of land would have a dual use and the cannot be allowed without granting a variance. David Lyon said he would rather keep the right amount of area for each individual use. Donald Sinclair agreed with this and asked Mr. Gowdy if the necessary changes could be made on the site plan. Mr. Gowdy apologized to the Board and to Mr. Greenlee. He said this error was entirely his fault and that he should have known better since he drew up the site plan for the apartment house too. He made a couple of suggestions as to correcting this site plan.

PUB. HRG
CLOSED

Since the site plan was incorrect this public hearing was declared closed at 8:35 P.M. by Supervisor Wheeler.

REGULAR MEETING

CALL TO
ORDER

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, September 26, 1991 was called to order by Supervisor Wheeler immediately following the Greenlee Public Hearing.

MNT OF
SILENCE

Following a moment of silence, Supervisor Wheeler asked Town Councilman, Donald Sinclair, to lead those present in the

PLEDGE OF
ALLEGIANCE

Pledge of Allegiance to the Flag.

ROLL CALL

Upon roll call the following Town Board members were present:

Town Supervisor - Edwin Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
Robert Grier

COMMUNICATIONS

None

PUBLIC PARTICIPATION - Owen McIntee

Mr. McIntee wanted the Board to be aware that on August 21, 1991, Mr. Henley broke the stop-work order on Lot #6 by setting steel beams. He said Mr. Youngman, Building Inspector, took pictures of this but nothing was done about it. Mr. Youngman explained that on every building site when the steel is delivered it is automatically set because of the special equipment needed to do this. No more work was done on this site. Some discussion followed. Mr. McIntee then wanted to know just what the Board was going to do as of the October 1st deadline. The Board asked

Mr. Rubery to address this. Mr. Rubery said that the Board would have to review what has taken place. He added that one hold up is that fact that he (Mr. McIntee) has not yet signed the application from the Dept. of Health. Mr. McIntee said that was correct. More discussion followed. Mr. Rubery said when he has all the facts from Mr. McIntee's attorney and his engineer he will make a recommendation to this Board. Mr. McIntee stated that he felt like he has been pressured into signing this application quickly. David Lyon said the Board was not pressuring him but on the same token don't pressure the Board regarding the October 1st date. Mr. Rubery told Mr. McIntee that the faster his attorney and his engineer get the facts to him, the faster this Board can act, even if they have to call a special meeting.

David Lyon moved to approve the minutes of the August 22, 1991 Town Board meeting as submitted. Andy Baran seconded this motion and it carried with 5 ayes. MTN TO APPROV
MINUTES OF
8/22/91

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Meeting with Village of Palmyra RE: Foster St. drainage problem

David Lyon reported to the Board that James C. Smith was also at the meeting with the Village and was asked for his recommendations. He suggested two County Drainage Districts be formed - one on the east side of Foster St. and one on the West Side. The East side will be a major undertaking and could not be done until spring of 1992 if approved. The Village has permission to do hand cleaning in the ditch and hopefully that will give some temporary relief with that main work to be done in the spring of 1992.

FOSTER ST
DRAINAGE
PROBLEM

Public Services Committee - Andy Baran, Chairman

1. Community Center Contract

This contract is not ready to be approved as yet.

COM. CTR CON

2. Dog Update and rabies clinic

Andy Baran reported that the Dog Control Officer is well underway with the census and that the rabies clinic this year will be held at the Macedon Town Barns on October 27, 1991 from 7:00 P.M. thru 9:00 P.M. RABIES CLINI

3. Rabies Testing

No action was taken.

Assessment, Planning & Zoning Committee - Donald Sinclair
Chairman

1. R. Harold Greenlee - Mini storage warehouses -
subject to public hearing

No action - inaccurate information at public hearing.

2. Moratorium on multi-lot subdivisions

MIN TO EXTND
MORATORIUM
ON MULTI-
LOT SUBDI Donald Sinclair moved to extend the moratorium on multi-lot subdivisions 90 days (January 15, 1992) while awaiting the completion of the new zoning regulations. Robert Grier seconded this motion and it carried with 5 ayes.

3. Assessor Update

See attached.

4. Bldg. Inspector/Zoning Enforcement officer Update

See attached.

Administrative & Planning Committee - Robert Grier
Chairman

1. Election Inspector's Pay

FICA DED
FOR ELECT
INSPECTORS Robert Grier told the Board that according to present law, FICA must be deducted if any employee earns over \$100. Therefore, any of the election inspectors who work on local registration day in addition to election day will have to have the FICA deduction taken. Paul Rubery, Town Attorney, suggested taking FICA out of all the election inspectors would make life simpler for the payroll department.

2. Marion School Tax Collector

MIN TO
AUTHOR
SCH. TAX
COLLECTOR
FOR MARION Robert Grier moved to authorize the school tax collector as appointed each succeeding fiscal year by the Marion Central School District Board of Education. This motion was seconded by David Lyon and carried with 5 ayes.

OTHER BUSINESS

1. Town Attorney appointed to Local Conditional
Release Commission

Congratulations from Supervisor Wheeler and the Town Board.

2. Supervisor Appointments to Regional Erie Canal
Corridor Plan

APPT TO REG.
ERIE CANAL
CORRIDOR PL. Supervisor Wheeler has appointed Linda Edinger, Robert Grier and Dean Williamson to this Board.



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
SEPTEMBER 26, 1991

Assessment files were sent to E & A offices in Syracuse along with unit land values and neighborhood characteristics. The State is running land value samples to check the uniformity of the final values.

Our Small Claims hearing was held August 23rd. The Hearing Officer determined that the complaint was not justified and let the assessment stand.

As of September 13, the assessment files were frozen while the State works on valuation. During this time we have been developing a sales program that will allow us to select comparable sales for unsold properties.

Respectfully submitted,

Roland Tiffany
Roland Tiffany, IAO
Sole Assessor
Town of Palmyra

This hearing was held in the Palmyra Town Hall on 8/23/91 at 3:30 PM with the
~~Committee, Mr. Paul Baran, and the Palmyra Town Assessor, Mr. Roland Tiffany, present.~~

Mr. Baran stated that the average residential property in Palmyra was assessed at \$43,000 and contained 2300 square feet of liveable area. He also stated that even though his home contained 3200 square feet, it is not that much more valuable and presented a schedule of comparisons and adjustments to that average for the purpose of supporting his opinion that his assessment should be \$44,750. He also presented a listing of several properties, including 2 neighboring homes, with their assessments saying that some of those that were assessed lower than his were in fact more valuable than his. He further stated that based on his knowledge of properties in Palmyra, it was his gut feeling that he is over assessed. An additional comment was that his driveway is located on the neighboring property without any formal easement and it would be an expense to re-locate it should that become necessary.

Mr. Tiffany explained that the average assessment figure came from a newspaper article and while the \$42,000 is the approximate "average" for properties in Palmyra, the square footage of the average home was in the 1500 to 1600 range. He then presented data on the subject and the same 2 neighboring properties selected by Mr. Baran including detail on the number of rooms, baths, square footage of liveable area, total assessment and land assessment. He then compared the building assessments on a per square foot of liveable area basis as follows:

	Total Asses	Sq Ft Ls	ldg Asses Per Sq Ft
Subject	\$73,000 (L-\$47,000)	3288	\$20.77
1120 Vienna Rd	\$57,000 (L-\$35,000)	2090	\$24.98
1152 Vienna Rd	\$64,400 (L-\$39,000)	2964	\$20.41

All of the above are 2 story colonials and close proximity to each other. Even though the subject has 2 full baths and 2 powder rooms and 2 fireplaces while the other 2 have 1 1/2 baths and 1 fireplace, its assessment per square foot is nearly the same as 1152 Vienna.

While Mr. Baran feels that the size of his house (the square feet of liveable area) is an unjust criterion for value, it is the only sound, factual and determinable basis on which to calculate value and compare properties. The per square foot factor reflects the differences in the building features. That factor used on the Baran home is in line with his neighbors and therefore I can find no basis for granting a reduction.

Allen J. Albright



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:

Zoning Enforcement
Officer
Building Inspector



MONTHLY ACTIVITIES

AS REPORTED BY JAMES YOUNGMAN, ZONING OFFICER

SEPTEMBER 26, 1991

- 8-18 - Marty Lasher - 2690 Lyon Road - Checked Garage and Shed
- 8-18 - Checked Layout, Division St. Partners
- 8-18 - Septic Inspection - 3383 Cambler Road
- 8-19 - J. Henley - Working on House - Stop Work not Lifted
- 8-29 - Lifted Stop Work Order - J. Henley - Maple Ave.
- 9-3 - Checked Roughing - Henley - Maple Ave.
- 9-6 - Meeting Village Hall - Foster St. Water Problem
- 9-9 - Final Garage Inspection - Lasher - 2690 Lyon Road
- 9-9 - Check dozing operation - Division St. Partners
- 9-10 - Checked Cellar for Backfill - DeMarco - Cambler Road
- 9-10 - Planning Board Meeting
- 9-11 - Plumbing Inspection - Copner - 2200 Maple Avenue
- 9-12 - Checked Roughing - Henley - Maple Avenue
- 9-16 - Meet with P. Rubery
- 9-18 - Final C of O Inspection - Lot 2 - Triou - Maple Avenue
- 9-19 - Randy Reome - 2105 West St. - Checked Pool and Deck
- 9-19 - Henley - Maple Avenue
- 9-20 - John Carhners - Maple Avenue - Insulation Inspection
- 9-21 - James Gardner - East Foster St. - Roughing Inspection Addition
- 9-24 - Henley - Maple Avenue
- 9-24 - Roughing Inspection - Larry McGuire - Route 31

PERMITS ISSUED

- 91-42 - Randy Reome - 2165 West St. - Pool and Deck
- 91-43 - David Johnson - 1976 Division St. - Pole Barn
- 91-44 - Pal - Oil - Tank Containment
- 91-45 - Gary Jones - 1103 Vienna Road - Use Roof
- 91-46 - James DePoint - 1706 Palmyra-Marion Road - Sign



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:

Zoning Enforcement
Officer
Building Inspector



TO: TOWN BOARD

ZONING AND PLANNING OFFICE REPORT BY YEAR

Single Family Homes

Total Permits

1985 - 12	68
1986 - 11	57
1987 - 4	72
1988 - 10	75
1989 - 22	93
1990 - 21	78
1991 - 15	44
(Year to Date)	

MRB | group

Engineering/Architecture/Surveying, P.C.

Anthony J. Malone, P.E.
David P. Matthews, P.E.
Greg A. Barbour, P.E.
Donald W. Bataille, R.A.
Larry O. Bristol, P.E.

September 24, 1991

Mr. Douglas Kent, P.L.S.
62 Main Street
East Bloomfield, New York 14443

Re: Allyn Subdivision
Lot #7
Town of Palmyra

Dear Mr. Kent,

We have reviewed your Septic Site Plan lot 7 dated 9/11/91 and received in this office on September 19, 1991 along with Mr. Topping's letters dated 9/5/91 to this office and letter dated 9/5/91 to the New York State Department of Health.

These documents address the concerns raised by this office and appear to be in conformance with the standards listed in Appendix 75-A.

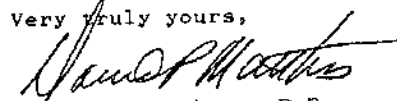
We suggest the distribution box be listed as a 12 outlet structure to provide for future expansion of the system should it be necessary.

We note that under the legend notes numbers 6 and 7 have been removed and that notes 8 and 9 have remained without renumbering.

The final plan approval must be secured from the Health Department since they have jurisdiction under Health Department statute.

Should you have any questions please contact our office.

Very truly yours,


David P. Matthews, P.E.
MRB GROUP, P.C.

DPM/mj

p.c. O. McIntee
J. Youngman
P. Rubery, Esq.
R. Rudio, NYSDOH

September 26, 1991 cont'd

3. Workshop meeting October 10, 1991

WORKSHOP MTG

The workshop meeting scheduled for October 10, 1991 will be used to work on the budget.

4. Scheduling of Budget Workshops

BUDGET
WORKSHOPS

Budget workshops were scheduled for October 3, October 10 and October 17 if needed. All workshops will begin at 8:00 P.M..

5. Transfer of funds

MTN TO APERO
TRANSFER
OF FUNDS

David Lyon moved to transfer \$25.18 from Acct. No. A1010.4 Town Board - Contractual Expenses to Acct. No. A1220.4 Supervisor - Contractual Expenses. Andy Baran seconded this motion and it carried with 5 ayes.

6. Reminder of October 24th meeting in East Palmyra.

Information only

Following a review of the vouchers submitted David Lyon moved to approve payment of the vouchers as shown on Abstract #9 with totals as follows:

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	235 - 255	\$ 8529.81
Part Town Fund	77 - 82	9127.56
Highway I	58 - 69	31106.47
Highway II, III, IV	154 - 159	543.03
North Water	29 - 31	172.96
South Water	25 - 27	3001.63
East Water	27 - 28	1993.76

Andy Baran moved to go into executive session to discuss matters of possible litigation. Robert Grier seconded this motion and it carried with 5 ayes

MTN TO GO
INTO EXEC
SESSION

The motion to come out of executive session was moved by Donald Sinclair, seconded by Andy Baran and carried with 5 ayes.

MTN TO COME
OUT OF EXEC
SESSION

Andy Baran moved to adjourn this meeting of the Town Board. Donald Sinclair seconded this motion and it carried with 5 ayes.

MTN TO
ADJOURN

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

October 24, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra CALL TO ORDER scheduled to be held on Thursday, October 24, 1991 at 8:00 P.M. in the East Palmyra Fire Hall, East Palmyra, New York was called to order by Town Supervisor Edwin E. Wheeler.

Following a moment of silence, those present were led in the Pledge MNT OF SINCE of Allegiance to the Flag by Town Councilman David Lyon. PLEDGE OF ALLEGIANCE

Upon Roll Call, the following Board members were present:

Town Supervisor - Edwin Wheeler
Town Councilmen - David C. Lyon
Andy Baran
Donald Sinclair
Robert Grier

ROLL CALL

Others present at this meeting of the Town Board were:

Frank Gorall
James Milliman
Harry Wilkins
Roy Wilck
Helen J. Canfield - N.Y. S. Elec. & Gas.
Charlene V. Lyon
Wendy Wright - Courier Journal
Pete Burn
Gregory J. Bourgeois
Virginia Wilson
Ralph Stubbings

COMMUNICATIONS

There were none.

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Rt. 31 Bridge over Ganargua Creek

Mr. Lyon reported that the N.Y. S. Dot has advised that the section of Rt. 31 involved with the replacement of the bridge is a Designated RT. 31 BRIDGE Restricted Highway. The present bridge will be left intact and the new bridge will be built beside it. The Restriction expires May 1993 and the completion date also is expected to be May 1993.

2. Rt. 21 Bridge

Plans and the Progress Report for this bridge have been received and are in the Town Office. The plan for this bridge will also keep the RT. 21 BRIDGE present bridge intact and the new bridge will be built west of the present bridge, completion expected to be the Fall of 1994. The Board is requesting the DOT to consider provisions for a water-Sewer line in the bridge design. The Board is also working on the possibility of a Joint Project with the County to tie North Creek Rd. and Walker Rd. into a T intersection with Rt. 21 by the bridge instead of the present design.

3. Report from Town Highway Superintendent

1. Rt. 21 Bridge

The request concerning the water line has been sent to Mr. Gurley of the N.Y. S. Dot. RT 21 BRIDGE

2. Mr. Cook reported that the Highway Dept. was not able to get to the work on East Pal-Pt. Gibson Rd. or Shilling Rd. The work on South Townline Rd, the last major dirt Rd. in the Town, was extensive but he expects to have the gravel base in place before winter and the asphalt work will be done next summer. Next year, Mr. Cook expects to work on Shilling Rd. and start the reconstruction of East Pal-Pt. Gibson Rd. E. PAL PT. GIB. SHILLING RD.
SOUTH TOWNLINE RD.

Those present were reminded that there is a No Parking restriction on the Road Right of Ways effective November 1, 1991 - April 1, 1992. Also a reminder to have people check mail boxes before the plowing starts. NO PARKING RESTRICTION

Roy Wilck suggested that the Town and Post Office work together to get the mail boxes placed to allow for the plows.

Frank Gorall expressed his concern about the truck traffic on E. Pal-Pt. Gibson Rd. caused by the hauling of clay for the closing of the Town of Arcadia landfill. He questioned the weight loads and the damage being done to the sides of the road. Mr. Cook advised that he is checking on the weight limits and the possibility of posting a limit. Discussion followed with Mr. Cook assuring those concerned that he will pursue this problem. Town Councilman Lyon also expressed the possibility of alternative routes. TRAFFIC - TRUCKS HAUL. CLAY

4. Notice for Seasonal Closing of East Townline Road

A motion was made by David Lyon, seconded by Andy Baran to post the notice for the Seasonal Closing of East Townline Rd. The motion passed with 5 ayes. E. TOWNLINE RD. CLOSING

Mr. Lyon reported that he and the Town Attorney have repeatedly requested the Town of Arcadia to abandon this roadway but there has been no indication at this time that the Town of Arcadia is willing to do so.

5. Humidifier for the Town Office

A motion was offered by David Lyon to authorize the purchase of a humidifier for the Town Office, price not to exceed \$100.00. Motion was seconded by Andy Baran and passed with 5 ayes. HUMIDIFIER FOR OFFICE

Public Service Committee - Andy Baran, Chairman

1. County Local Law Re: Cat Vaccinations

Mr. Baran briefly reviewed the Local Law adopted by the Wayne County Board of Supervisors which makes it mandatory for cats to be vaccinated LOCAL LAW CAT VACCINATION



Town of Palmyra

201 E. Main Street - Second Floor
Palmyra, N.Y. 14522
315-597-4999

Office of:

Zoning Enforcement
Officer
Building Inspector



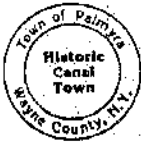
MONTHLY ACTIVITIES

AS REPORTED BY JAMES YOUNGMAN, ZONING OFFICER

OCTOBER 24, 1991

- 9-18 - Talked to Mr. Warwich - Harmon Property - Whitbeck Road
- 9-21 - Henley - Maple Ave. - Plumbing Inspection - not ready
- 9-21 - Trapper Bruchett - Route 31 Condemned House - owner lockup - Civil Matter
- 9-21 - Dan Crowley referred Harmon property back to F.W. Lielers as his is chairman of this committee. Working on problem.
- 10-2 - Stove Inspection - S. Vanhall, 1924 Meadow Drive
- 10-4 - Septic Inspection - 3200 Maple Avenue - Conkler
- 10-6 - Reinspection Condemned House - Wilson - Route 31 - Rejected
- 10-6 - Insulation Inspection - Byder, Route 21
- 10-8 - Planning Board Meeting
- 10-11 - Insulation Inspection - Corkner - 3200 Maple Avenue
- 10-15 - Insulation Inspection - Henley - Lot 6 - Maple Avenue
- 10-16 - Checked Pal-Oil - Tank Containment
- 10-18 - Final C of O - VanStaalduinen - 3211 Parker Road
- 10-20 - Footing Inspection - Triou A.P. Lane
- 10-21 - J. Druhe - 4031 N. Creek Road - Footing Inspection
- 10-22 - Checked Pal-Oil
- 10-22 - Checked DeMarco - Cambier Road
- 10-23 - Stove Inspection - Owen Payne - 4412 Route 31
- 10-24 - Henley, Maple Ave., General Inspection

James Youngman



Town of Palmyra

201 Main Street East - Second Floor
Palmyra, N.Y. 14522-1187
315-597-2184

Office of: Assessor



MONTHLY ACTIVITIES
AS REPORTED BY ROLAND TIFFANY, ASSESSOR
OCTOBER 24, 1991

Income and expense forms were mailed to commercial property owners. This information will be used to value commercial properties by income capitalization.

The tentative equalization rate for the 1991 assessment roll is 48.10. While this rate will never be used for tax purposes, it will be used to determine our special equalization rate following the reassessment. I have decided to challenge some of the properties on this survey.

I attended the Conference on Assessment Administration at Ellenville September 29 through October 2.

Respectfully submitted,

A handwritten signature in cursive script that reads "Roland Tiffany".

Roland Tiffany, IAO
Sole Assessor
Town of Palmyra

against rabies. Supervisor Wheeler advised that the County has a new Director of Public Health, Dr. Michael Margolius, a Dr. of Pathology.

2. Community Center Contract

A motion was made by Andy Baran that the Town Board approve the Community Center Contract with the Village for 1991 and authorize the Supervisor to sign said contract. Motion was seconded by David Lyon and passed with 5 ayes.

COM. CTR. CONT.
1991

3. Dog Update

DOG UPDATE

Mr. Baran reported that our Dog Control Officer, Kim Biefendorf, is doing a good job and is presently working on the Dog Census.

4. Re-Cycling Update

RE-CYCLING
UPDATE

There is nothing to report at this time.

Assessment, Planning & Zoning Committee - Donald Sinclair,
Chairman

1. Public Hearing for Greenlee Application

GREENLEE APP.

This application was discussed at length. It was suggested that the Chairman of the Planning Board or a Planning Board member be present at public hearings held by the Town Board on zoning matters in order for the Planning Board to be better informed for making their recommendations. Following the discussion, Mr. Sinclair stated that no hearing will be held until all the specifications are complete. This matter was deferred to November 7th.

2. Assessor Update

ASSESS. UPDATE

Mr. Tiffany spoke re: the Revaluation of the properties in the Town of Palmyra. He expects to receive the new values on Residential property by the middle of December. He will then do the field work - a drive-by for comparisons. He also spoke concerning Commercial properties. He reported that the work should be done by March 1st and notices will be sent out, followed by the scheduling of informal meetings. General discussion followed with Mr. Tiffany explaining how the Equalization Rate is established.

3. Building Inspector/Zoning Officer Update

BLDG. INSPECTOR/
ZON. OFFICER
UPDATE

Mr. Youngman stated that his monthly report is available. See attached.

Gregory Bourgeois had some questions concerning the status of the A. Parrott Lane properties. Mr. Youngman, as well as Town Attorney Paul Rubery responded.

A. PARROTT LANE
QUESTIONS

Mr. Rubery reported briefly to update the Town Board re: the McIntee/Henley situation.

Administration & Planning Committee - Robert Grier
Chairman

1. Cablevision

Mr. Grier spoke concerning the new billing schedule and the new rates.

CABLEVISION
UPDATE IN
EAST. PAL.

Mr. Lyon gave an update on the installation of cablevision in the East Palmyra area. He has been informed that the work should be completed by early November. Frank Gorall asked if cablevision would come to the Fire Hall and Mr. Lyon stated that he is working on that.

2. First Class Town Study

FIRST CLASS
TOWN STUDY

Correspondence has been received from Dept. of State reminding the Town that towns of the second class whose population is 5000 or more but less than 10,000 may optionally change their classification to that of first class town by following procedures of Town Law Section 12. This was referred to Town Attorney Rubery for recommendations and he suggested at this time that the Town study the possibilities of this change.

OTHER BUSINESS

1. Motion for Special Meeting, November 7, 1991

SPEC.MTG
PUB. HRG.
PRELIM.
BUDGET

A motion was made by Donald Sinclair that the Town Board of the Town of Palmyra hold a special meeting on November 7th, 1991 at 7:30 P.M. for a Public Hearing on the Preliminary Budget for 1992 and to conduct any other necessary business. Motion was seconded by Robert Grier and passed with 5 ayes.

2. Motion to Publish Legal Notice

A motion was made by Donald Sinclair, seconded by David Lyon that a Public Hearing on the Preliminary budget for 1992 be held on Thursday, November 7, 1991 at 7:30 P.M. in the Town Office and the legal notice be published for same. Motion passed with 5 ayes.

NEXT REG.
MTG. NOV. 25

Supervisor Wheeler reminded the Board and those present that the next regular meeting of the Town Board will be held on Monday, November 25, 1991 at 7:30 P.M.

3. Workshop Meeting for November

WORKSH.P.MTG

Town Councilman Lyon advised that the November workshop will be held immediately following the November 7th Public Hearing and Special Town Board meeting. There will be a representative from Blue Cross/Blue Shield present to discuss changes in the town's policy.

REP FROM
BLUE CROSS/
BLUE SHIELD

4. Transfers of Funds

TRANSFER
OF FUNDS

A motion made by David Lyon approved the transfer of funds in the

amount of \$29.24 from Town Board - Contractual Expense - A1010.4 to Supervisor's Contractual Expense - A1220.4. Motion was seconded by Donald Sinclair and passed with 4 ayes.

A motion was made by David Lyon, seconded by Donald Sinclair to approve the transfer of funds in the amount of \$7000 from Capital Outlay - Chips - DB5112.2 to Consolidated Highway - Highway III - DA3501. Motion passed with 5 ayes.

Following a review of the vouchers submitted for payment, Donald Sinclair made the motion to approve payment of vouchers as shown on Abstract #10 with totals as follows:

MIN TO APPROV
PAYMENT OF
VOUCHERS

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	256 - 285	\$ 9599.89
Part Town Fund	83 - 90	560.79
Highway I	70 - 83	19936.27
Highway II, III, IV	160 - 169	4468.35
North Water District	32 - 34	10118.14
South Water District	28 - 29	238.20
East Water District	29 - 31	701.21

Motion was seconded by Robert Grier and passed with 5 ayes. David Lyon voted no on #81 on Highway I.

Supervisor Wheeler expressed his appreciation to the Deputy Town Clerks and Clerk to the Supervisor for their help while Town Clerk, Beverly Hickman is out on sick leave. He also expressed his appreciation to the East Palmyra Fire Dept. for hosting the two Town Board meetings held in East Palmyra in 1991.

REQUESTS
FROM E. PAL
DEPT.

Two requests, one from Frank Gorall concerning the possibility of having the Highway Crew level the entrance to the spring in East Palmyra and the second from Peter Burn concerning the problem of water washing down from the road into the parking lot of the Fire Dept., were referred to David Lyon (Highway Committee) and Town Attorney Rubery for recommendations.

REQUESTS FROM
E. PAL. FIRE
DEPT.

Helen Canfield, the representative from the N.Y. State Electric & Gas Corp., spoke briefly to those present indicating that she was making a courtesy call for her Company.

HELEN CANFIELD
N.Y. ST. ELEC.

A motion to adjourn this meeting was made by Andy Baran, seconded by Robert Grier and was carried with 5 ayes.

MOTION TO ADJ.

Respectfully submitted,

Betty B. Stubbings
Betty B. Stubbings
Deputy Town Clerk

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn, deposes and says that he is the foreman of the Timesaver Advertising Inc., publisher of the COURIER-JOURNAL, a public newspaper published weekly at Palmyra, N.Y., in the County of Wayne, and that the notice of which the annexed is a true copy, clipped from said newspaper, was regularly published in said Courier-Journal on the following dates:

October 29, 1991

PUBLIC NOTICE
Please be advised that a special meeting of the Town Board of the Town of Palmyra has been scheduled for Thursday, November 7, 1991 at 7:30 P.M. at the Town Office, 201 East Main Street. The purpose of this meeting is to hold the Public Hearing for the Preliminary Budget, to adopt the 1992 Budget, and to conduct any other Town business.
Dated: October 25, 1991
By Order of the Town Board
Betty B. Stubbings, Deputy Town Clerk
(2304) (0-30)

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me,

this 31st day of October 1991

Maureen Freida
Notary Public

Fee: \$ 7.32

MAUREEN FREIDA
Notary Public, State of New York
WAYNE COUNTY
Registration # 4880566
Commission Expires 4/22/93

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn,
deposes and says that he is the foreman of
the Timesaver Advertising Inc., publisher of
the COURIER-JOURNAL, a public newspaper
published weekly at Palmyra, N.Y., in the
County of Wayne, and that the notice of
which the annexed is a true copy, clipped
from said newspaper, was regularly published
in said Courier-Journal on the following
dates:

October 29, 1991

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me
this 31st day of October 19 91
Maureen Freida
Notary Public

Fee: \$ 22.33

MAUREEN FREIDA
Notary Public, State of New York
Wayne County

MAUREEN FREIDA
Notary Public, State of New York
WAYNE COUNTY
Registration # 4880596
Commission Expires 4/23/92

LEGAL NOTICE
TOWN OF PALMYRA
NOTICE OF
PUBLIC HEARING
UPON
PRELIMINARY BUDGET
NOTICE IS HEREBY
GIVEN, that the preliminary
Budget of the Town of
Palmyra for the Fiscal Year
beginning January 1992 has
been completed and filed in
the Office of the Town
Clerk, 201 East Main Street,
Palmyra where it is available
for inspection by any inter-
ested person at all
reasonable hours.
FURTHER NOTICE IS
HEREBY GIVEN, that the
Town Board of the Town of
Palmyra will meet and
review said Preliminary
Budget and hold a Public
Hearing thereon at the
Palmyra Town Office at 7:30
P.M. on the 7th day of
November 1991, and that at
such hearing any person
may be heard in favor of or
against the Preliminary
Budget as compiled or for or
against any item or items
therein contained.
Pursuant to section 108 of
the Town Law, the proposed
salaries of the following
Town Officers are hereby
specified as follows:
Town Supervisor \$10540
Town Justices (each) 7100
Town Councilmen (each) 2635
Town Clerk 19485
Superintendent of Highways 83075
Tax Collector 4300
Budget Officer 504
Dated: October 25, 1991
By Order of
the Town Board
Betty B. Stubbings
Deputy Town Clerk
(2303) (C-80)

November 7, 1991

PUBLIC HEARING

PRELIMINARY BUDGET FOR FISCAL YEAR 1992

The public hearing scheduled to be held at the Town Office, Town of Palmyra, 201 E. Main St., Palmyra, N.Y. on November 7, 1991 at 7:30 P.M. to consider the Preliminary Budget for fiscal year 1992 was called to order by Town Supervisor, Edwin E. Wheeler at 7:30 P.M.

Pub.Hrg.

Prelim.Budg.

Those present at this hearing, in addition to the Town Board members were:

Paul T. Rubery, Town Attorney
Nelson F. Cook, Highway Superintendent
Doris Winston, Clerk to the Supervisor
Wendy Wright, Courier Journal

The Proof of Publication was read by the Deputy Town Clerk.

PROOF OF PUB.
READ

Supervisor Wheeler asked for any comments or discussion on the Preliminary Budget. Hearing none, Supervisor Wheeler advised those present of the tax figures which show an increase of 10.6 Cents per thousand for those in the Village and an increase of 15.9 Cents per thousand for those in the Town of Palmyra - outside the Village of Palmyra.

COMMENTS
ON INCREASE

The motion to close the hearing was made by Andy Baran, seconded by Robert Grier and passed with 4 ayes.

MOT. TO CLOSE
HEARING

SPECIAL MEETING

November 7, 1991

The Proof of Publication for Special Meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, November 7, 1991 at the Town Office, 201 E. Main Street was read by the Deputy Town Clerk.

PROOF OF PUB.
READ FOR
SPEC. MTG

The meeting was called to order by Supervisor Wheeler. Following a Moment of Silence, those present were led by Robert Grier in the Pledge of Allegiance to the Flag.

CALL TO ORDER
MOMENT OF SIL.

Upon Roll Call, the following Board members were present:

PLEDGE OF
ALLEGIANCE
ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen - David C. Lyon
Andy Baran
Robert Grier

Others present were:

Paul T. Rubery, Town Attorney
Nelson F. Cook, Highway Superintendent
Doris Winston - Clerk to the Supervisor
Wendy Wright, Courier Journal

COMMUNICATION

There were none.

REPORTS OF STANDING COMMITTEES

REP. OF
COMM.

Public Works Committee - David C. Lyon, Chairman

RT. 21

BRIDGE

1. Bridge over Rt. 21 North

The proposal for the replacement of the RR bridge (Rt. 21) was discussed. The Board is to respond with their comments by November 13th. It was requested that the State be asked to consider in their design (Green Alternative), a water and sewer line to be placed on this structure. Another request to be considered is to modify the design so that Walker Rd. and North Creek Rd. can meet Route 21 at a 90° angle and eliminate a very unsafe condition.

A motion was offered by David Lyon that the N.Y. State DOT be advised that the Town of Palmyra agrees with the choice of the Green Alternative, that the State consider placing a water and sewer line in their design of this structure and that the design be modified in order for Walker Rd. and North Creek Rd. to meet Route 21 at a 90° angle to eliminate a very unsafe condition. Motion was seconded by Andy Baran and passed with 4 ayes.

ADOPT. OF
1992 BUDGET

2. Adoption of the 1992 Budget

Town Councilman David C. Lyon moved to adopt the Preliminary Budget for the fiscal year 1992 as submitted. Robert Grier seconded this motion and it was passed with 4 ayes.

AGREE.
SPEND HG.
FUNDS

3. Motion for Approval of Agreement to Spend Town Highway Funds

A motion was made by David C. Lyon to approve the agreement to spend Town Highway Funds in the amount of \$214,289. The motion was seconded by Andy Baran and passed with 4 ayes.

There were no other Committee reports at this time.

MOTION TO
ADJOURN

The motion to adjourn was offered by Robert Grier, seconded by Andy Baran and passed with 4 ayes.

Respectively submitted,

Betty B. Stubbings
Betty B. Stubbings

Deputy Town Clerk

November 25, 1991

REGULAR MEETING

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, November 25, 1991 at the Town Office, 201 East Main Street, Palmyra, was called to order at 7:30 P.M. by Town Supervisor Edwin Wheeler.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler led those present in the Pledge of Allegiance to the Flag.

MNT OF SINCE

PLEDGE OF ALLEGIANCE

The following board members were present upon roll call:

ROLL CALL

Town Supervisor - Edwin Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
(Robert Grier was absent)

Others present at this meeting included:

R. Harold Greenlee
Elaine Hartnagle, The Times
David Matthews, MRB Group
Nelson F. Cook, Highway Superintendent
Paul T. Rubery, Town Attorney

COMMUNICATIONS

1. Frank Talomie - "Listen In" Wednesday, Nov. 27, 1991 from 1:30 pm - 2:00 pm
2. Memo from Dick Bump RE: Breakfast at the American Legion on Dec. 2, 1991

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Jeffery Road - Review plans for improvement of east end and hear Town Attorney's proposal

Nelson Cook presented the board with a drawing done by MRB Group showing the Jeffery Road to Maple Avenue section. David Matthews explained the drawing to the board members. Paul Rubery, Town Attorney, explained to the board that the property owners in that area have been long-time residents and might be sympathetic to what we are doing and therefore be willing to sign easements. Supervisor Wheeler asked when we should go after these easements and Mr. Rubery told him right away. Nelson Cook said there still need to be plans

JEFFERY RD IMPROVEMENTS

November 25, 1991 Continued

drawn up by the engineers for the section between Walker Road and Route 21. David Lyon told the board that this project in its entirety has a proposed cost of \$17,000 and it is a five year project. Supervisor Wheeler asked where the money was going to come from to pay for this project. David Lyon said Highway General Funds possibly. Supervisor Wheeler asked if more definite information could be ready for the next meeting and Nelson Cook told him it could.

2. Approval of proposal by MRE Group for engineering & design of Jeffery Road - east of Walker Road

ENGINEERING
& DESIGN OF
JEFFERY RD

The board decided that they approved of the idea and that it would be alright to start talking to the property owners regarding easements. They will be anxious for more information at the next meeting.

3. Approval of proposal by Cellular-One Phone Co. for equipment and installation into Highway Superintendent's Patrol Vehicle

MIN TO APV
PURCHASE OF
CELLULAR
PHONE

Following a discussion of cellular phones, David Lyon moved to authorize Nelson Cook, Highway Superintendent, to purchase a cellular phone for his patrol vehicle, at a cost not to exceed \$249.00. This motion was seconded by Donald Sinclair and carried by 4 ayes.

4. Approval of new bidding procedures for Highway Department

BIDDING
PROCEDURES
FOR HIWY
DEPARTMENT

David Lyon told the board that he has been advised by the Town Attorney, Paul Rubery, that the board should adopt new bidding procedures for our highway department. Copies of the suggested procedure will be given to all board members in order for them to be ready to act on this matter at the next meeting. At this time, David Lyon moved to hold a regular Town Board meeting at 7:30 P.M. on Thursday, December 12, 1991 with the workshop meeting scheduled for this date to immediately follow. Donald Sinclair seconded this motion and it carried with 4 ayes.

MIN TO HOLD
REG TN BD MTG
DEC. 12, 1991

November 25, 1991 Continued

5. Approval for Highway Superintendent & Deputy to attend Water Works Conference in Farmington 12/5/91 - \$9.00 each

Mr. Lyon moved to approve the Highway Superintendent and his Deputy attend the Water Works Conference at The Farm Restaurant, Farmington, NY on Dec. 5, 1991 at a cost of \$9.00 each. This motion was seconded by Donald Sinclair and carried with 4 ayes.

MTN TO APV
ATTENDANCE AT
WATER CONF

6. Re-appointments
Joe VanScott to Bd of Assessment Review
Gary Wildey to Zoning Board of Appeals

David Lyon moved to re-appoint Joe VanScott to the Board of Assessment Review for a five year term to expire September 30, 1996. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO REAPT
J. VANSOOTT TO
BD OF ASSESS
REVIEW

Mr. Lyon then moved to re-appoint Gary Wildey to the Zoning Board of Appeals for a five year term to expire October 31, 1996. Donald Sinclair seconded this motion and it carried with 4 ayes.

MTN TO REAPT
G. WILDEY TO
ZONING BD

7. Other Vacancies

Mr. Lyon reported that there are presently two vacancies on the Zoning Board of Appeals due to resignations. One term expires October 31, 1992 and the second term expires October 31, 1995. He said that there is also a vacancy on the Board of Assessment Review that will expire September 30, 1993. He is in the process of obtaining names of interested persons.

OTHER
VACANCIES

8. Carpet Cleaning in the Town Office

David Lyon reported to the board that we have gotten a estimate from Doyle Carpet Services for \$200.00 for cleaning the carpet and \$25.00 to repair the one bad spot, provided we can find remnants for them to use. Donald Sinclair suggested we consider having the carpet scotch guarded due to the heavy traffic it receives. The cost of this service was not known. David Lyon moved to approve the \$200.00 for the cleaning of the carpet in the Town Office and to have this carpet repaired and scotch guarded, at the

MTN TO APV
CARPET CLINING
TOWN OFFICE

November 25, 1991 Continued

discretion of the committee chairman, at a cost not to exceed \$300.00. Andy Baran seconded this motion and it carried with 4 ayes.

9. Route 21 Bridge

Jeff Dunlap, NYS DOT, needs to know if the Town wants to have another informational meeting regarding the Route 21 railroad bridge. David Lyon moved to schedule a informational meeting at the Palmyra Fire Hall as soon as possible and for Nelson Cook, Highway Superintendent to take care of the details with the NYS DOT people. Andy Baran seconded this motion and it carried with 4 ayes.

MIN TO HOLD
INFORMATNL
MTG RE:
RT 21 BRIDGE

10. Deferred Compensation Meeting

Mr. Lyon informed the Board that there would be a Deferred Compensation meeting at the Town Office at 10:00 A.M. on Monday, December 2, 1991 for anyone that was interested.

DEFERRED COMP
MEETING

11. Hazardous Material Awareness Training

Referred to Highway Superintendent.

12. Blue Cross/Blue Shield

David Lyon moved to allow the Town of Palmyra employees that are eligible to have their choice of the Blue Cross/Blue Shield policy we now have, PIP, or of changing to Blue Choice, with this change to become effective as soon as the proper papers are completed by the employee and have been sent in by the office. Andy Baran seconded this motion and it carried with 4 ayes.

MIN TO ALLOW
EMPLOYEES
CHOICE OF
BC/BS PIP OR
BLUE CHOICE

MIN TO ADD
TO AGENDA

David Lyon moved to add item #13 - Request from Village of Palmyra to this agenda. Andy Baran seconded this motion and it carried with 4 ayes.

13. Request from Village of Palmyra

Mr. Lyon said he has had a request from the Village of Palmyra for help from the Town Highway Department with the Fayette Street drainage problem. Following some discussion, Andy Baran moved to approve providing the

REQUEST FROM
VILL. OF PAL

November 25, 1991 Continued

necessary equipment and operator to help the Village of Palmyra with the Fayette Street drainage problem as long as they provide the Town with a indemnification certificate. David Lyon seconded this motion. More discussion followed. Andy Baran withdrew his motion and David Lyon withdrew his second. Paul Rubery, Town Attorney, will draw up a suitable plan.

Public Services Committee - Andy Baran, Chairman

1. Library Contract

David Lyon moved to approve the contract between the Town of Palmyra and the Palmyra Kings Daughters Free Library in the amount of \$14,700 for the year 1991. This motion was seconded by Andy Baran and carried with 4 ayes.

MIN TO APV
LIBRARY
CONTRACT

2. PVA Contract

Andy Baran moved to approve the contract between the Town of Palmyra and the Palmyra Volunteer Ambulance in the amount of \$8,000 for the year 1991. David Lyon seconded this motion and it carried with 4 ayes.

MIN TO APV
CONTRACT WITH
PVA

3. Solid Waste Update

No report at this time.

4. Dog Update

No report at this time.

**Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman**

**1. Building Inspector/Zoning Enforcement
Officer Update**

See attached.

Donald Sinclair moved to hold a public hearing to consider the application of R. Harold Greenlee to build and operate mini storage warehouses on Thursday, December 12, 1991 at 7:30 P.M. contingent upon the Town Attorney's approval that all the papers are in order and also waiving the usual fee (because the first hearing could not be completed) and setting the fee at \$50.00 to be paid to the Town Clerk. Andy Baran seconded this motion and it carried with 4 ayes

MIN TO HOLD
PBU HEAR FOR
H. GREENLEE
STORAGE
WAREHOUSES

November 25, 1991 Continued

2. Assessor Update

See attached.

Administration & Planning Committee -
Robert Grier, Chairman

1. Fire Contracts

The fire contract between the Village of Palmyra and the Town of Palmyra was deferred to the next meeting.

Donald Sinclair moved to approve and sign the fire contract between the Town of Palmyra and the East Palmyra Fire Department in the amount of \$12,500 for the calendar year 1991. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO APV
CONTRACT W/
E. PAL FIRE
DEPARTMENT

Mr. Sinclair moved to approve and sign the fire contract between the Town of Palmyra and the Port Gibson Fire Department in the amount of \$1,300 for the calendar year 1991. This motion was seconded by Andy Baran and carried with 4 ayes.

MTN TO APV
CONTRACT W/
PT. GIBSON
FIRE DEPT.

2. Request for Temp. Assignment of Judges

Donald Sinclair moved to approve the temporary assignment of the Town of Palmyra justices to preside in other town/village courts in the Seventh Judicial District as need arises during the year 1992 and approved the temporary assignment of judges from other town/village courts in the Seventh Judicial District to its court as need arises during the year 1992 providing it does not interfere with the work in their own court. Andy Baran seconded this motion and it carried with 3 ayes - David Lyon voted naye.

MTN TO APV
TEMPORARY
ASSIGNMENT
OF JUDGES

3. Resolution to maintain current fees for issuance of certified copies of birth, death and marriage certificates

Donald Sinclair moved to allow the registrar for the Town of Palmyra, Beverly E. Hickman, to maintain the current fee of \$5.00 for issuance of certified copies of birth, death and marriage certificates. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO MAINTAIN
CURRENT FEES
FOR CERTIFIED
COPIES

November 25, 1991 Continued

4. Resolution to change from \$20.00 to \$25.00 the cost of marriage licenses

Donald Sinclair moved to increase the cost of a marriage license issued at the Palmyra Town Clerk's Office from the present fee of \$20.00 to \$25.00 to become effective January 2, 1992. This motion was seconded by Andy Baran and carried with 4 ayes.

MTN TO INC
COST OF
MARRIAGE LIC

OTHER BUSINESS

1. Certificate of Recognition

Deferred to next meeting

2. Assemblyman Frank Talomie's "Listen In" is scheduled for Wednesday, November 27, 1991 at the Town Office.

3. December meetings

There has been a time change for the December 12, 1991 workshop meeting. A regular Town Board Meeting will be held that evening at 7:30 P.M. with the workshop meeting to immediately follow.

DECEMBER
MEETINGS

The second meeting in December will be held on Thursday, December 26, 1991 at 7:30 P.M.

4. Transfer of funds

The following fund transfers were all moved by David Lyon, seconded by Andy Baran and carried with 4 ayes:

MINS TO
TRANSFER
FUNDS

FROM	TO
A1355.4 Assessor's Contractual \$69.80	A1355.2 Assessor's Equipment \$69.80
A1010.4 Town Board Contractual \$46.13	A1220.4 Supervisor's Contractual \$46.13
DB5112.2 Capital Outlay - Chips \$239.20	DB5112.1 Personal Services \$239.20
A9901.9 Transfer to Other Funds \$3000.00	DA 5031 Interfund to Hiwy III \$3000.00

At this time Donald Sinclair moved to approve the minutes of the Town Board meetings held on September 26, 1991, October 24, 1991 and November 7, 1991, all as submitted. Andy Baran seconded this motion and it carried with 4 ayes.

MTN TO APV
MINUTES OF
9/26/91
10/24/91 &
11/7/91

Following a review of the vouchers submitted, Donald Sinclair moved to approve payment of the

MTN TO APV
PAYMENTS OF
VOUCHERS

vouchers as shown on Abstract #11 with totals as
November 25, 1991 Continued

follows:

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	286 - 346	\$43835.55
Part Town Fund	91 - 105	641.19
Highway I	84 - 89	3900.98
Highway III	170 - 185	2358.11
Highway IV	24 - 30	23448.41
North Water Dist.	35 - 41	953.92
South Water Dist.	30 - 31	88.24
East Water Dist.	32 - 33	3355.00

This motion was seconded by Andy Baran and carried with 4 ayes.

At this time Donald Sinclair moved to go into executive session to discuss personnel matters. Andy Baran seconded this motion and it carried with 4 ayes.

Andy Baran moved to come out of executive session, with Donald Sinclair seconding and said motion carrying with 4 ayes.

The motion to adjourn this meeting of the Town Board was offered by Andy Baran, seconded by Donald Sinclair and carried with 4 ayes.

Respectfully submitted,

Beverly E. Hickman
Beverly E. Hickman

Town Clerk

MIN TO GO
INTO EXEC
SESSION

MIN TO COME
OUT OF EXEC
SESSION

MIN TO ADJRN

December 12, 1991

REGULAR TOWN BOARD MEETING

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held on Thursday, December 12, 1991 in the Town Office, 201 East Main Street, Palmyra, was called to order at 7:30 P.M. by Deputy Town Supervisor David Lyon.

CALL TO ORDER

Following a moment of silence, Deputy Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

MNT OF SINCPLEDGE OF ALLEGIANCE

Upon roll call the following Town Board members were present:

ROLL CALL

Deputy Town Supervisor - David Lyon
Town Councilmen - Andy Baran
Robert Grier
(Town Supervisor Edwin Wheeler and Town Councilman Donald Sinclair were absent.)

Others present at this meeting included the following:

Newton Gowdy, Engineer
Wendy Wright, Courier Journal
Elaine Hartnagle, The Times
Nelson F. Cook, Highway Superintendent
Paul T. Rubery, Town Attorney

COMMUNICATIONS

1. Wayne A.R.C. - New Residence Open House

Said open house at 416 E. Main Street, Palmyra, will be held on January 4, 1992 from 10 A.M. - 2 P.M. with a 11 A.M. ribbon cutting ceremony.

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Jeffery Road - MRB Group

Nelson Cook, Highway Superintendent, reported to the board that the total cost of the engineering on the proposed Jeffery Road project is \$17,000. He explained that he can take some of this money out of expended balances from his 1991 accounts and will have to try to make up the rest out of his 1992 budget. Robert Grier moved to approve proceeding with the engineering project on Jeffery Road with MRB Group, contingent upon receiving the remainder of the CHIPS money for 1991 and at a cost not to exceed

MIN TO ADV
PROCEEDING W/
JEFFERY RD
PROJECT

December 12, 1991 Continued

\$17,000. Andy Baran seconded this motion and it carried with 3 ayes.

2. Bidding Procedures

Andy Baran moved to adopt the following bidding procedures for the Town of Palmyra, with Robert Grier seconding and said motion carrying with 3 ayes:

MIN TO ADOPT BIDDING PROCEDURES

BIDDING PROCEDURE - TOWN OF PALMYRA

Before the purchase of any item, except in an emergency as hereafter provided or below \$10,000, the following procedure shall be followed. The Town Department head and the Town Board Committee shall determine whether an advertisement for bid shall be required by law. Except as provided by law, the following items must be advertised for bid: all contracts for public work involving a public expenditure of more than \$20,000.00; all purchase contracts involving an expenditure of more than \$10,000.00. Contracts exceeding the above dollar amounts may only be awarded after advertisement for sealed bids in the manner provided by law. Contracts are to be awarded to the lowest responsible bidder furnishing the security except as provided by law. If a price is reduced by an allowance for the value of a trade in, the gross price shall be reduced by the value of the trade in for determining the low bid.

If the Town should decide that for reasons of efficiency or economy there is a need for standardization, purchase contracts for the particular type of equipment may be awarded by the municipality to the lowest responsible bidder for that particular type of contract who furnish security after request for sealed bids.

Once the Town Department head and Town Board Committee has determined that the item is below the threshold for public bid and made that finding in writing, then in that event the Town Department head and the Town Board Committee shall determine which of three methods shall be used to obtain the best price for the Town except as set forth herein:

1. Request for proposals - Request for proposals shall be used for all public works contracts over \$4,000.00.
2. Request for written quotations - Request for written quotations shall be used for all purchase contracts over \$2,500 and for all public works contracts over \$4,000.00.
3. Verbal quotations - Verbal quotations shall be used for all purchase contracts over \$1,000.00 and public works contracts over \$1,000.00. The verbal quotation shall also be used for all items where, because of an emergency situation, there is not time to obtain written quotation or proposal.

In all cases set forth above, the Town Department head shall solicit not less than three quotations

December 12, 1991 Continued

or proposals for the purchase contract or the public works contract. If there are sources of supply or contractors who may do the work.

In the event of an emergency, the Town Department head shall contract as many suppliers or contractors as are feasible and ask for a quotation. If the quotation is oral, it shall be confirmed in writing or by FAX if available. No purchase in an emergency may be made without the approval of the Town Department head and at least three members of the Town Board. One member of the Town Board must be a member of the Town Board Committee overseeing that department.

The Town Department head and the Town Board Committee overseeing the department shall review all quotations except in emergencies and make a recommendation to the Town Board. The quotations or proposals plus the committee's recommendation and reasons for the recommendation shall be forwarded to the Town Board to be reviewed and acted on at the next Town Board meeting. Except in an emergency, no contract shall be accepted for purchase made without the approval of the Town Board. Action taken on emergencies shall be presented at the next Town Board meeting.

The Town Department head shall have the ability to procure parts or other items under \$1,000.00 provided that the item or items are necessary so that the flow of work is not interrupted. The Town Board shall act on each purchase not under the exceptions set forth herein.

In all purchases or contracts for public works, no purchase may be made which exceeds a budgeted award with approval of the Town Board.

3. Route 21 -Bridge Project

Andy Baran moved to notify Chuck Moynihan, NYS DOT, 1530 Jefferson Road, Rochester, NY, 14623, that the Town Board of the Town of Palmyra waives the right to have water and sewer lines installed on the new Route 21 bridge but reserves the right to have these lines installed at a later time. Robert Grier seconded this motion and it carried with 3 ayes.

MIN TO NOTIFY
NYS DOT OUR
DECISION RE:
WATER LINES ON
RT 21 BRIDGE

4. Assistance to the Village of Palmyra

David Lyon reported to the Board that the Village of Palmyra has had some reservations about the project they wanted us to help them with, so it is under deliberation at this time.

ASSISTANCE TO
VILL OF PAL

5. Approval to start the process to purchase Rivalis R400 Self-Loading Shoulder Cutting Machine in 1992 under new provisions

Robert Grier moved to approve soliciting written

December 12, 1991 Continued

MTN TO APV
SOLICITING
WRITTEN
PROPOSALS

proposals for a Rivinis R400 self-loading shoulder cutting machine to be purchased in 1992. Andy Baran seconded this motion and it carried with 3 ayes.

6. Approval to receive bids 1/16/92 for road widener attachment

MTN TO AUTH
ADVERTISING AND
RECVING BIDS
FOR A USED RD
WIDENER
ATTACHMENT

Robert Grier moved to authorize advertising for and receiving bids on January 16, 1992 for a used Midland brand road widener attachment. Andy Baran seconded this motion and it carried with 3 ayes.

Public Service Committee - Andy Baran, Chairman

1. Community Center Contract

MTN TO APV
CONTRACT WITH
PAL COMM CNTR

Andy Baran moved to approve the contract between the Town of Palmyra and the Palmyra Community Center in the amount of \$20,000 for the calendar year 1992. Robert Grier seconded this motion and it carried with 3 ayes.

Assessment, Planning & Zoning Committee - Donald Sinclair, Chairman

1. Harold Greenlee - Mini Storage Buildings

MINI STORAGE
H. GREENLEE
REFERRED BACK
TO COMMITTEE

Referred back to committee because of splitting of the site and two different uses.

Administration & Planning Committee - Robert Grier, Chairman

1. Insurance

MTN TO APV
INSURANCE

Andy Baran moved to approve our general liability, errors and omissions and auto insurance policies as recommended by VanParys Associates. Robert Grier seconded this motion. During the discussion that followed, it was pointed out that presently we have no deductible on our general liability insurance. This new recommendation will have a \$2500 deductible clause but will be a saving to the tax payers of \$1334.00. This motion carried with 3 ayes.

2. Fire Contract with Village of Palmyra

MTN TO APV
CONTRACT W/
V OF PAL
FIRE DEPT.

Robert Grier moved to approve the Fire Contract between the Town of Palmyra and the Village of Palmyra in the amount of \$31,000 for the calendar year 1992.

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,)
County of Wayne,) SS:

Rosalie J. Mouton, being duly sworn, deposes and says that he is the foreman of the Timesaver Advertising Inc., publisher of the COURIER-JOURNAL, a public newspaper published weekly at Palmyra, N.Y., in the County of Wayne, and that the notice of which the annexed is a true copy, clipped from said newspaper, was regularly published in said Courier-Journal on the following dates:

December 31, 1991

Rosalie J. Mouton
Foreman of the Publisher

Subscribed and sworn to before me

this 31st day of December 1991

Maureen Freida
Notary Public

Fee: \$ 21.95

MAUREEN FREIDA
Notary Public, State of New York
WAYNE COUNTY
Registration # 4980596
Commission Expires 4/22/93

LEGAL NOTICE
TOWN OF PALMYRA
COUNTY OF WAYNE
PLEASE TAKE NOTICE

that pursuant to Resolution of the Town Board, Town of Palmyra, Wayne County, New York, sealed bids for the acquisition by purchase of one (1) 1991 new or used Road Widener Attachment will be received at the office of the Town Clerk, et al, 201 East Main Street, Palmyra, New York 14522 until 10:00 A.M., E.S.T. on the 16th day of January 1992, at which time they will be publicly opened and read aloud. Bids must be submitted in

sealed envelopes at the above address and shall bear on the face thereof the name and address of the bidder.

Detailed specifications are available to any interested bidder at the office of the Town Clerk and Town Highway Superintendent.

No bid may be withdrawn by any bidder for a period of thirty (30) days from the date of bid opening.

The contract for acquisition of the above will be awarded by the Town Board to the lowest responsible bidder on recommendation

of the Superintendent of Highways. If there are two or more responsible bidders submitting identical bids as to price and specifications, the Town may award the contract to either of such bidders. The Town reserves the right to reject any and all bids and reserves for new bids at its discretion or to accept a bid deemed to be in the best interest of the Town.

Dated: December 30, 1991
TOWN OF PALMYRA
Nelson F. Cook
Highway Superintendent
(2340) (D-31)

(5)

December 12, 1991 Continued

This motion was seconded by Andy Baran and carried with 3 ayes.

OTHER BUSINESS

1. Certificate of Recognition

Mr. Grier asked Mr. Rubery if he would prepare the Certificate of Recognition as needed for the next meeting. Mr. Rubery agreed to do so.

CERTIFICATE OF
RECOGNITION

2. Transfer of funds

Andy Baran moved the following transfer of funds:

<u>FROM</u>	<u>TO</u>
A9010.8 Retirement \$3384.20	A9060.8 Hospitalization \$3384.20
A1010.4 Town Board Contractual \$23.45	A1220.4 Supervisor Contractual \$23.45
A1990.4 Contingency \$3179.86	A1910.4 Insurance \$3179.86
B9910.9 Interfund transfer \$3559.00	DB5031 Interfund transfer per capita \$3559.00

TRANSFER OF
FUNDS

Robert Grier seconded this motion and it carried with 3 ayes.

3. Organizational Meeting

Supervisor Elect, David Lyon, has set Thursday, January 2, 1992 at 7:30 P.M. in the Town Office for the Organizational Meeting.

DATE SET FOR
ORGANIZATIONAL
MEETING 1992

Following a review of the vouchers submitted,

Robert Grier moved to approve payment of the vouchers as submitted on Abstract #12 with totals as follows:

MIN TO APV
PAYMENT OF
VOUCHERS

<u>ACCOUNT</u>	<u>VOUCHER #</u>	<u>AMOUNT</u>
----------------	------------------	---------------

Andy Baran seconded this motion and it carried with 3 ayes.

Robert Grier then moved to approve the minutes of the regular Town Board meeting held on Thursday,

December 12, 1991 Continued

MIN TO APV
MIN 11/25/91

November 25, 1991 as submitted. This motion was seconded by Andy Baran and carried with 3 ayes.

MIN TO CHNGE
DATE OF MTG

Robert Grier moved to change the date of the last Town Board meeting in December 1991 from Thursday, December 26, 1991 to Thursday, December 30, 1991 with the time remaining at 7:30 P.M. Andy Baran seconded this motion and it carried with 3 ayes.

MIN TO ADJRN

The motion to adjourn this meeting of the Town Board was offered by Andy Baran, seconded by Robert Grier and carried with 3 ayes.

Respectfully submitted,

Beverly E. Hickman

Beverly E. Hickman

Town Clerk

December 19, 1991

SPECIAL TOWN BOARD MEETING

This special meeting of the Town Board of the Town of Palmyra was called to order at 1:00 P.M. at the Town Office, 201 East Main Street, Palmyra, by Town Supervisor Edwin E. Wheeler.

CALL TO ORDER

Town Board members present at this meeting included the following:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen - Andy Baran
David Lyon
Donald Sinclair
Robert Grier

The Town Attorney, Paul T. Rubery, was also present.

Subject: Allyn Subdivision - Lot 6
McIntee - Henley

SUBJECT:
ALLYN
SUBDIVISION

WHEREAS, the Town had passed a resolution that the Town would not issue a certificate of occupancy on Lot 6 of the Allyn Subdivision until the McIntee septic system was repaired satisfactory to the State Health Department and the Town of Palmyra consulting engineers, and

WHEREAS, there have been delays in resolving the McIntee situation, not solely the fault of the developer, and

WHEREAS, the weather has made it almost impossible to install the system at this date, and

WHEREAS, the Town consulting engineers suggested that the installation would be best if done in the spring, and

WHEREAS, the Town consulting engineers suggest that he would recommend that the developer furnish the following:

A. An agreement to pump McIntee's septic system once a month till spring.

B. That the developer deposit an additional \$5,000 with the Town to insure sufficient funds on hand to complete McIntee's new septic system.

C. That the funds in the amount of \$700 to pump out McIntee's septic system would be held by Donald Fox, attorney, and he would pay monthly the cost of pumping the septic system.

D. We would receive written verification that the curtain drain was installed and that it was working draining the proposed site.

December 19, 1991 Continued

E. That the new septic system be installed in the spring of 1992 but not later than June 1, 1992.

F. Upon receipt of the above items and such items as are necessary for approval of Lot 6 as required by the Town, the Town will issue a building permit on Lot 6.

WHEREAS, the developer has:

A. Deposited an additional \$5,000 in cash to further secure the completion of the new septic system on the McIntee lot, and

B. Deposited with Donald Fox, attorney, \$700 to insure the cost of pumping monthly the septic tank on the McIntee parcel, and

C. Donald Fox, attorney, will pay for said pumping from the funds, and

D. Furnished a letter from his engineer/surveyor that the curtain drain is installed and is working.

WHEREAS, after considering the recommendation of the Town consulting engineers and due deliberation, the following resolution was moved by Donald Sinclair, seconded by David Lyon and carried unanimously with 4 ayes and Robert Grier abstaining:

BE IT RESOLVED that the Town Board resolution requiring completion of the septic system for McIntee as designed and approved by the State Health Department before granting a certificate of occupancy on Lot 6 of the Allyn Subdivision is hereby amended as follows:

A. The building inspector may issue a building permit for the new home constructed on Lot 6 when

1. He receives a plot plan reflecting the location of the house and other improvements substantially in the same location as located on the subdivision plan which was submitted when the building permit was granted.

2. He has a certificate from the Board of Fire Underwriters for the residence constructed on Lot 6.

3. He received a letter from the Town's consulting engineers approving the design and installation of the septic system.

4. He has inspected the building and is satisfied that it complies with the appropriate laws, codes, rules and regulations.

Donald Sinclair then moved to adjourn this special meeting of the Town Board. Andy Baran seconded this motion and it carried with 5 ayes.

Respectfully submitted,
Beverly E. Hickman, Town Clerk

MTN REGARDING
LOT 6 ALLYN
SUBDIVISION

MTN TO ADJURN

December 30, 1991

REGULAR TOWN BOARD MEETING

The regular meeting of the Town Board of the Town of Palmyra scheduled to be held on Monday, December 30, 1991 at the Town Office, 201 East Main Street, Palmyra, was called to order at 7:30 P.M. by Town Supervisor Edwin E. Wheeler.

CALL TO ORDER

Following a moment of silence, Supervisor Wheeler led those present in the Pledge of Allegiance to the Flag.

MNT OF SLNCE

PLEDGE OF ALLEGIANCE

Upon roll call the following Town Board members were present:

ROLL CALL

Town Supervisor - Edwin E. Wheeler
Town Councilmen -- Andy Baran
David Lyon
Donald Sinclair
Robert Grier

Others present included:

Wendy Wright - Courier Journal
Scott Harendeen - Courier Journal
Elaine Hartnagel - The Times
Paul T. Rubery - Town Attorney
Nelson F. Cook, Highway Superintendent

Special Projects

1. Certificate of Recognition

The following resolution, approved at a previous meeting, was presented and read to Dr. William Braell by Town Supervisor Edwin Wheeler on behalf of the Town Board:

CERTIFICATE
OF RECOGNITION
DR. BRAELL

WHEREAS, the Town Board of the Town of Palmyra has learned with regret that Dr. William Braell has decided to retire, and

WHEREAS, the Town Board wishes to recognize his thirty-seven (37) years of dedication to serving the families of Palmyra and environs. Dr. Braell, a native Geneva, moved to Palmyra in 1954 with his wife and help-mate, Barbara. Dr. Braell served in World War II from 1942 to the spring of 1946. A graduate of St. Louis Medical School in 1949, he served his internship and residency at Rochester General Hospital in Rochester, New York. Prior to coming to Palmyra, Dr. Braell was recalled to active duty in the Korean Conflict and served twenty-one (21) months as a Battalion Surgeon with a "MASH UNIT" with the Infantry Division in the "Pork Chop Hill area".

When Dr. Braell first arrived in Palmyra, his office and residence were on West Jackson Street. He shortly moved to his present location on Charlotte Avenue where he has maintained his office and his family have made their home. Dr. Braell has served as the School Physician for thirty-four

December 30, 1991 Continued (2)

(34) years and as the Village Health Officer for six (6) years.

Dr. Bill, as he was oftentimes referred to, epitomized the family/country doctor. In addition to caring for his patients, he became a friend and confidant. In ministering to his patients, his personal time and hardship were never a consideration. Typical of his care is a house call that he made during one of the heaviest snow storms in this area in many years. He walked cross town with his kit to see a patient who was too ill to venture out in the storm. The family barely recognized him when he arrived at the door because he was so bundled up for the long walk. He was a welcome sight that they will never forget.

His service to the people should not overshadow the contribution of Barbara, his wife, and the sacrifices made by Barbara, William, Teresa, Peter, Michael and Victoria in support of his efforts to give comfort and treatment to the citizens of Palmyra.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Palmyra does hereby pause in its deliberation to recognize his outstanding service and to award Dr. Braell it's Certificate of Merit, and

BE IT FURTHER RESOLVED that the Town Board of the Town of Palmyra does hereby express the gratitude and appreciation of the people of the Town of Palmyra to William Braell, M.D. for outstanding dedication, care and service to the residents of Palmyra and environs, and

BE IT FURTHER RESOLVED that the Town Board of the Town of Palmyra does hereby convey the appreciation of the People of Palmyra to Barbara, William, Teresa, Peter, Michael and Victoria whose support to their husband and father made it possible, and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes and a certified copy under the seal of the Town of Palmyra be delivered to Dr. William Braell and his family.

2. Special Resolution

The following resolution was presented and read to

Town Supervisor Edwin E. Wheeler by our Deputy

Supervisor David Lyon:

RESOLUTION
HONORING
ED WHEELER
SUPERVISOR

WHEREAS, the Supervisor of the Town of Palmyra has elected to retire and not run for office again, and

WHEREAS, he has faithfully served the Town of Palmyra since 1976, and

WHEREAS, Edwin E. Wheeler was first elected a member of the Town Board as a Councilman in 1976, and

WHEREAS, thereafter, he was active as member of the Town Board serving on the Joint Consolidation, Recreation, Human Services, Water, Landfill, Fire and Highway Committees, and

December 30, 1991 Continued (2)

WHEREAS, the people of the Town of Palmyra chose Edwin E. Wheeler as their Supervisor in 1986 and he was re-elected to that position for two additional terms, and

WHEREAS, he has distinguished himself having served the Town of Palmyra as its representative to the Wayne County Board of Supervisors and while there he has served as Chairman of Assessment and Equalization Committee and as a member of the Highway, County Clerk, Elections, Veterans, Public Health, and Planning Committees, and

WHEREAS, he has participated in the formation and served on the Wayne County and the Western Finger Lakes Solid Waste Management Authority and the Wayne County Water and Sewer Authority, and

WHEREAS, Edwin E. Wheeler, has always been active in Civic and Church affairs, and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Palmyra and the people of Palmyra do hereby express its appreciation for the hard work and persevering service by Edwin E. Wheeler to the Town of Palmyra, and

BE IT FURTHER RESOLVED that his presence on the Board and his mastery of the double entente will be greatly missed, and

BE IT FURTHER RESOLVED that the Town Board hopes that he will be available in the future for his sage advice and give consultation on the affairs of the Town, and

BE IT FURTHER RESOLVED that the Town Board of the Town of Palmyra wishes Ed and his wife, Diane, good health and much happiness in their retirement and their continued interest in Church and Civic affairs, and

BE IT FURTHER RESOLVED that the contribution of Edwin E. Wheeler to the quality of life of the people of the Town of Palmyra be duly recognized and that this Resolution be spread upon the minutes of the Town Board of the Town of Palmyra and a copy, certified by the Town Clerk, over the seal of the Town of Palmyra be delivered to him.

COMMUNICATIONS

1. Dear Resident letter from the Village of Palmyra Re: Change of Zoning in the area of the Town Highway Barns

REPORTS OF STANDING COMMITTEES

Public Works Committee - David Lyon, Chairman

1. Communication #1

Town Attorney, Paul Rubery, pointed out that this could mean no possible expansion to the Highway Barns if the zoning is changed in that area. The Board decided that someone should go to this meeting.

POSSIBLE CHG
OF ZONING IN
VILLAGE

December 30, 1991 Continued (W)

2. Transfer of funds

The following transfer was moved by David

Lyon, seconded by Robert Grier and carried with 5
 ayes:

FROM	TO
Highway IV - Transfer to	Highway III - Interfund
Other Funds DA9950.9	Transfer DA5031
\$25,000	\$25,000
Highway III - Transfer	Capital Funds - Machinery
to Capital Funds	Reserve H5031
DA9950.9 \$25,000	Interfund Transfer
	\$25,000

David Lyon then moved to transfer \$20,000 from
 Highway III - Transfer to Capital Funds DA9950.9 to
 Capital Funds - Machinery Reserve H5031 - Interfund
 Transfer. Robert Grier seconded this motion and it
 carried with 5 ayes.

Mr. Lyon then moved to add to the abstract and
 to transfer \$30,000 from General Fund A5132.4 to
 Capital Funds - Capital Facilities H234. Donald
 Sinclair seconded this motion and it carried with 5
 ayes.

Donald Sinclair moved to transfer \$10.42 from
 the East Water District SW5-8310.1 Personal
 Services to SW5-8320.4 Contractual Expense. This
 motion was seconded by David Lyon and carried with
 5 ayes.

Donald Sinclair moved to transfer \$966.37 from
 the Contingency Account B1990.4 to Unallocated
 Insurance B1910.4. David Lyon seconded this motion
 and it carried with 5 ayes.

Donald Sinclair then moved to transfer \$18.60
 from Board of Health Contractual B4010.4 to Board
 of Health Personal Services B4010.1. David Lyon
 seconded this motion and it carried with 5 ayes.

3. Approval to send 2 men to In-Service
 Brake Adjustment & Qualification
 School in February - \$50 per person

David Lyon moved to approve sending two of the
 highway crew to In-Service Brake Adjustment and

MTN TO
 TRANSFER
 FUNDS

MTN TO
 TRANSFER
 FUNDS

MTN TO ADD
 TO ABSTRACT

MTN TO
 TRANSFER
 FUNDS

MTN TO
 TRANSFER
 FUNDS

MTN TO
 TRANSFER
 FUNDS

MTN TO APV
 SENDING 2
 HIWY CREW
 TO BRAKE SCHOOL

December 30, 1991 Continued

Qualification School in February at a cost not to exceed \$50 per person. Donald Sinclair seconded this motion and it carried with 5 ayes.

Public Services Committee - Andy Baran,
Chairman

1. Contract with Library for 1992
2. Contract with PVA for 1992
3. Contract with Pt. Gibson Fire Dept. for 1992.
4. Contract with East Palmyra Fire Dept. for 1992

Andy Baran moved to approve the following contracts for the calendar year of 1992:

A. Palmyra Kings Daughters Free Library, Inc.
in the amount of \$14,700

B. Palmyra Volunteer Ambulance Service, Inc.
in the amount of \$8,000

C. Port Gibson Fire Department, Inc. in the
amount of \$1,300

D. East Palmyra Fire Department, Inc. in the
amount of \$12,500

David Lyon seconded this motion and it carried with 5 ayes.

Assessment, Planning & Zoning Committee -
Donald Sinclair, Chairman

1. Assessor Update

See attached sheet

2. Bldg. Inspector/Zoning Officer Update

See attached sheet

3. Trailer Park Inspection

Donald Sinclair informed the Board that he has made arrangements to meet Dr. Tilman Farley, Health Officer, here at the Town Hall at 10:00 AM on Saturday, January 11, 1992 to do the trailer park inspection. Robert Grier and Andy Baran said they will meet them here also.

4. Appointment to Zoning Bd of Appeals

Donald Sinclair moved to appoint James Welch to the Zoning Board of Appeals to fill an unexpired term

MIN TO APV
CONTRACTS W/
LIBRARY
PVA,
PT. GIBSON
FIRE DEPT.,
E. PALMYRA
FIRE DEPT.
FOR 1992

TRLR PARK
INSPECTION

APPMNT TO
ZONING BD
JAMES WELCH

December 30, 1991 Continued

that will begin immediately and will terminate October 31, 1995. This motion was seconded by Robert Grier and carried with 5 ayes.

5. Appointment to Zoning Bd. of Appeals

APPOINTMENT TO
ZONING BD
DAVID HUSK

Donald Sinclair moved to appoint David Husk to the Zoning Board of Appeals to fill a unexpired term that will begin immediately and will terminate October 31, 1992. This motion was seconded by Robert Grier and carried with 5 ayes.

6. Appointment to Bd. of Assessment Rev.

APPOINTMENT TO
ASSESSMENT
REVIEW BD
WILLIAM URTZ

Mr. Sinclair then moved to appoint William Urtz to the Board of Assessment Review to fill an unexpired term which begins immediately and will terminate September 30, 1993. Andy Baran seconded this motion and it carried with 5 ayes.

Administrative & Planning Committee - Robert Grier, Chairman

No report at this time.

OTHER BUSINESS

1. Organizational Meeting Information

ORGANIZATIONAL
MTG DATE SET

Supervisor Elect, David Lyon, has set the date of the Organizational Meeting for the Town of Palmyra for Thursday, January 2, 1992 at 7:30 PM at the Town Office.

MIN TO APV
MINUTES OF
12/12/91

Robert Grier moved to approve the minutes of the Town Board meeting held on December 12, 1991 as submitted. Andy Baran seconded this motion and it carried with 5 ayes.

MIN TO APV
VOUCHERS

Following a review of the vouchers submitted for payment, Andy Baran moved to approve payment of the vouchers as shown on Abstract #12A with totals as follows:

<u>Account</u>	<u>Voucher #</u>	<u>Amount</u>
General Fund	386 - 398	\$ 1155.76
PartTown Fund	112 - 117	4741.66
Highway I	90 - 91, 97 - 98	5248.61
North Water Dist.	47	11.50
South Water Dist.	37	2260.00
East Water Dist.	40	1925.80

December 30, 1991 Continued

Robert Grier seconded this motion and it carried with 5 ayes with the exception of voucher #91 on which David Lyon voted naye.

The motion to adjourn this meeting of the Town Board was offered by Donald Sinclair, seconded by Robert Grier and carried with 5 ayes.

MIN TO ADJRN

Respectfully submitted,

Beverly E. Hickman

Beverly E. Hickman

Town Clerk